



# ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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## **Library Commission Meeting Minutes**

**January 11, 2018**

**10:00 AM**

**City Hall**

**ATTENDANCE:** Frances Thomas, Chairman, Donna Morgan, Co-Chair,  
Tammy Sollenberger, Sherrie Kuzian

**COMMISSIONER LIAISON:** Steven Barger (excused)

**STAFF:** Pamela Bellina, Administrative Assistant

### **I. CALL TO ORDER**

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:01 AM.

### **II. APPROVAL OF AGENDA**

A Motion was made by Donna Morgan and seconded by Sherrie Kuzian to approve the agenda as written.

**Vote: 4 - 0**

### **III. APPROVAL OF MINUTES**

A motion was made by Tammy Sollenberger and seconded by Donna Morgan to accept the November 30, 2017 minutes as written (there was no meeting in December).

**Vote: 4 - 0**

### **IV. PUBLIC COMMENT**

There were no public comments.

## **V. OLD BUSINESS**

### **a. Christmas Festival ~ recap**

The members thought the event went well and were happy to see their picture in the *State Port Pilot*. Frances noted that the children all went for the book giveaways instead of candy which was great. Tammy related that the Special Events Committee will not be co-hosting the event next year with the Fire Department.

### **b. Book Social**

Frances and Tammy will be going to The Office to speak with Mr. Warner about the possibility of using a few shelves for books to sell. The Office would not be responsible for handling the purchase of the books as it would be on the honor system with a cash box for people to put money in.

Frances and Tammy will also speak with Mr. Warner about holding a Meet the Author event at The Office. The members discussed Authors they had previously considered for events as well as Frank Williams who has his new book out, *Convergence*. Frances mentioned she will be attending Mr. Williams' book signing on January 24 at the Holiday Inn Express in Leland and will purchase his new book for the library.

### **c. Book Donation to Prison**

Donna left several messages for Chief Jane Evans at the prison to set up a date for the donation of books but has not gotten a return call. Sherrie suggested just bringing the books to the prison. Tammy and Donna will coordinate a date to make the donation.

## **VI. NEW BUSINESS**

### **a. Update Library Inventory**

Tammy has been out of town and unable to start the inventory update and planned to start next week. Sherrie was available to help with the inventory.

### **b. Publicity**

Donna would like to have the *State Port Pilot* available when the committee donates books to the prison if she is able to get in touch with Chief Evans.

### **c. Library Awareness Month (April)**

The theme of this year's Library Awareness is Libraries Lead and will be held April 4 through 14. It is the 60<sup>th</sup> anniversary of Library Awareness. Tammy brought in information about how and why Library Awareness was started. She also brought in a Proclamation for Library Awareness Week and will ask Commissioner Barger if the Proclamation could be brought to the BOC for consideration and adoption at the April BOC meeting. Donna will post it on Facebook and asked Pamela if it could be put on the electronic sign.

**d. Book Purchases and/or Book Donations**

Frances has not purchased anything this past month but will purchase Frank William's new book, *Convergence*, on the 24<sup>th</sup> as noted previously. Tammy purchased a book for the library *Malala's Magic Pencil* but was unsure if she put in for reimbursement.

The committee received quite a few book donations recently including a large donation of children's books.

**e. Expenditures**

There were no expenditures.

**VII. ANNOUNCEMENTS**

Frances announced that Commissioner Barger was appointed as the committee's Liaison but was unable to attend the meeting for medical reasons.

**VIII. NEXT MEETING AGENDA ITEMS**

The members discussed story time at the Community Center which would entail the committee members taking turns one day a week reading to the after school care children. Sherrie would like to get her grandchildren involved with reading to the children too. Frances will speak with Mary Green about starting up the program and what her interest is.

Story Time at Community Center for After School Children  
Book Social  
Donation to Prison  
Inventory Update  
Books for the Blind  
Book Club  
Expenditures

**IX. ADJOURNMENT**

A Motion was made by Donna Morgan and seconded by Sherry Kuzian to adjourn the meeting at 11:04 AM.

**Vote: 4 - 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant