



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

October 19, 2017

10:00 AM

City Hall

ATTENDANCE: Frances Thomas, Chairman, Donna Morgan, Co-Chair,
Tammy Sollenberger, Bonnie Porter Keyes, Sherrie Kuzian

COMMISSIONER LIAISON: Mary Stilwell (excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Chairperson Frances Thomas called the regular monthly meeting of the Library Commission to order at 10:03 a.m.

II. APPROVAL OF AGENDA

A Motion was made by Donna Morgan and seconded by Bonnie Keyes to approve the agenda as written.

Vote: 5 - 0

III. APPROVAL OF MINUTES

A motion was made by Donna Morgan and seconded by Bonnie Keyes to accept the September 14, 2017 minutes as written.

Vote: 5 - 0

IV. PUBLIC COMMENT

There were no public comments.

V. OLD BUSINESS

a. Family Fun & Safety Festival ~ recap

Donna clipped from the *State Port Pilot* the pictures from the event and the letter to the editor which was supportive of the event. The members discussed their disappointment in the attendance and could not understand why since the weather was beautiful. The listing for the event in the *State Port Pilot* unfortunately was just below Southport's similar event. Getting the JROTC Color Guard to commit to the event was difficult since the planning for the event started before the school year started and the Colonel was unable to commit. The members agreed to keep the event in September but to start planning in May to ensure the JROTC's availability.

b. Engraved crystal book for Mr. Johns

Donna was told by Brandall the crystal book should be delivered this week.

Sherrie knows a woman who works for Mr. Johns and Sherrie believes he has more books to donate. Sherrie will follow up.

c. Book donation to prison

Bonnie and Tammy will get the book donation together for the prison and Bonnie will follow-up on publicity for the event.

VI. NEW BUSINESS

a. Christmas Festival (w/Special Events)

Tammy advised Special Events invited the Library committee to take part in the Christmas Festival with story time. Pamela explained Special Events would be discussing the Christmas Festival at their next meeting in November.

b. Future event ideas

The committee members discussed the following event ideas such as:

- Booth at the Fall Festival to sell books and have bookmark crafts for the kids
- Visit afterschool care at Community Center for story time. Ask questions after story time about the book read and the correct answer wins an activity book (can be purchased inexpensively from a dollar store)
- Ask Mary Green if the committee can have a book sale on a senior lunch day
- Ask The Office Wine & Coffee Bar if the committee can hold book sales there. The members discussed making it a "book social" where the books can be discussed and sold and to interact with the community.

Sherrie will get information about books for the blind and have it available at the library and Community Center. Sherrie and Bonnie also stated the library needs more young adult and pre-teen books. Sherrie suggested purchasing the Shadow Hunter series of books for the library.

c. 2018 meeting dates

Frances made a form for the members to fill out to determine when they wanted to meet in 2018. The members preferred to meet during the day; however, if a member takes a job where they will be working during the day, the members will then vote to change their meeting time. The committee decided that Thursdays were the best day for all and wanted the second Thursday of the month. Sherrie said she would be unable to attend the second Thursday in March, so the committee moved that meeting to the third Thursday (March 15th).

A Motion was made by Donna Morgan and seconded by Tammy Sollenberger to set the 2018 Library Commission meetings to the second Thursday of every month, except in March which will be the third Thursday, and to hold the meetings at 10:00 AM unless or until a committee members is unable to attend daytime meetings which will then require a new vote.

Vote: 5 - 0

d. Committee organization

Frances advised that she has renewed her appointment on the committee and Tammy advised she also renewed. Frances explained it would be presumptuous of her to stay on as chair if any other member wanted to take over the position but was open to staying on in the position.

A Motion was made by Sherrie Kuzian and seconded by Donna Morgan for Frances to remain as Chairperson.

Vote: 5 – 0

The members went on to discuss the Vice-Chair position which Donna has been holding. This person would stand in at meetings on behalf of the Chair.

A Motion was made by Bonnie Keyes and seconded by Tammy Sollenberger for Donna Morgan to remain as Vice-Chair.

Vote: 5 – 0

The members then discussed who would handle the BOC Spokesperson position which Tammy has been holding. This person goes to the BOC meetings and gives the report when the Chair cannot attend.

A Motion was made by Donna Morgan and seconded by Bonnie Keyes for Tammy to remain as BOC Spokesperson.

Vote: 5 - 0

e. Book Purchases and/or Book Donations

Donna purchased the book *Gradle Bird* written by J.C. Sasser for the library. Bonnie stated Frank Amoroso's two new books are out and she will purchase them for the library. The members discussed the importance of keeping local authors' books in the library. Bonnie also mentioned purchasing Bob Boyd's new book. Mr. Boyd was a former resident, former commissioner and former BSL fire department member.

There was \$5 in the donation jar that the committee would like deposited into their capital fund as per a Motion previously voted. Nancy Crawford donated a large box of books to the library and Travis Cruse's father also donated a box of James Patterson hardcover books. Travis Cruse is a local builder.

f. Expenditures

Donna filled out a check request for reimbursement for the crystal book and the items purchased for the Family Fun & Safety Festival as well as the book mentioned above.

Sherrie asked what the balance was in their capital fund. Frances stated there was \$481 in the capital fund which does not include the \$5 in the donation jar. The budget balance is \$1,338.20 which includes payment of the storage unit.

VII. ANNOUNCEMENTS

The Fall Festival/Haunted Hayride is this Saturday, October 21st.

Tammy advised that early voting started today.

Pamela mentioned there would be a Candidate's Forum held on 10/26 at 6:30 at the Community Center.

Tammy mentioned there is a BBQ fundraiser at New Creations Church on Rt. 87 on Saturday.

VIII. NEXT MEETING AGENDA ITEMS

The next meeting will be November 30th at 10:00 AM.

Christmas Festival

Book Social

Book donation to prison

Expenditures

IX. ADJOURNMENT

A Motion was made by Tammy Sollenberger and seconded by Bonnie Keyes to adjourn the meeting at 11:33 a.m.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant