



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

July 11, 2019

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair, Tammy Sollenberger, Sherrie Kuzian, Martha Samson

COMMISSIONER LIAISON: Steven Barger (excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:03 AM.

II. APPROVAL OF AGENDA

Frances requested to add to the agenda, III. Welcome New Member and for the remaining topics to be renumbered accordingly and add to New Business, c. Alternate Member.

A Motion was made by Sherrie Kuzian with a second by Tammy Sollenberger to approve the agenda as amended.

Vote: 5 - 0

III. WELCOME NEW MEMBER

The committee members welcomed Martha Samson to the committee and congratulated her on her appointment.

IV. APPROVAL OF MINUTES

A motion was made by Sherrie Kuzian with a second by Tammy Sollenberger to accept the June 13, 2019 minutes as written.

Vote: 5 - 0

V. PUBLIC COMMENT

There were no public comments.

VI. OLD BUSINESS

a. Refurbishment of Little Free Library

Donna's husband Dave will replace the bottom piece of the Little Free Library as that is rotted piece.

b. Unneeded Books to Thriftbooks

Donna reported the pallet of books to go to Thriftbooks can be 60" high including the height of the pallet and there is no weight limit. Thriftbooks prefers the boxes of books to be on two pallets.

The committee discussed the proper way of recycling books. Donna noted that the recycle rule for hardcover books is the covers and binding must be removed from the book.

c. Duplicate Books from Southport/Oak Island Libraries

Donna reported that Southport/Oak Island Libraries when possible would donate four to six boxes of their duplicate books to our library. There will be hardcover books, mostly fiction but non-fiction and biographies will be included. Sherrie offered to pick up the books in Southport but if she is unavailable, Tammy will pick up the books. Donna advised a volunteer from the Southport/Oak Island Libraries would contact Donna when the books are ready for pick up.

VII. NEW BUSINESS

a. Book Purchases and/or Book Donations

The committee received a donation of six books; however, only two ended up on the library shelves. The remaining four books will go to Thriftbooks, as they are duplicates or do not comply with the committee's publication date parameter.

Donna would like to purchase banker boxes for the donation of books from Southport/Oak Island Libraries.

A Motion was made by Tammy Sollenberger with a second by Sherrie Kuzian for Donna to purchase 10 banker boxes in anticipation of the donation of books from Southport/Oak Island Libraries.

Vote: 5 - 0

b. Budget Review

Frances advised the Board of Commissioners approved the \$2,000 budget request. The members explained to Martha that last year they voted to allow each member to purchase up to \$125 in books (only) per person/per fiscal year; however, if there is a need to go over the \$125, it will require a vote by the members. The members discussed continuing the same purchase allowance for this fiscal year.

A Motion was made by Sherrie Kuzian with a second by Donna Morgan to continue the \$125 book purchase allowance per person/per fiscal year.

Vote: 5 - 0

c. Alternate Member

Frances explained there were two people who applied to be on the Library Commission and Martha was appointed. However, since it took a long while for a person to apply to be on the committee, she spoke with Commissioner Barger and asked if it would be possible to have an alternate committee member, which would help when members are absent. Frances explained to the committee that an alternate member must attend every meeting to keep abreast of what is happening on the committee and that if a regular committee member was absent, the alternate could sit as a regular committee member and would have voting rights at that meeting. Having an alternate member would require a vote from the BOC and an ordinance change.

A Motion was made by Sherrie Kuzian with a second by Martha Samson to request from the BOC an alternate member for the committee.

Vote: 5 – 0

Frances will follow up with Commissioner Barger for the next steps. If the BOC were to vote to allow an alternate on the committee, they could at the same meeting vote in the other person who applied to be on the committee.

VIII. ANNOUNCEMENTS

Frances reminded the members there was no meeting in August because of vacation schedules. The next meeting will be September 12, 2019 at 10:00 AM.

IX. NEXT MEETING AGENDA ITEMS

Story Walk
Fall Book Buying Trip
Refurbishment of the Little Free Library
Unneeded Books to Thriftbooks
Duplicate Books from Southport/Oak Island Libraries
Book Purchases and/or Book Donation
Budget Review

X. ADJOURNMENT

A Motion was made by Donna Morgan with a second by Sherrie Kuzian to adjourn the meeting at 10:58 AM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant