



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Library Commission Meeting Minutes**

**June 13, 2019**

**10:00 AM**

**City Hall**

**ATTENDANCE:** Frances Thomas, Chairman, Donna Morgan, Co-Chair,  
Tammy Sollenberger, Sherrie Kuzian,

**COMMISSIONER LIAISON:** Steven Barger (excused)

**STAFF:** Pamela Bellina, Administrative Assistant

#### **I. CALL TO ORDER**

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 9:59 AM.

#### **II. APPROVAL OF AGENDA**

A Motion was made by Donna Morgan with a second by Sherrie Kuzian to approve the agenda as written.

**Vote: 4 - 0**

#### **III. APPROVAL OF MINUTES**

A motion was made by Sherrie Kuzian with a second by Donna Morgan to accept the May 9, 2019 minutes as written.

**Vote: 4 - 0**

#### **IV. PUBLIC COMMENT**

There were no public comments.

## **V. OLD BUSINESS**

### **a. Refurbishment of Little Free Library**

Donna called the high school several times leaving a message for Jeff Register but has not received a return call and school is now closed. Donna will contact the school to see if there is someone else she can speak with about building a new Little Free Library box. The members discussed whether they should just replace the bottom piece of wood since that is what is deteriorating. Although Donna's husband has been feeling poorly, she will ask him to look at it.

### **b. Unneeded books to Thriftbooks**

Tammy advised there are 29 boxes of books that can go to Thriftbooks to be sold. Donna will determine how many boxes needed on a pallet in order for Thriftbooks to pick up.

Donna provided the members with the last two months statements from Thriftbooks. After paying back their share of the shipping costs, the proceeds were \$0.75 for April and \$0.66 for May. Donna reminded the members the pallet of books they sent were quite old and hopes that with the next shipment, they will have more sales as the books are more current.

Donna discussed with the committee the ability to request from the Southport/Oak Island libraries their duplicate books for placement in the City's library. She will ask if they could receive books that are 2010 and newer but did not believe that would be an option.

A Motion was made by Tammy Sollenberger with a second by Sherrie Kuzian to request from the Southport/Oak Island Libraries their duplicate books.

**Vote: 4 - 0**

## **VI. NEW BUSINESS**

### **a. Book Purchases and/or Book Donations**

There were no purchases of books as the committee recently went on a book-buying trip to Barnes and Noble. However, the committee did receive a box of books from a resident containing quite a few newer hardcovers and some softcovers. The softcovers will be placed on their shelf at The Office. Once the Little Free Library is refurbished, they can put the softcovers in there too. Kay, City Hall's mailperson, donated another audio book.

**b. Budget Review**

Frances notified the members that Commissioner Auger had stopped by City Hall to have some papers notarized and since we do not charge for notary service, he donated \$100 to the library. Laura at the Police Department received a \$10 donation from notary services that will go into the Library's Special Project Fund.

Frances noted the \$2,000 budget request was approved. The last fiscal year saw expenditures of \$1,959.05 for the Library committee leaving \$40.95 to go back to the City.

**c. Summer Meeting Scheduled**

The committee members discussed vacation schedules and voted not to meet during the month of August.

A Motion was made by Tammy Sollenberger with a second by Sherrie Kuzian to cancel their August meeting due to vacation schedules.

**Vote: 4 – 0**

**d. Storywalk**

Donna explained that Storywalk is a nature walk where pages from a storybook are displayed along the walk and children stop to read each page. The committee discussed speaking with Karlin at the Community Center about doing this with the afterschool children. Donna will research this further and speak with Karlin and will make a presentation to the committee at the September meeting.

**VII. ANNOUNCEMENTS**

There were no announcements.

**VIII. NEXT MEETING AGENDA ITEMS**

Duplicate Books from Southport/Oak Island Libraries  
Refurbishment of Little Free Library  
Unneeded books to Thriftbooks  
Book Purchases and/or Book Donation  
Budget Review

**IX. ADJOURNMENT**

A Motion was made by Tammy Sollenberger with a second by Sherrie Kuzian to adjourn the meeting at 11:00 AM.

**Vote: 4 - 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant