



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Library Commission Meeting Minutes

August 10, 2023

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Martha Samson, Donna Morgan, Debbie Rogers, Marlene DeFrancesco

ABSENT: Kim Miller (excused)

COMMISSIONER LIAISON: Kimberly Sherwood

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order 10:05 AM

II. APPROVAL OF AGENDA

MOTION: Martha Samson, **SECOND:** Tammy Sollenberger, Agenda approved.

Vote: 5-0

III. APPROVAL OF MINUTES

MOTION: Donna Morgan, **SECOND:** Martha Samson, 6.14.23 Minutes approved.

Vote: 5-0

IV: PUBLIC COMMENT

None

V. OLD BUSINESS

- Kim Miller submitted a report on her June meeting with the High School librarian and in July with the Assistant Principal.
- Kim Miller also submitted an overview of the use of library cards and a self-checkout kiosk and the costs for items necessary. Discussion was tabled to the next meeting.
- Tammy Sollenberger made a motion that the Commission set inventory for the week of September 11th through 15th with members agreeing to notify her of their availability that week. Donna Morgan seconded.

Vote: 5-0

VI: NEW BUSINESS

Meeting with the Brunswick County Library Director was tabled to a future meeting. Donna Morgan drafted a letter being held until members know the status of negotiations between the BSL City Manager and the Brunswick County Manager.

VII. PURCHASES & DONATIONS & BUDGET REVIEW

Martha Samson reported book purchases and a return refund. Tammy Sollenberger reported on book donations including several children's titles.

VIII. ANNOUNCEMENTS

Sherrie Kuzian noted budget discussions for the Library Commission should be directed to the Commission rather than City officials.

Sherrie Kuzian and Tammy Sollenberger are coming up on renewal of terms to the Library Commission and will inform the City Clerk of their decisions.

IX. NEXT MEETING AGENDA ITEMS

- Discussion of books stored upstairs
- Friends of the Library organization
- Kiosk when rehousing Library to old Police Department building
- Budget allocation for each member
- Library Commission positions vote
- Monthly shelf displays

X. ADJOURNMENT

MOTION: Tammy Sollenberger, SECOND: Debbie Rodgers, meeting adjourned 11:05 AM.

Vote: 5-0

Upcoming Dates: Book Inventory Week of September 11th, next regular meeting 9.14.23.

Respectfully submitted,

Donna Morgan
Member