



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Library Commission Meeting Minutes**

**April 12, 2018**

**10:00 AM**

**City Hall**

**ATTENDANCE:** Frances Thomas, Chairman, Donna Morgan, Co-Chair,  
Tammy Sollenberger, Sherrie Kuzian

**COMMISSIONER LIAISON:** Steven Barger

**STAFF:** Pamela Bellina, Administrative Assistant

#### **I. CALL TO ORDER**

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 9:59 AM.

#### **II. APPROVAL OF AGENDA**

A Motion was made by Sherrie Kuzian and seconded by Donna Morgan to approve the agenda as written.

**Vote: 4 - 0**

#### **III. APPROVAL OF MINUTES**

A motion was made by Donna Morgan and seconded by Sherrie Kuzian to accept the March 8, 2018 minutes as written.

**Vote: 4 - 0**

#### **IV. PUBLIC COMMENT**

There were no public comments.

## **V. OLD BUSINESS**

### **a. Dispose of Unneeded Books ~ update**

The committee will meet on April 18<sup>th</sup> to start packing the books. Tammy had been upstairs organizing the area and was concerned they may not have enough books. Sherrie noted there are books in storage they could add and offered to go to the storage unit to gather the books. Donna will contact Crystal Bright to make arrangements for pick up.

### **b. Book Club ~ update**

Sherrie spoke with Eric Register who is involved with the local book club and he noted they have had a good attendance. Donna will prepare a flyer for Sherrie to give to Eric to hand out to the book club members to see if anyone would like to be on the committee since they have a seat open.

### **c. Book Social w/Tanya Binford (update if needed) ~ April 14, 2018**

Donna will touch base with Tanya Binford to confirm the date. Frances spoke with the people at The Office who said they will rearrange the table so there will be more room.

## **VI. NEW BUSINESS**

### **a. Book Buying Trip**

Frances reminded the committee they need to purchase books before the end of the fiscal year. The committee planned a trip to Barnes and Noble for April 30 and will meet at City Hall at 10:00 AM.

Donna suggested purchasing activity books from the Dollar Tree as a giveaway to children attending Spring Fling.

A Motion was made by Tammy Sollenberger and seconded by Sherrie Kuzian for the purchase of activity books in the amount of \$50 to give away to children at Spring Fling.

**Vote: 4 – 0**

Donna spoke about the American Girl series of books as an addition to the children's section. She explained they are educational and believes they will be a good addition to the library.

A Motion was made by Tammy Sollenberger and seconded by Sherrie Kuzian to purchase the American Girl series of books at approximately \$200.

### **b. Spring Fling ~ May 19, 2018**

The committee tabled this discussion to the May meeting.

**c. Read to Children on Plant Day ~ April 26, 2018 ~ WIC & Master Gardner's Club**

Donna explained this event will have 15 minute reading intervals taking place between 9:00 AM and 12:00 PM. The books to be read will be supplied by the Southport library. Sherrie offered to read at 11:00. Tammy offered to help at the event and will read if needed.

Sherrie noted that the Jack Helbig Foundation is looking for readers for programs they will be hosting. Sherrie will get more information.

**d. Book Purchases and/or Book Donations**

Tammy found two books upstairs that had been previously donated by a resident which will be placed in the library: *American Sniper* and *No Easy Day*.

There were no book purchases this month.

Frances stopped by The Office to check the lockbox for donations and there was \$5.00 in the box which she will give to Karen to be deposited in their capital fund.

**e. Budget Review**

Frances will obtain an updated budget history prior to their book buying trip. Donna will submit receipts for the purchase of the boxes and tape. Sherrie suggested they look at purchasing the latest best sellers for this year and from last year to stock the library.

**VII. ANNOUNCEMENTS**

Free dump week starts on April 16.

Operation Clean Sweep is on April 28. Pamela provided applications to the committee.

Commissioner Barger explained that County Commissioners Marty Cook and Mike Forte spoke with him about getting the County Library involved with the City's library. Commissioner Barger's goal would be for the library to have its own building and hopes that it could be the Police Department building. Donna would love for the library to have its own building but noted that the City would have to give the building to the County in order to be part of the county library system.

The committee discussed purchasing a rolling cart to put more books on to be situated in the lobby as a way to expand the library. It was also suggested it could be used at events also and moving books from upstairs to the library.

A Motion was made by Sherrie Kuzian and seconded by Tammy Sollenberger to purchase a rolling cart for books.

**Vote: 4 – 0**

Commissioner Barger will have the request added to the BOC's agenda for May to place the book cart in the lobby.

Tammy noted early voting starts next week.

#### **VIII. NEXT MEETING AGENDA ITEMS**

Dispose of Unneeded Books ~ update  
Book Club ~ update  
Book Buying Trip ~ update  
Spring Fling  
Book Purchases and/or Book Donation  
Budget Review

#### **IX. ADJOURNMENT**

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to adjourn the meeting at 11:00 AM.

**Vote: 4 - 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant