



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Library Commission Meeting Minutes

August 13, 2020

10:00 AM

Via Zoom

ATTENDANCE: Frances Thomas, Sherrie Kuzian, Tammy Sollenberger (connectivity problems so she observed/texted throughout), Donna Morgan

ABSENT: Martha Samson (could not connect), Pat Elliott (excused)

COMMISSIONER LIAISON: Dana Witt (excused)

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting to order at 10:10 AM.

II. APPROVAL OF AGENDA

Sherrie Kuzian moved to accept the Agenda as written, seconded by Donna Morgan.

Vote: 3-0

III. APPROVAL OF MINUTES

A motion made by Donna Morgan to accept the Minutes as written was seconded by Sherrie Kuzian.

Vote: 3-0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

- a. Possible relocation to PD building discussion postponed until further notice pending new information from the City.
- b. Meeting week change discussion postponed until September 10, 2020 meeting.
- c. Report on Library Computer (Inventory & Cataloging)
Martha Samson reported via email that she and her husband, Roger, figured out how to put the inventory/catalog on the Library Computer and she has begun the work. She asked other members to call or email her with their availability to assist.

VI. NEW BUSINESS

- a. Purchases and Donations.
 - Donna Morgan received the new Little Free Library, plaque and two YA/Children's books approved in July. City workers are busy with Hurricane Isaias recovery so Donna is storing the materials at her home. The approved desiccant was not purchased since research showed it won't work in cardboard boxes. She will submit for reimbursement.
 - There were no donations.
- b. Budget Review.
Frances Thomas did not present an updated budget as no funds were spent.

VII. ANNOUNCEMENTS

- Frances Thomas reminded members that her term is up in November 2020 and the position she currently holds (Chairperson) will need to be filled.
- The next Library Commission meeting will be September 10, 2020 at 10 AM at City Hall where members will practice social distancing.

VIII. NEXT MEETING AGENDA ITEMS

- Old Business
 - Change of Meeting Week
 - Report Cataloging/Inventory
 - Status of Little Free Library
- New Business

- Table in City Hall Lobby with book give-away.
- Expiration of terms of Committee Members

IX. ADJOURNMENT

Upon Motion to adjourn by Donna Morgan with second by Sherrie Kuzian, the meeting was adjourned at 10:38 AM.

Vote: 3-0

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Respectfully submitted,

Donna Morgan
Library Commission Member