



# ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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## **Library Commission Meeting Minutes**

**May 10, 2018**

**2:00 PM**

**City Hall**

**ATTENDANCE:** Frances Thomas, Chairman, Donna Morgan, Co-Chair,  
Tammy Sollenberger, Sherrie Kuzian

**COMMISSIONER LIAISON:** Steven Barger (absent/excused)

**STAFF:** Pamela Bellina, Administrative Assistant

### **I. CALL TO ORDER**

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 2:00 PM.

### **II. APPROVAL OF AGENDA**

A Motion was made by Tammy Sollenberger and seconded by Donna Morgan to approve the agenda as written.

**Vote: 4 - 0**

### **III. APPROVAL OF MINUTES**

A motion was made by Tammy Sollenberger and seconded by Sherrie Kuzian to accept the April 12, 2018 minutes as written.

**Vote: 3 - 0**

### **IV. PUBLIC COMMENT**

There were no public comments.

## **V. OLD BUSINESS**

### **a. Dispose of Unneeded Book**

Crystal Bright, the owner of Bright Books, is no longer receiving books as she has closed her business. The committee will revisit ThriftBooks and Tammy will look for other options. This matter was tabled to the June meeting.

### **b. Book Club ~ update**

Donna will make the flyer to give to Sherrie. This matter was tabled to the June meeting.

### **c. Book Social w/Tanya Binford ~ update**

When Donna reached out to Tanya Binford to confirm the book social on April 14, Ms. Binford said she had not put the date in her diary and was leaving on vacation. The committee was forced to cancel the event.

Tammy will reach out to Larry Modlin, a resident and former employee of the City, who recently published a book called *Cape Fear Ferry Tales*. The committee discussed at length what days to offer to Mr. Modlin for a Meet the Author event. They also discussed having a meet the author versus a book social/book signing and holding the event at City Hall, which is more appropriate for a meet the author event. The committee decided on September 20, October 4, October 11 and October 25 to present to Mr. Modlin. Tammy will reach out to Mr. Modlin with the dates.

## **VI. NEW BUSINESS**

### **a. Spring Fling ~ May 19, 2018**

Sherrie reminded the members she is working that Saturday. Frances explained to the members her husband's medical situation, advised she would not be able to stay the entire time of the event and would be okay with cancelling participation. Tammy noted she had to be home in the afternoon and thought they should cancel participation. Donna has an appointment from 11:00 to 1:00.

A Motion was made by Sherrie Kuzian and seconded by Tammy Sollenberger to cancel participation at the Spring Fling event on May 19, 2018.

**Vote: 4 - 0**

### **b. Book Social ~ Larry Modlin**

See Old Business, c. Book Social ~ Tanya Binford for the discussion about hosting Larry Modlin for a Meet the Author event.

**c. Summer Meetings**

The committee discussed the members' summer schedules to determine if they needed to move or cancel meetings since they are short a member and must have a quorum for voting to take place at a meeting.

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to move their June meeting to the 7<sup>th</sup> and to cancel their July meeting.

**Vote: 4 – 0**

The committee will resume their meetings in August.

**d. Safety Event**

Tammy recommended giving the event to someone else to hold such as the Police Department or the Fire Department. Donna will provide all of their contact info to whomever wished to take over the event. The committee would like to participate should either department hold the event.

**e. Book Purchases and/or Book Donations (incl. book buying trip update)**

The committee purchased 27 new books for the library on their book-buying trip to Barnes and Noble. Frances submitted the receipt for \$448.65 for the books to Karen Thompson, finance Manager and noted they saved \$150 with the discount and sale.

The committee also purchased the book truck, which now resides in the lobby, for approximately \$95. Donna submitted the receipt.

**f. Budget Review**

Frances reviewed the budget history with the members and noted they have spent \$1,890.05 to date and have remaining in their budget \$109.95. The cutoff date to submit receipts for this fiscal year is May 15. The committee members looked at a few more books to purchase for the library in the approximate amount of \$51.00. The receipt for this purchase will be submitted by May 15.

**VII. ANNOUNCEMENTS**

There were no announcements.

**VIII. NEXT MEETING AGENDA ITEMS**

Dispose of Unneeded Books ~ update  
Book Club ~ update  
Meet the Author w/Larry Modlin

Safety Event  
Book Purchases and/or Book Donation  
Budget Review

**IX. ADJOURNMENT**

A Motion was made by Donna Morgan and seconded by Sherrie Kuzian to adjourn the meeting at 2:58 PM.

**Vote: 4 - 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant