



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes

May 9, 2016

6:00 P.M.

ATTENDANCE ~ Frances Thomas, Chairman, Tammy Sollenberger, Bonnie Porter Keyes

ABSENT: Donna Morgan, Sherrie Kuzian (both excused)

COMMISSIONER LIAISON: Mary Stilwell

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

The regular monthly meeting of the Library Commission was called to order by Chairman Frances Thomas at 6:01 p.m.

II. APPROVAL OF AGENDA

Tammy Sollenberger asked to add the following items to the agenda:

Old Business: c. June Book Sale

New Business: d. Summer Children's Event

Bonnie Keyes requested to add to the agenda:

New Business: e. Meet the Author Event with Frank Amoroso

A Motion was made by Tammy Sollenberger and seconded by Bonnie Keyes to approve the agenda as amended.

Vote: 3 - 0

III. APPROVAL OF MINUTES

Commissioner Stilwell asked for the March 14th minutes, page 2, paragraph 2 to be corrected to reflect she sits on the Doshier Foundation, not the Doshier Board.

A motion was made by Bonnie Keyes and seconded by Tammy Sollenberger to accept the March 14, 2016 with the correction noted hereinabove and April 11, 2016 minutes as written.

Vote: 3 - 0

IV. PUBLIC COMMENT ~ none.

V. OLD BUSINESS

a. Recap of Meet the Author Event

Commissioner Stilwell thought the event went well but has the following suggestions for future events: Frances to start the meeting on time, recognize the committee members by introducing them, explain to the attendees what the Library Commission's goals are, educate the public about local authors, that donations and shelf sponsorships are gladly accepted and there is a donation jar.

Bonnie thought thank you cards need to be sent to the authors and she will send one out to Frank Williams and K. Robert Campbell. Tammy suggested putting a thank you in the Letter to the Editor section of the *State Port Pilot*. Frances will ask Donna Morgan to write the letter.

b. Spring Fling ~ May 14, 2016

Frances mentioned the need to get the books ready for the Spring Fling event and that a tent was also needed. Bonnie stated she had a tent but would need to check its condition. The members decided for every survey filled out and handed back, they will give a door prize or book. Also, for every donation, a person can choose a book. Commissioner Stilwell provided the donation bowl and 14 door prizes. Tammy offered to go through the books and get them ready for the event. Commissioner Stilwell suggested the tent be decorated and the members discussed how to decorate the tent. Tammy also mentioned the need for signs which Commissioner Stilwell said she would make. Commissioner Stilwell also suggested the members bring chairs and water.

c. June book sale

The book sale will be on June 23rd from 10 AM to 3 PM pending permission from the City Manager. Pamela will ask the City Manager for permission to use the lobby at City Hall for the event. Frances will ask Allison at the Police Department for the use of some tables. The members will provide light refreshments for the event. The members will get together around 3:00 PM on June 22nd to bring the books down to the lobby at City Hall as well as set up the tables. Commissioner Stilwell advised the members to make signs and to be sure the event gets posted on page 2 of the *State Port Pilot*. Frances suggested everyone come to City Hall at 8:30 AM on the 23rd to set up the books on the tables and get the coffee going.

VI. NEW BUSINESS

a. Little Free Library

Frances advised that Mary Green noticed the Little Free Library box was vandalized and requested that it be moved from the park to the Police Department or City Hall. Commissioner Stilwell stated permission must be asked of the City Manager and/or Chief Shirley for placement at either location.

b. Expenditures

Frances was unaware of any expenditures since the March meeting; however, Commissioner Stilwell reminded the members they must spend the balance of their budget funds prior to the end of the fiscal year otherwise they go back to the City. Frances offered to purchase some books when she is at Barnes and Noble on the 15th. Authors recommended were Sue Grafton and Nicholas Sparks as well as books from other local authors such as Frank Amoroso and Howie Franklin.

A motion was made by Bonnie Keyes and seconded by Tammy Sollenberger for Frances to purchase books at Barnes and Noble using the remaining funds in the budget.

Vote: 3 - 0

c. Community Appearance Commission Property Recognition Pictures in Library

Commissioner Stilwell advised that the Community Appearance Commission has asked if they could display pictures of their nominated homes in the library which was discussed by the members.

A Motion was made by Bonnie Keyes and seconded by Tammy Sollenberger to allow the Community Appearance Commission to display pictures of their nominated homes in the library.

Vote 3 - 0

d. Summer Children's event

The members discussed at their previous workshop having a summer children's event to keep the children interested in reading during the summer. Commissioner Stilwell suggested the event be held in September because people vacation in the summer and children go to camp so the turn out might not be big. Commissioner Stilwell also suggested the members work with Meredith at the Community Center for the event. Tammy suggested the event be put on the August agenda for the September event.

e. Meet the Author event with Frank Amoroso

Bonnie Keyes has been in touch with Frank Amoroso's wife who indicated Frank is interested in doing a Meet the Author event. Commissioner Stilwell asked the members to figure out how many meet the author events they want to host a year and suggested every two months. Frances advised she did not want to run out of authors and wanted to keep the events special by not having them too often. Tammy suggested four events a year. Frances mentioned she would like to have Howie Franklin speak at an event and Commissioner Stilwell suggested Chris Fonvielle, a Professor at UNCW who is a friend of Jason Tyson with the *State Port Pilot*. Commissioner Stilwell suggested having Frank Amoroso in September and then have Howie Franklin in November and then January will start the next round of events. Commissioner Stilwell suggested having the Meet the Author event in place of the Commission's meetings so as not to coincide with another board meeting.

VII. ANNOUNCEMENTS

Commissioner Stilwell announced she is having a Mitch Prince Scholarship Award event on May 19th at 6:00 PM at the Pepperoni Grill. The Dennis Walton band will be playing and there will be food, music and door prizes.

Bonnie Keyes suggested donations for the Library Commission can be in memory of a loved one.

VIII. NEXT MEETING AGENDA ITEMS

The June meeting will be a workshop to allow the members to go through all of the books upstairs at City Hall for the book sale event which will take place on June 23rd.

The Library Commission discussed not holding a meeting in July because of vacation scheduling.

A Motion was made by Bonnie Keyes and seconded by Tammy Sollenberger to not hold a meeting during the month of July.

Vote: 3 - 0

IX. ADJOURNMENT

A Motion was made by Bonnie Keyes and seconded by Tammy Sollenberger to adjourn the meeting at 7:56 PM.

Vote: 3 - 0

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Respectfully submitted,  
Pamela Bellina, Administrative Assistant