



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

City Hall

January 13, 2022

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Martha Samson, Donna Morgan

ABSENCE: Sarah Cusick (excused)

COMMISSIONER LIAISON: Kimberly Sherwood

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order at 10:00 AM.

II. APPROVAL OF AGENDA

- a. Upon motion by Donna Morgan and second by Tammy Sollenberger the Meeting Agenda was approved.

Vote: 3-0

III. APPROVAL OF MINUTES

Tammy Sollenberger moved to accept 10.14.2021 Minutes, seconded by Donna Morgan.

Vote: 3-0

Martha Samson arrived at the meeting at 10:10 AM.

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

- a. Inventory took place at a 1.5.2022 Workshop at which all members participated and is largely complete. Only a few books to discard and enter into the system remain.
- b. A letter to the Board of Commissioners formally requesting space in the building currently housing the Police Department was reviewed. Commissioner Sherwood voiced her approval and support. Donna Morgan will send the letter to the Mayor and Commissioners.
- c. The Libib software presentation was rescheduled to the 2.10.2022 meeting.

VI. NEW BUSINESS

- a. Meeting Dates will be set on a need-to basis throughout 2022.
- b. Workshops will be held as necessary. An April book-buying trip will be scheduled.

VII. PURCHASES & DONATIONS & BUDGET

- a. Donations of \$29.00 in the library and at The Office were deposited in the Library Capital Fund.
- b. Sherrie Kuzian shared budget information from Finance Director Suzanne Tungate.
- c. Tammy Sollenberger submitted a reimbursement request.
- d. Looking ahead to Black History Month, Donna Morgan recommended two books for the collection. Upon motion by Tammy Sollenberger and second by Martha Samson, it was agreed that the books up to \$40.00 be purchased. Commissioner Sherwood noted the books can be promoted on the BSL City Website. They will also be posted on the BSL Library Commission Facebook page.

Vote: 4-0

- e. Martha Samson reported on the lack of presidential biographies for recent past executives and will research them. Donna Morgan made a motion to purchase the biographies, spending up to \$100.00. Martha Samson seconded.

Vote: 4-0

VIII. ANNOUNCEMENTS

- The next Library Commission Meeting will be 2.10.2022, beginning with a tour of the current Police Department and bank building. The business portion of the meeting will follow. Commissioner Sherwood will schedule the tour; she advised that there are furnishings that may be available for the library and should be requested.
- Promotion of April's National Library Month theme "Connect With Your Library" was discussed.

IX. NEXT MEETING AGENDA ITEMS

- a. Tour of Police Department and bank building
- b. Software presentation

X. ADJOURNMENT

Donna Morgan made a motion to adjourn, seconded by Martha Samson. Upon unanimous vote the meeting was adjourned at 10:30 AM.

Vote: 4-0

Respectfully submitted,

Donna Morgan

Donna Morgan

Library Commission Member