



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

January 12, 2023

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Martha Samson, Kim Miller, Donna Morgan

ABSENT: Hazel Lacoste (excused), Renee Hope (unexcused)

COMMISSIONER LIAISON: Kimberly Sherwood

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order 10:04 AM

II. APPROVAL OF AGENDA

MOTION: Tammy Sollenberger, SECOND: Kim Miller, Agenda approved.

Vote: 5-0

III. APPROVAL OF MINUTES

MOTION: Martha Samson, SECOND: Donna Morgan, 12.8.22 Minutes approved.

Vote: 5-0

IV. PUBLIC COMMENT

There were no public comments

V. OLD BUSINESS

Inventory and Libib were discussed and a reminder about the Workshop planned for 1.17.23 beginning at 9:30 AM in City Hall.

VI. NEW BUSINESS

Meet the Author discussion was tabled.

Hazel Lacoste has volunteered to act as caretaker for the Little Free Library and asked about the method used to do so. Kim Miller noted the need to establish a procedure for LFL maintenance and procedures for other library tasks.

VII. PURCHASES & DONATIONS & BUDGET REVIEW

Martha Samson was reimbursed for book purchases. Funding for a new library was discussed. Commissioner Sherwood explained the capital funds set aside and said a verbal agreement for library space is in place.

VIII. ANNOUNCEMENTS

Helen Whittaker, retired Library Director, will advise on fixtures and furnishings for a new library space when architectural drawings are in place.

The Facebook page was hard to find, so Donna Morgan will change the name from Boiling Spring Lakes Library Commission to Boiling Spring Lakes Library for easier access.

Kim Miller will host a workshop luncheon for procedures and planning at her home on 3.8.23 from 11:00 AM to 1:00 PM.

Commissioner Sherwood provided an update to completion of construction on the Police Department and noted that the Fire Department building near City Hall belongs to Brunswick County. She will check with County Commissioner Mike Forte about the building's future use and if might be considered a site for a library.

IX. NEXT MEETING AGENDA ITEMS

Meet the Author

Report on Inventory Workshop

Mission Statement and Donation Policy

March Meeting Plans

X. ADJOURNMENT

MOTION: Martha Samson, SECOND: Tammy Sollenberger, meeting adjourned 11:05 AM

Vote: 5-0

Upcoming events: Library Workshop 1.17.23 9:30 AM, Regular Meeting 2.9.23 10:00 AM.

Respectfully submitted,

Donna Morgan
Member