



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

March 14, 2019

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair,
Tammy Sollenberger, Sherrie Kuzian

ABSENT: Alison Austin

COMMISSIONER LIAISON: Steven Barger (absent)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:03 AM.

II. APPROVAL OF AGENDA

A Motion was made by Sherrie Kuzian with a second by Tammy Sollenberger to approve the agenda as written.

Vote: 4 - 0

III. APPROVAL OF MINUTES

A motion was made by Sherrie Kuzian with a second by Tammy Sollenberger to accept the February 14, 2019 minutes as written.

Vote: 4 - 0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Little Free Library Refurbishment

Frances spoke with Gary Lyles who donated his time and materials in refurbishing the Little Free Library box. He sheathed the box with white metal, shaved the wood on the door so it will open and close better. He also suggested adding roofing materials to the roof of the box and he had the materials to do that project. The members of the committee were very thankful for the materials and work performed and donated by Mr. Lyle to refurbish the Little Free Library box. They discussed adding the Library logo to the box getting a small plaque to put on the box recognizing Mr. Lyle's refurbishment. Donna will contact Brandall about the decal and plaque.

b. Unneeded Books to Thriftbooks (next shipment)

Tammy suggested organizing the books they moved from the storage unit to better determine what goes to Thriftbooks. Sherrie and Tammy will meet on Tuesday, March 19 to organize the books.

VI. NEW BUSINESS

a. March ~ National Reading Month

Donna will have Facebook posts to promote March as National Reading Month. Pamela will share them to the City's Facebook page.

b. April ~ Library Awareness Week 4/7 – 4/13

Donna will have Facebook posts to promote Library Awareness week in April. Pamela will share them to the City's Facebook page. Donna asked Pamela to have it noted on the electronic sign.

c. 2019/2020 Fiscal Year Budget

Tammy suggested lowering the budget to \$1,800. Donna discussed purchasing large print books for the library which are more expensive so she suggested keeping the budget at \$2,000. Sherrie also wanted to keep the budget at \$2,000.

A Motion was made by Donna Morgan with a second by Sherrie Kuzian to keep the budget at \$2,000.

Vote: 4 - 0

d. Future Fundraising Ideas

The members agreed they will no longer hold the Meet the Author events as there was no interest from residents. The topic is tabled until next year to re-examine interest.

e. Book Purchases / Donations

The City's mail person Kay donated to the Library paperback books and a nice selection of audio books, two of which were brand new.

Frances purchased for the library *Mostly Sunny* by Janice Dean which is currently on the bestseller list.

f. Budget Review

Frances is awaiting the charge from Demco to come through and will ask Karen Thompson for an updated balance of their budget. She will have that by their book buying trip on April 18.

The members decided in lieu of their April meeting on the 11th, the members will go to Wilmington to purchase new books for the library on April 18; therefore, they have cancelled their April 11 meeting.

A Motion was made by Donna Morgan with a second by Tammy Sollenberger to cancel their April 11 regular meeting and will instead have a book buying trip on April 18 to purchase new books for the library.

Vote: 4 - 0

VII. ANNOUNCEMENTS

Tammy noted there was a native plant sale today in Southport.

Sherrie advised there will be a fashion show supporting Relay for Life at the Southport Community Center on March 21. Tickets are \$30.

VIII. NEXT MEETING AGENDA ITEMS

Little Free Library Refurbishment ~ update
Unneeded Book to Thriftbooks ~ update
Book Purchases and/or Book Donations
Budget Review

IX. ADJOURNMENT

A Motion was made by Sherrie Kuzian with a second by Donna Morgan to adjourn the meeting at 10:59 AM.

Vote: 4 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant