



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes September 14, 2017 9:00 A.M. City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair,
Tammy Sollenberger, Bonnie Porter Keyes, Sherrie Kuzian

COMMISSIONER LIAISON: Mary Stilwell (excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 9:07 AM.

II. APPROVAL OF AGENDA

A Motion was made by Tammy Sollenberger and seconded by Donna Morgan to approve the agenda as written.

Vote: 5 - 0

III. APPROVAL OF MINUTES

A motion was made by Donna Morgan and seconded by Sherrie Kuzian to accept the August 14, 2017 minutes as written.

Vote: 5 - 0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Engraved crystal book for Mr. Johns

Donna placed the order with Brandall for the engraved crystal book for presentation to Mr. Johns. She anticipates it will be delivered next week.

b. Book donation to prison

Bonnie spoke with Captain Evans who stated they will take any type (genre) of softcover book and will sort out what they do not allow.

c. Family Fun & Safety event

Donna will create a map for vendor spaces. The Coast Guard will be at the event. Sherrie spoke with the JROTC but asked if Donna could follow up and verify their attendance. Donna will put the event on Facebook. The flyer was printed and the members will place them around the local businesses. Pamela was asked to give some flyers to the Community Center for the before and after school children.

Sherrie will get the tent and weights from storage and will also purchase some candy to give away. Tammy will get some books ready to sell at the event and will create a scavenger hunt for the children to win prizes and get them inside the library. Donna ordered the prizes but has not received them yet.

Activities for the children at the event are: bookmark crafts, scavenger hunt, corn hole game to win candy. There will be a raffles for string book bags and the giveaway gifts are I Love Reading wristbands and little notebooks.

VI. NEW BUSINESS

a. Book Purchases and/or Book Donations

Bonnie purchased *The Glass Castle* and *Crossing the Wake* and provided the receipt. Frances brought in *Daring to Drive* and also brought in her receipt. Frances brought in the box of books that were donated by a resident. Ruth Bek, Chief Code Enforcement Officer, donated 10 children's books. Sherrie Kuzian will be donating a new Kay Hooper hardcover book.

b. Expenditures

As noted above, Bonnie and Frances purchased books for the library and receipts were handed in. Donna will hand in the receipt for the crystal book and the gifts for the Fun & Safety event once she gets them. Frances will provide an update of expenditures at the next meeting.

c. Book Sale

The book sale will take place at the Family Fun & Safety Festival. Tammy will pull approximately 20 to 25 books to be sold and will find children's books to give away.

d. Scheduling of Fall Meetings

The members discussed changing their meeting dates and times for the remainder of the year as Frances has a class scheduled every Monday for the next few months. The members discussed that their Ordinance does not state an actual date and time they meet and as such preferred to meet during the day. The members asked Pamela to make sure the new meeting dates and times would be properly posted in advance of each meeting. Sherrie noted Wednesday and Thursday mornings were good for her. Donna prefers daytime meetings than evening meetings. Tammy expressed her concern about public not being able to attend during the day but is available for meetings during the day. Following are the new meeting dates and times for the remainder of the year 2017: October 19th at 10:00 AM and November 30th at 10:00 AM. The December meeting was cancelled but the commission plans to participate at the Special Events Christmas Festival for story-time.

VII. ANNOUNCEMENTS

Tammy asked for prayers for all of the victims of Hurricane Irma including her family in Florida.

VIII. NEXT MEETING AGENDA ITEMS

Family Fun & Safety Festival ~ recap
Christmas Festival
Expenditures

IX. ADJOURNMENT

A Motion was made by Sherrie Kuzian and seconded by Donna Morgan to adjourn the meeting at 10:33 AM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant