



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

City Hall

August 12, 2021

10:00 AM

ATTENDANCE: Sherrie Kuzian (Chair), Sarah Cusick, Tammy Sollenberger

ABSENT: Donna Morgan (excused), Martha Samson (excused)

COMMISSIONER LIAISON: Dana Witt (excused)

The July meeting was postponed due to weather.

I. CALL TO ORDER

Chairperson Sherrie Kuzian called the regular monthly meeting to order at 10:12 AM after the members shelved books in the library then went upstairs to look at the storage area.

II. APPROVAL OF AGENDA

Sarah Cusick moved to accept the Meeting Agenda, seconded by Tammy Sollenberger.

Vote: 3-0

III. APPROVAL OF MINUTES

Sarah Cusick moved to accept the 6.10.2021 Minutes, seconded by Tammy Sollenberger.

Vote: 3-0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Classics Shelf: Discussion about the Classics Shelf is delayed until Martha returns.

b. Inventory Report: Little was accomplished in Inventory due to the failure of the old computer and time required to setup the new computer. There were also scheduling conflicts for Martha and Tammy. Work will resume as soon as possible.

“Dots”, book tape, and special stickers for books from a library supply company have not yet been purchased.

VI. NEW BUSINESS

a. Non-Fiction Report: Discussion on Non-Fiction books is tabled until Donna returns.

b. Computer and Software Report: The new computer arrived. Martha Samson’s husband handled most of the setup. After consultation with Tammy Sollenberger, Roger Samson installed OpenOffice on the new computer. OpenOffice is a program similar to Microsoft Office Suite, but OpenOffice is free. Roger and Martha use this product at home and are happy with the results. Roger and Tammy both have backgrounds in computers.

Tammy Sollenberger has not yet purchased the Libib Pro. She will have that accomplished before the September meeting. Sherrie Kuzian asked if Tammy could have a demonstration available for the September meeting. Tammy said that she wasn’t sure about September, but would be ready by October.

VII. PURCHASES & DONATIONS & BUDGET

A computer was purchased for use in the library. It fits the old case, so a new case was not needed.

VIII. ANNOUNCEMENTS

- a. The Boiling Spring Lakes Fire Department will celebrate their 50th anniversary on Saturday, August 21 at the Fire House.
- b. The next Library Commission Meeting will be September 9, 2021.

IX. NEXT MEETING AGENDA ITEMS

- c. Classic Shelf
- d. Inventory Report
- e. Non-Fiction Report
- f. Software Report including demonstration of Libib Pro

X. ADJOURNMENT

Upon Motion made by Tammy Sollenberger, seconded by Sarah Cusick, the meeting was adjourned at 10:41 AM.

Vote: 3-0

Respectfully submitted,

Tammy Sollenberger