



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Library Commission Meeting Minutes**

**February 9, 2023**

**ATTENDANCE:** Sherrie Kuzian, Martha Samson, Kim Miller, Donna Morgan

**ABSENT:** Tammy Sollenberger (excused), Renee Hope, Hazel Lacoste (unexcused)

**COMMISSIONER LIAISON:** Kimberly Sherwood

#### **I. CALL TO ORDER**

Chairperson Sherrie Kuzian called the regular monthly meeting to order 10:01 AM

#### **II. APPROVAL OF AGENDA**

MOTION: Donna Morgan, SECOND: Kim Miller, Agenda approved.

**Vote: 4-0**

#### **III. APPROVAL OF MINUTES**

MOTION: Martha Samson, SECOND: Kim Miller, 1.12.23 Minutes approved.

**Vote: 4-0**

#### **IV. PUBLIC COMMENT**

Connor Pate from BSL Parks & Rec invited members to participate in Founders Day on 4.1.23. Proposed are story time for children at Spring Lake 12:00--1:00 PM and public liaison at City Hall 1:30—4:00 PM.

#### **V. OLD BUSINESS**

Inventory was problematic because the printout provided was outdated. In future, each member must have access to print the inventory.

A Meet the Author event was set. Commissioner Sherwood confirmed author Daniel Ray Norris on 3.22.23 March 22, 2023, 12:30 PM. Sherrie Kuzian will liaise with the BSL Community Center staff and Donna Morgan will design a flyer.

**VI: NEW BUSINESS**

The schedule for March was discussed. A luncheon meeting at The Office in BSL is planned for 3.8.23 at 11:00 AM to work on policies, procedures, and planning. Donna Morgan made a motion to cancel the regular meeting of 3.9.23; Martha Samson seconded. Donna Morgan will inform City Hall for calendar notification.

**Vote: 4-0**

**VII. PURCHASES & DONATIONS & BUDGET REVIEW**

Two future purchases were discussed. First is a better inventory program; Kim Miller offered to research alternatives. Second is an outside book depository costing around \$5,000; Kim Miller will check for a used/surplus unit.

Martha Samson purchased and donated six books from Friends of the Library Southport Oak Island's Once More Bookstore.

Martha Samson reviewed remaining funds for the fiscal year and the pending deadline to use our budget.

**VIII. ANNOUNCEMENTS**

Kim Miller is now an administrator for the BSL Library Commission Facebook page.

Martha Samson received new Barnes & Noble discount cards and information for the BLS City credit card for purchases.

Donna Morgan will draft letters to Brunswick County officials regarding library space, and Commissioner Sherwood will review for proper path to submit.

**IX. NEXT MEETING AGENDA ITEMS**

Reports on Meet the Author, Founders Day Participation, and Policies/Procedures

**X. ADJOURNMENT**

MOTION: Kim Miller, SECOND: Martha Samson, meeting adjourned 10:47 AM.

**Vote: 4-0**

Upcoming: Luncheon Workshop 3.8.23, Founders Day Activities 4.1.23, Regular Meeting 4.13.23

Respectfully submitted,

Donna Morgan  
Member