



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

August 9, 2018

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair,
Tammy Sollenberger, Sherrie Kuzian

COMMISSIONER LIAISON: Steven Barger (absent/excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:00 AM.

II. APPROVAL OF AGENDA

A Motion was made by Sherrie Kuzian and seconded by Donna Morgan to approve the agenda as written.

Vote: 4 - 0

III. APPROVAL OF MINUTES

A motion was made by Tammy Sollenberger and seconded by Donna Morgan to accept the June 7, 2018 minutes as written (no meeting in July).

Vote: 4 - 0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Dispose of Unneeded Books

Donna provided the members with an Agreement from ThriftBooks to take the unneeded books. The books need to be boxed and shrink-wrapped on pallets. The pick-up charge is \$150 however, that cost is split between the committee and Thriftbooks. The sale of any books would be credited against the \$75 shipping charge and the remaining funds sent to the Library Commission. Donna explained the pallet must be on a loading dock platform or a flat paved area so permission would be needed from the City Manager for the pallet could be kept in the parking lot at City Hall with a tarp covering it. The committee also needs to ask for assistance from Building and Grounds with stacking the boxes on the pallet.

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to accept the terms of the Thriftbooks Agreement and to ship them the unneeded books.

Vote: 4 – 0

b. Recruit new Library Commission member (formerly book club ~ update)

Sherrie gave the flyer Donna created recruiting a new member for the Library Commission to the BSL book club but has not heard anything.

c. Meet the Author

Tammy spoke with Larry Modlin who wrote the book *Cape Fear Ferry Tales* and gave him the dates they were interested in holding a Meet the Author event. Larry is available on September 20 and the event will be at 6:30 PM.

A Motion was made by Sherrie Kuzian and seconded by Donna Morgan to hold the Meet the Author event with Larry Modlin on September 20 at 6:30 PM.

Vote: 4 - 0

VI. NEW BUSINESS

a. Library Awareness Events

The committee agreed to keep the Meet the Author events going to raise Library Awareness. Pamela reminded the members the Appearance Commission does put the library's brochure in every one of their Welcome Packages delivered to new residents which helps with awareness.

Pamela advised the members that Special Events would be co-hosting their Christmas Festival with the Fire Department on December 1. The Library committee will discuss the event

at their October meeting. Sherrie advised she will be working on December 1 and will be unable to attend the Christmas Festival.

Tammy asked the members think about different types of awareness events for the future.

b. Book Purchases and/or Book Donations

Tammy checked the library shelf and donation box at The Office and discovered there was a little over \$8.00 in the donation box which she gave to Karen Thompson for deposit in their capital fund.

There were a few book donations, for which the committee is so grateful.

Frances purchased a book for the library, which she will discuss at the next meeting.

c. Budget Review

Frances noted their new budget year has started with \$2,000 from which the storage unit is paid. Upcoming purchases will be for shrink-wrap for the pallet of boxed books.

VII. ANNOUNCEMENTS

Tammy will be unavailable on Tuesdays and Thursdays evenings from now until December.

Donna will be unable to attend the meeting on September 13 and asked the members if they can hold the library meeting prior to the Meet the Author event on September 20. The members unanimously agreed to meet prior to the Meet the Author event.

VIII. NEXT MEETING AGENDA ITEMS

Meet the Author w/Larry Modlin
Purchase shrink-wrap for pallet /permission to use parking lot for pallet
Book Purchases and/or Book Donation
Budget Review

IX. ADJOURNMENT

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to adjourn the meeting at 10:43 AM.

Vote: 4 - 0

Respectfully submitted,

Pamela Bellina, Administrative Assistant