



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

July 9, 2020

10:00 AM

Via Zoom

ATTENDANCE: Frances Thomas (Chair), Sherrie Kuzian, Martha Samson, Donna Morgan

ABSENT: Tammy Sollenberger, Alternate Pat Elliott (excused)

COMMISSIONER LIAISON: Dana Witt (excused)

STAFF: None

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting to order at 10:03 AM.

II. APPROVAL OF AGENDA

Sherrie Kuzian moved to accept the Agenda as written, seconded by Martha Samson.

Vote: 4-0

III. APPROVAL OF MINUTES

A motion made by Sherrie Kuzian to accept the Minutes as written was seconded by Donna Morgan.

Vote: 4-0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

- a. Book Purchases. There were no new purchases to report.

- b. Budget Review. Frances Thomas reported the Library Commission overspent its 2019 budget by \$117 and encouraged members to keep close track of purchases this year.

VI. NEW BUSINESS

- a. New Budget. Frances Thomas noted that the City provided a budget of \$2000 for the upcoming fiscal year for the Library Commission.
- b. Planning and Priorities for the New Fiscal Year
 - 1. Possible expansion of the Library when the existing Police Station is opened to other City entities was discussed. Martha Samson presented ideas for staffing, volunteers, a check-out system for books and how the Library Commission might proceed. Donna Morgan reported Commissioner Witt had offered her support with whatever the Commission decided to do. The matter was tabled for future discussion.
 - 2. Book sales, in-person monthly meetings and Meet the Author events are on hold until the Covid19 issue is resolved.
 - 3. A permanent book sale in the lobby, an idea shared by Pamela Bellina, was discussed briefly and put on hold until sorting in the attic is complete.
 - 4. Having a meeting date changed to 1st Thursday of month so it would precede monthly BOC meeting was discussed. Meetings are scheduled to accommodate members' work schedules. The matter was tabled until in-person meetings resume.
 - 5. Discussion of work in the attic area of City Hall to consolidate books and possible disposition of unwanted materials ensued with no proposals or decisions made. One major problem is the inability to inventory or catalog without the Library computer.
- c. Purchases and Donations.
 - 1. Martha Samson has the book Elton John donated by her son to be added to the collection.
 - 2. Noting that since Hurricane Florence the Little Free Library is in very poor condition, Donna Morgan made a motion that the Commission take advantage of an offer from the Little Free Library organization for a replacement structure for \$249.00 and replacement charter sign for \$25.00, Seconded by Sherrie Kuzian. Donna Morgan will order.

Vote: 4-0

VII. ANNOUNCEMENTS

Martha Samson reported the LC Computer was not being kept in Pamela Bellina's office in City Hall as previously decided, so she and Pat Elliott were unable to catalog/inventory. Donna Morgan will contact Tammy Sollenberger to bring the Computer to City Hall and request a tutorial for other members.

VIII. NEXT MEETING AGENDA ITEMS

- Library Relocation
- Change of Meeting Date
- Status of Little Free Library

IX. ADJOURNMENT

A Motion to adjourn was made by Donna Morgan with a second by Martha Samson and the meeting was adjourned at 10:30 AM.

Vote: 4-0

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Respectfully submitted,

Donna Morgan  
Library Commission Member