



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

October 10, 2019

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Tammy Sollenberger, Sherrie Kuzian, Martha Samson

ABSENT: Donna Morgan, Co-Chair (excused)

COMMISSIONER LIAISON: Steven Barger (excused)

STAFF: None

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:02 AM.

II. APPROVAL OF AGENDA

A Motion was made by Sherrie Kuzian with a second by Martha Samson to approve the agenda as written.

Vote: 4-0

III. APPROVAL OF MINUTES

A motion was made by Martha Samson with a second by Sherrie Kuzian to accept the September minutes as written.

Vote: 4-0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Unneeded Books to Thriftbooks

Martha stated that, of the two pallets of books that were sent to Thriftbooks, only 147 of the books were accepted. Tammy explained that she and Martha have scanned 50 of the books that the Library Commission has set aside to send to Thriftbooks. Six of those books are good to send, while the others were rejected. Tammy explained the process of determining whether or not Thriftbooks will accept books. The Library Commission will talk to the owner of The Office to ask him about a book sale.

VI. NEW BUSINESS

a. Book Purchases and/or Book Donations

There was some discussion on the book donations that the Library Commission have been receiving. Many of the books are unusable. The Commission will rewrite the Book Donation policy to better define the condition of the books that they will accept in the Library.

Frances reported that Donna bought two new books for the Library. Sherrie purchased Nora Roberts' newest book for the Library.

Tammy was asked to print out the most recent library inventory before the book buying trip on Thursday, November 14.

A budget for the book buying trip was discussed.

The Library Commission discussed the purchase of an inexpensive laptop to be stored at City Hall so that the members of the Commission can have access to the laptop when necessary.

Sherrie Kuzian made a motion to purchase a laptop for less than \$250 for Library use and to be kept at City Hall. The motion was seconded by Martha Samson.

Vote: 4-0

Sherrie asked that the laptop be passcode protected.

b. Budget Review

A printed budget was not requested for the meeting this month since little money has been spent this fiscal year. Frances will request a printed budget for the December meeting, after our book buying trip.

The Commission needs to purchase more bookends for the Library. Martha recommended that we purchase at least 12 bookends.

VII. ANNOUNCEMENTS

a. During the meeting, it was announced that our Alternate has unofficially withdrawn from her position. She will send official notification soon.

b. Book buying trip, November 14, meeting at City Hall at 10:00 AM.

c. The Christmas Festival is Friday, December 6. Time is yet to be announced.

VIII. NEXT MEETING AGENDA ITEMS

Update on Thriftbooks

Update on Book Purchase Trip

Update on Christmas Festival

Book Sale

Book Purchases and/or Book Donation

Budget Review

IX. ADJOURNMENT

A Motion was made by Martha Samson with a second by Tammy Sollenberger to adjourn the meeting at 10:58 AM.

Vote: 4-0

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Respectfully submitted,

Tammy Sollenberger, Commission Member