



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

City Hall

June 10, 2021

10:00 AM

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Martha Samson, Sarah Cusick,
Donna Morgan

COMMISSIONER LIAISON: Dana Witt (excused)

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order at 10:00 AM.

II. APPROVAL OF AGENDA

Donna Morgan added an item to New Business and made a motion to accept the Meeting Agenda as amended, seconded by Martha Samson.

Vote: 4-0

III. APPROVAL OF MINUTES

Donna Morgan moved to accept the 5.13.2021 Minutes, seconded by Sarah Cusick.

Vote: 4-0

IV. PUBLIC COMMENT

There were no public comments.

Tammy Sollenberger arrived at the meeting at 10:10 AM.

V. OLD BUSINESS

- a. The Classics Shelf is delayed since without a computer a list of books for members to review is not available. The Classics Shelf business will be discussed at the next meeting. Martha asked that non-fiction be reviewed for age and Donna Morgan volunteered to do the task.

- b. Inventory is on hold without a computer so report is delayed to the next meeting. Fortunately, all the information is backed up on the Libib website. Martha Samson noted that differentiating among books would be easier with stickers on the spines of books or book jackets. Donna Morgan made a motion to purchase “dots”, book tape, and special stickers for books from a library supply company and Martha Samson seconded the motion. Sherrie Kuzian will purchase the necessary items in July.

Vote: 5-0

VI. NEW BUSINESS

- a. Tammy Sollenberger reviewed the Libib information and said the free version has sufficed but with more than one person working on inventory the Pro version is needed. She made a motion to purchase Libib Pro for \$123.00 for a year after July 1, 2021. Martha Samson seconded the motion.

Vote: 5-0

- b. The Library computer died with a repair estimate more costly than the original price. Tammy Sollenberger’s motion to purchase a new computer, spending up to \$400.00 after the beginning of the new fiscal year, was seconded by Sarah Cusick. Discussion about Roger Samson’s research into refurbished vs new computers and warranties

ensued, with agreement that Roger will consult with Tammy Sollenberger (who has a background in IT) prior to purchase. Members will be apprised of progress via email.

Vote: 5-0

VII. PURCHASES & DONATIONS & BUDGET

- A resident offered to donate many Psychology books, but with no room in our Library, Sherrie Kuzian directed him to donate to Friends of the Library Southport Oak Island for sale in their bookstore.
- Sherrie reviewed the budget, noting the Library Commission returned \$178.47 to the City at the end of this fiscal year. A budget of \$2000.00 was approved by the Board of Commissioners for FY 2021-2022.
- Funds from the Library donation box and The Office bookshelf donation box were deposited in the Library Capital Fund

VIII. ANNOUNCEMENTS

The next Library Commission Meeting will be July 8, 2021.

IX. NEXT MEETING AGENDA ITEMS

- a. Classic Shelf
- b. Inventory Report
- c. Libib and new computer
- d. Summer Meeting Schedule

X. ADJOURNMENT

Upon Motion made by Martha Samson, seconded by Sarah Cusick, the meeting was adjourned at 10:50 AM.

Vote: 5-0

Respectfully submitted,

Donna Morgan

Library Commission Member