



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

City Hall

January 14, 2021

10:00 AM

ATTENDANCE: Sherrie Kuzian, Tammy Sollenberger, Martha Samson Pat Elliott, and Donna Morgan

COMMISSIONER LIAISON: Dana Witt (excused)

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order at 10:02 AM.

II. APPROVAL OF AGENDA

Donna Morgan made a motion to accept the Meeting Agenda as written, seconded by Tammy Sollenberger.

Vote: 5-0

III. APPROVAL OF MINUTES

A motion by Tammy Sollenberger to accept the November 5, 2020 Minutes as written, seconded by Martha Samson.

Vote: 5-0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

- a. The Little Free Library plan for publicity was unfulfilled. The plan to stencil the LFL structure is incomplete because of weather. Members postponed the project until National Library Week when they will complete and promote the new structure.
- b. Information about space in the Police Department was provided by Commissioner Liaison Dana Witt, who emailed the Commission a communique from City Manager Jeff Repp as follows:

From: Dana Witt <commdwitt@cityofbsl.org>

Sent: Friday, January 8, 2021 8:35 AM

MESSAGE TRUNCATED

Cc: Jeff Repp <jrepp@cityofbsl.org>

Subject: Re: Library Commission Nov 2020 Minutes & 1-14-2021 Agenda

Jeff,

Can you give me an update on any tentative plans for the old police station? I know we were hoping to get some space for the library. The Board had requested some funds for renovation of the old police station to be included with the new police station budget. Do you know if those funds are still available?

Dana Witt, Commissioner
City of Boiling Spring Lakes

Commissioner,

We were not able to lump the old PD station into the USDA financing since we did not have a “facility report” that we could present to them giving the current condition of the building (electrical, A/C, asbestos, etc.). We did not want to hold up USDA financing on the new PD building so I had instructed Michael Mack to get proposals from a few firms to undertake the require report for any financing we may want to do on the building. I will have to check into this files to see what he had accomplished before resigning late last year.

The report will give the Board a picture of what improvements may be necessary to make the building code compliant for use other than its current use as a police department.

Let me see what got accomplished before Michael left and I’ll let you know.

Jeffrey E. Repp, City Manager

VI. NEW BUSINESS

- a. Martha Samson reported on the books stored in the City Hall Attic. A St. James resident posted on NextDoor looking for used books for a craft project. Martha contacted her and

donated 24 boxes of unwanted books. There still are 20+ boxes of books left which need sorted and assessed.

VII. PURCHASES & DONATIONS & BUDGET

- No purchases were reported. The broken table needs to be replaced. Martha Samson volunteered to research for the best price and to purchase it. Tammy Sollenberger made a motion for the purchase of the table; Pat Elliot seconded.

Vote: 5-0

- Donations of books by BSL citizens were received, along with a box of Audiobooks. Donna Morgan reported a friend of hers was turned away from donating books. Sherrie Kuzian stressed that books must be received by appointment only and has had cards for donations printed (available at front desk),
- Tammy Sollenberger addressed the encyclopedias stored in the attic, which were donated for a special project. The donor has passed away and members agreed to follow up with future recipients' use for historical and acknowledgement purposes.
- The budget is unchanged from November 2020 as no purchases have been made.

VIII. ANNOUNCEMENTS

- Sherrie Kuzian announced she would attend the upcoming February Board of Commissioners Meeting and to report Library Commission activities.
- The Library Commission February 2021 meeting will be replaced by a Workshop for inventory and a review of books held in storage in the attic.
- Tammy Sollenberger reported difficulty finding Dewey Decimal System numbers for some non-fiction books. Sherrie Kuzian will research the System's use and will report to the Commission.
- The next Library Commission Meeting will be March 11, 2021.

IX. NEXT MEETING AGENDA ITEMS

- a. Little Free Library Update
- b. National Library Week Recognition
- c. Email contact for patron research by Pat Elliott
- d. Workshop Report and Discussion
- e. Schedule Book Buying Trip and Purchases

X. ADJOURNMENT

Upon Motion made by Donna Morgan and second by Martha Samson, the meeting adjourned at 10:44 A.M.

Vote: 5-0

Respectfully submitted,

Donna Morgan
Library Commission Member