



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

August 14, 2017

6:00 P.M.

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair,
Tammy Sollenberger, Bonnie Porter Keyes

ABSENT: Sherrie Kuzian (excused)

COMMISSIONER LIAISON: Mary Stilwell (excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 6:02 p.m.

II. APPROVAL OF AGENDA

A Motion was made by Donna Morgan and seconded by Bonnie Keyes to approve the agenda as written.

Vote: 3 - 0

III. APPROVAL OF MINUTES

A motion was made by Bonnie Keyes and seconded by Donna Morgan to accept the June 1, 2017 minutes as written.

Vote: 3 - 0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Donation of books to prison and/or Bright Books

Bonnie found a contact person for book donation to the prison and will follow up. This matter has been tabled to the September meeting.

Tammy Sollenberger arrived at 6:05 pm

b. Plaque for Mr. Johns

Donna researched plaques to be presented to Mr. Johns and found a beautiful crystal book which can be engraved. Donna felt this was much nicer than a wood plaque and a fitting way to recognize his generous donation to the library. The cost of the crystal book was approximately \$120 but that did not include tax or any other miscellaneous charges there may be.

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to purchase the engraved crystal book for Mr. Johns an in amount not to exceed \$150.

Vote: 4 – 0

c. Monthly Allowance Expenditure

Tammy suggested instead of the current \$30 monthly allowance for each member, they consider a \$150 per year per person allowance which would amount to \$750 per fiscal year dedicated toward the purchase of books for the library. That would leave an additional \$750 to be used toward other purchases or to host events, etc. This new allowance is lower than the \$30 per month per person allowance currently in place. Tammy also said she would like everyone to have access to the inventory list so there would be no duplication of purchases. Donna suggested Drop Box or Google Docs. Both apps allow a group of people access to documents uploaded to an account. Donna will look into both apps.

A Motion was made by Donna Morgan and seconded by Bonnie Keyes to change the allowance from \$30 per month per person to \$150 per year per person dedicated to the purchase of books for the library.

Vote: 4 - 0

VI. NEW BUSINESS

a. Book Purchases and/or Book Donations

Tammy purchased and donated to the library a Janet Evanovich book *Turbo Twenty Three*. Frances purchased for the library *Daring to Drive* by Manal Al-Sharif but has not yet turned in the receipt for reimbursement. She heard an interview with the author about the book and thought it

would be a good book for the library. Bonnie was considering purchasing the book *The Glass Castle* which was recently turned into a movie and is in theaters now.

b. Expenditures

There were no expenditures. Frances showed the members a chart she will be using to track expenditures.

c. Library Capital Fund

Frances reported there is currently \$481 in the capital fund.

d. Meet the Author ~ future events

Bonnie reminded the members of their interest in getting Marty Peterson to speak at their Meet the Author event after her Southport speaking engagement but advised Ms. Peterson would not be speaking in Southport. Donna discussed an author who lives in Southport who writes travel brochures and articles and thought he would be an interesting speaker. Frances suggested the author Tanya Binford who lives in Southport and wrote a book *Crossing The Wake* about her personal account of navigating The Great Loop cruising 5,000 miles on a 25 foot Ranger tug boat. There was an article in the *State Port Pilot* about the book. Tammy suggested the author she met at Spring Fling whom she mentioned at a previous meeting and also the author Celia Rivenbark who writes books and for a newspaper.

The members discussed the poor attendance at these events in the past and perhaps postponing any new events until they can determine a way to get more people to attend. The committee has advertised in the newspaper, posted on Facebook, posted on the City's website, posted notice on the electronic sign and placed flyers at local businesses. They have even attended the senior lunches and handed out flyers but attendance has been very disappointing not only for the Library Commission but for the author.

e. Family Fun & Safety Event ~ September 23, 2017

The members met at a workshop in July to plan the event. They decided on September 23rd as the date and would hold the event from 1:00 PM to 3:00 PM. The members discussed which vendors they would contact.

Donna explained she tried to get Vanida Sisters to confirm their participation at the event but she could not get them to commit. She contacted Poor Piggies out of Wilmington who was happy to sell food at the event. Poor Piggies said any money they make over \$400 would be donated to the library. Bonnie suggested contacting The Office to see if they wanted to sell hot coffee and tea. Also, in addition to NC Wildlife, Hunter Safety, Sheriff's Office and USCG, Bonnie offered to contact 911 Emergency to have a representative there. She will speak with Lt. Todd Coring.

Donna found a bean bag toss game they can purchase for an outside game for the children. She also suggested setting up a crafts table so the children can make bookmarks. She also found little notebooks and rubber wristbands to purchase as prize giveaways for the kids. She also reminded the members about the backpacks they would like to use as the big prize giveaways. All of these items can be purchased at Oriental Trading.

A Motion was made by Tammy Sollenberger and seconded by Bonnie Keyes to allow the purchase of prizes and games for the Family Fun & Safety Event in an approximate amount of \$125.00.

Vote: 4 - 0

Donna will place an ad for the event in the State Port Pilot when it gets closer to the date. She also asked if notice of the event could be placed on the electronic sign a few days before the event. Frances suggested they set a date at the September meeting to get the flyers posted.

VII. ANNOUNCEMENTS

Tammy announced she has worked on the library pulling older books and shelving books donated by Robert Johns.

VIII. NEXT MEETING AGENDA ITEMS

Family Fun & Safety Event
Book donation to the Prison
Book Sale
Expenditures

IX. ADJOURNMENT

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to adjourn the meeting at 7:20 PM.

Vote: 4 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant