



City of Boiling Spring Lakes

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

February 13, 2020

9:30 AM

City Hall

ATTENDANCE: Frances Thomas (Chair), Tammy Sollenberger, Sherrie Kuzian, Martha Samson, Donna Morgan (Vice Chair), Pat Elliott (Alternate)

COMMISSIONER LIAISON: Teagan Perry Hall (excused)

STAFF: None

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 9:40 AM.

II. APPROVAL OF AGENDA

Under Unfinished Business, Frances Thomas added "Commission Meeting Day and Time" and "Commissioner Liaison"; Martha Samson moved to accept the Agenda as amended with a second by Tammy Sollenberger.

Vote: 5-0

III. APPROVAL OF MINUTES

A motion made by Sherrie Kuzian was seconded by Donna Morgan to accept the Minutes as amended.

Vote: 5-0

IV. PUBLIC COMMENT

There were no public comments.

V. UNFINISHED BUSINESS

- a. The Meet the Author Event with Craig Elliott (April 16). Sherrie Kuzian reported that the BSL Community Center was scheduled for the event. Publicity and the role of the Library Commission was discussed with a presentation by Pat Elliott and suggestions from the author. Flyers and programs will be prepared and refreshments purchased for the event.
- b. An April 9, 2020 Book Buying Event was solidified with Tammy Sollenberger committing to providing inventory lists to avoid duplicate purchases. Members are asked to prepare a list of desired purchases and plan to meet at City Hall at 10 AM to travel together to Barnes and Noble in Wilmington.
- c. National Library Week (April 19-25) will be publicized on Facebook with a request for it to appear on the BSL City marquee outside.
- d. Tammy Sollenberger presented the new computer, will request reimbursement, and noted the need for a protective cover. Commission members will see if they have a suitable cover, otherwise one will be purchased.
- e. Frances Thomas asked members to consider different times or days of the week for meetings. Sherrie Kuzian and Tammy Sollenberger said their work schedules were built around the Thursday morning meetings and would be difficult to change.
- f. Frances Thomas asked the Commission if the Liaison should change; following discussion, it was agreed that despite the work conflict of the assigned Liaison, members feel adequately represented.

VI. NEW BUSINESS

- a. Book Donations and purchases, including bookends purchased, were discussed.
- b. Prior to the Book Buying Trip the budget will be reviewed and amounts set.

VII. ANNOUNCEMENTS

Frances Thomas announced she will complete her term through November 2020 and asked that another Commission Member consider acting as Chair.

Roger and Martha Samson made a \$50 donation to the Library Commission's Capital Fund, Commission members thanked the Samsons for their generous gift.

VIII. NEXT MEETING AGENDA ITEMS

- Resolution to solicit from all City Commission Members to have the current police station, or a portion of it, to be dedicated space for a library.

- Change to future Agendas, that “Book Purchases and/or Book Donation” be renamed “Purchases and Donations” to include non-book purchases.
- Meet the Author Event
- Book Buying Trip
- Future Workshop to continue the inventory and cleaning of the Library

IX. ADJOURNMENT

A Motion was made by Sherrie Kuzian with a second by Martha Samson and the meeting was adjourned at 10:40 AM.

Vote: 5-0

~ ~ ~ ~ ~

Respectfully submitted,

Donna Morgan
Library Commission Member