



# *City of Boiling Spring Lakes*

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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## **Library Commission Meeting Minutes**

**December 12, 2019**

**10:00 AM**

**City Hall**

**ATTENDANCE:** Frances Thomas, Tammy Sollenberger, Sherrie Kuzian, Donna Morgan, Pat Elliott

**ABSENT:** Martha Samson (excused)

**COMMISSIONER LIAISON:** Teagan Perry Hall (excused)

**STAFF:** None

### **I. CALL TO ORDER**

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:03 AM and welcomed Pat Elliott, Alternate.

### **II. APPROVAL OF AGENDA**

A Motion was made by Donna Morgan, seconded by Sherrie Kuzian to approve the agenda as written; upon discussion two items were added: Handling of Damaged Books and Responsibilities of Members. Sherrie Kuzian moved to approve the agenda as amended, Frances Thomas seconded, and the agenda was approved.

**Vote: 5-0**

### **III. APPROVAL OF MINUTES**

A motion was made by Sherrie Kuzian, seconded by Donna Morgan to accept the October minutes as written and they were approved.

**Vote: 5-0**

#### **IV. PUBLIC COMMENT**

There were no public comments.

#### **V. OLD BUSINESS**

Frances Thomas gave a Christmas Festival Recap, with comments by members regarding scheduling, pacing of the groups of children, and overcrowding. Prior to the 2020 event, members will speak with organizers to address concerns.

#### **VI. NEW BUSINESS**

a. The Fall book buying trip was briefly discussed with mention that the Spring book buying trip should be bigger to take advantage of discounts and specials.

b. Budget Review was completed with City-provided documents.

c. Donna Morgan volunteered to record Minutes of the Meetings and provide the Agendas on an ongoing basis.

d. Lisa Library was discussed—our Commission is ineligible for the program.

e. Following a motion by Donna Morgan, second by Pat Elliott and group discussion, the offer of a subscription to Readers Digest was accepted and will be available for citizens to enjoy.

#### **Vote: 5-0**

f. A Meet the Author Event with BSL resident author, Craig Elliott, is tentatively scheduled for April 9, 2020 at 10:30 am at the BSL Community Center. Sherrie Kuzian will check on the availability of the space and report back.

g. Workshop Day in the library and attic was scheduled for February 13 at 10:00AM, following a brief meeting of the members to conduct business. Donna Morgan will inform City Hall of the change.

h. A library patron reported a damaged book, and following discussion the consensus was that the library will continue its practice of replacing worn or damaged books with City funds. The patron can donate to the library Capital Fund if desired.

i. Frances Thomas opened the topic of Responsibilities of Members, noting that her term ends November 2020 and asking if another member wanted to assume her position. The members desire her to continue as Chair and Frances asked for assistance with reporting to the Board of Commissioners at their monthly meetings. Discussion included the fact that our Liaison could perform this duty. Members Tammy Sollenberger and Sherrie Kuzian volunteered should

the need arise. Donna Morgan offered to prepare a précis of the Minutes and Commission activities for reporting.

**VII. ANNOUNCEMENTS**

Tammy will purchase the previously approved notebook for the Library prior to the Workday. Bookends are not yet purchased but are needed need to be labeled.

**VIII. NEXT MEETING AGENDA ITEMS**

Meet the Author Event

**IX. ADJOURNMENT**

A motion by Sherrie Kuzian, seconded by Pat Elliott, adjourned the meeting at 11:20AM.

**Vote: 5-0**

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Respectfully submitted,

Donna Morgan, Commission Member