



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

January 10, 2019

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair, Sherrie Kuzian, Alison Austin

ABSENT: Tammy Sollenberger (excused)

COMMISSIONER LIAISON: Steven Barger

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:00 AM.

II. APPROVAL OF AGENDA

A Motion was made by Donna Morgan with a second by Sherrie Kuzian to approve the agenda as written.

Vote: 4 - 0

III. APPROVAL OF MINUTES

A motion was made by Sherrie Kuzian with a second by Donna Morgan to accept the November 8, 2018 minutes as written (there was no meeting in December).

Vote: 4 - 0

IV. WELCOME NEW MEMBER ~ ALISON AUSTIN

The committee welcomed Alison to the committee and asked her to tell a little bit about herself. Alison loves to read and had previously worked at the Union County Public Library and also taught preschool. Alison wanted to get more involved with the City and decided she wanted to join a committee and knew the Library Commission was the ideal committee for her.

V. PUBLIC COMMENT

There were no public comments.

VI. OLD BUSINESS

a. Meet the Author ~ recap

Frances was impressed with Larry Modlin and his book, *Cape Fear Ferry Tales*. He wrote the book in the style of how he speaks which makes it easy to read. The stories he told were interesting and the committee looks forward to his next book which he is currently writing.

The committee discussed how difficult it has been getting residents to attend the Meet the Author events. They have it posted in the newspaper, they place flyers around town, it is noted on the electronic sign and not many people attend. The members discussed with Alison the previous authors who have been at the Meet the Author events.

Donna noted that Larry gave to the committee a lot of old information he received from Reeves Telecom about Boiling Spring Lakes. A lot of the information, such as old articles, are very fragile and Donna is looking into how to archive the information.

b. Christmas Festival ~ recap

Frances thought the event was well attended, well organized and ran much more smoothly than last year. Donna's only complaint was with the wait time. There was a long wait from the time they were told to set up to the time the members would be reading to the children. Next year they would like to set up and then come back for story time.

c. Little Free Library Refurbishment ~ update

Sherrie spoke with a resident whose hobby is woodworking and asked if he would like to build a new Little Free Public Library box for the committee. Frances reminded the committee it was previously discussed having a children's Little Free Library box and for it to be placed at a child's level. Sherrie will follow up with Anthony, the resident she spoke with.

d. Storage Unit (end date of rental)

Sherrie advised the contract for the storage unit ends on March 31st so there was some time to remove the books from the storage unit and stored upstairs in City Hall if that is what the committee wishes to do.

Sherrie also advised the Special Events Committee was looking to store the bins from their trailer for a very short period of time while their trailer is refurbished. Sherrie asked the members if they would consider allowing Special Events to store their bins while their trailer is being retrofitted and did not believe it would be much longer than a week.

A Motion was made by Sherrie Kuzian with a second from Alison Austin to allow the Special Events Committee to store their bins in the Library Committee's storage unit while their trailer is being refurbished.

Vote: 4 - 0

e. Decorative Bookshelves for Lobby

Donna had researched and discussed with the committee awhile back beautiful decorative bookshelves for placement in the lobby. She will provide the information to the committee again. The bookshelves can be placed against a wall or, if two units are purchased, placed back to back to create a beautiful display.

First, the committee must seek permission from the City Manager to expand the library by placing the bookshelves in the lobby. They discussed two areas to put the bookshelves. The first would be to move the desk in the lobby to under the bulletin board and then place the bookshelves in the corner (one on one wall, the other on the other wall to create the corner). Measurements will have to be taken to see if space allows for this configuration. The second idea would be to move the love seat a little closer to the couch in the lobby (there is a lot of extra space and it would create a more cozy seating area), and place the decorative bookshelves back to back behind the loveseat which would draw attention to the shelf units.

Donna will provide the information on the bookshelves and Frances will ask Jeff for permission to expand the library by placing the bookshelves in the lobby. The committee will vote to purchase the bookshelves at their next meeting.

VII. NEW BUSINESS

a. Book Purchases and/or Book Donations

Pamela advised a resident had donated some books which Tammy had gone through. Ruth Bek, the City's Building Inspector, donated another book on tape to the library.

Donna brought in the receipt for the books she purchased last month and Frances will give the check request to Karen Thompson.

Donna provided the members with copies of the October and November Thriftbooks statements and noted the committee made \$16.39 in book sales; however, checks do not get mailed out until they reach \$25 in sales. Donna anticipated the next statement would be out in another day or two. Any funds received from Thriftbooks from the sale of the library's unneeded books will be deposited into the Library Commission's capital fund as previously voted.

The committee explained to Alison about Thriftbooks and how the committee uses that avenue to sell books, about how the committee purchases books, what the individual allowance is for book purchases and about the book buying trip they have each year to Barnes and Noble. They also explained what the current donation policy is.

b. Budget Review

The committee discussed the approximate price of the bookshelves and noted that if they vacate the storage unit by the end of the contract, it will save them \$600 which can be used toward the purchase of the bookshelves. If they cannot vacate the storage unit by the end of the contract, there is still enough money in the budget to purchase the bookshelves since they have no other big purchase items this year.

c. History of Boiling Spring Lakes

As discussed earlier, Larry Modlin donated to the Library Commission a lot of information he received from Reeves Telecom about Boiling Spring Lakes, most of which is historical. Donna is researching archival methods and would like to revisit this topic in the next fiscal year.

VIII. ANNOUNCEMENTS

There were no announcements.

IX. NEXT MEETING AGENDA ITEMS

Little Free Library Refurbishment
Decorative Bookshelves for Lobby
Book Purchases and/or Book Donations
Budget Review

X. ADJOURNMENT

A Motion was made by Donna Morgan with a second by Sherrie Kuzian to adjourn the meeting at 11:15 AM.

Vote: 4 - 0

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Respectfully submitted,

Pamela Bellina,
Administrative Assistant