



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes January 11, 2016 6:00 P.M.

ATTENDANCE ~ Frances Thomas, Chairman, Tammy Sollenberger, Donna Morgan, Bonnie Porter Keyes

ABSENT ~ Nancy Allen

COMMISSIONER LIAISON: Mary Stilwell (absent/excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

The regular monthly meeting of the Library Commission was called to order by Chairman Frances Thomas at 6:05 p.m.

II. APPROVAL OF AGENDA

A Motion was made by Donna Morgan and seconded by Bonnie Keyes to approve the agenda as written.

Vote: 4 - 0

III. APPROVAL OF MINUTES

Tammy Sollenberger noted a typo in the minutes on page 2, V. Old Business, a. ~ Commissioner should be Commission.

A motion was made by Donna Morgan and seconded by Tammy Sollenberger to accept the December 14, 2015 minutes with the correction noted above.

Vote: 4 - 0

IV. PUBLIC COMMENT ~ none.

V. OLD BUSINESS

a. Library Sign

This matter has been tabled to the February meeting as Nancy was not in attendance and was the member researching the information.

b. New Books for the Library

The Commission Members discussed purchasing new books for the library. Frances suggested another group trip to Barnes and Noble to this time select books for adults as children's books were the focus for the last trip. They will use the list in the Library where residents have written down authors they would like to see included in the library and also decided to come up with their own wish list of fiction and non-fiction books they would like to see in the library. Donna offered to research online pricing for the books and requested to have the wish lists as soon as possible so she can have a list with prices by the February meeting.

The Commission members also discussed the idea of creating a budget within the budget to allocate a certain amount of budget funds to the purchase of library books and events, etc.

Bonnie Keyes brought in four books to donate to the library. She received two cookbooks from the BSL Fire Department Ladies Auxiliary called *Four Alarm Favorites* along with *Rose Kennedy's Family Album* book. Bonnie purchased *Listen to the South Wind* which she has donated to the library. The book was dedicated to the Library and signed by the author Bill Thompson and photographer Doug Sasser, both from Hallsboro, North Carolina.

Donna wrote a beautiful thank you note on behalf of the Library Commission to thank Mr. Triebe for his autographed books which he donated to the library which was discussed at the last meeting.

Bonnie suggested having a strong show of North Carolina authors in the library. Tammy suggested Susie Carson, a local author who has passed away. Donna stated her husband has duplicates of some Robert Rourke books and will ask if he will donate them to the library.

c. Winter Event ~ new date

The Commission members discussed the following dates to have the Library Awareness Event featuring Frank Williams. The dates are: February 18th, 23rd or 25th. The dates will be provided to Commissioner Stilwell so she can plan the event with Mr. Williams.

d. Survey

This matter has been tabled to the February meeting as Nancy was not in attendance and was researching the information.

e. Workshop ~ January 17th

Donna advised she will be unable to attend the workshop on Sunday as she had a family matter to attend. The members discussed getting in touch with Nancy to see if she was feeling well enough to host the workshop.

f. Little Free Library ~ Maintenance and Signage

The members discussed a sign for the Little Free Library box. Donna will contact Donna Mooneyham at the school to see if her students would like to make a sign for the box. Her students had made the Little Free Library box and it would be nice to see if they could make a sign too.

g. Municipal Library Capital Reserve Fund Resolution

The members reviewed the Resolution City Manager Jeff Repp prepared on their behalf and discussed paragraph 4 as Frances was looking for clarification.

A Motion was made by Tammy Sollenberger and seconded by Bonnie Keyes to accept the Resolution as written and for it to be presented to the Board of Commissioners for consideration.

Vote: 4 - 0

h. Library Commission Flyer

Donna created a tri-fold flyer to be used for the Welcome Package which the Appearance Committee provides to new residents. The members also discussed placing flyers at the Community Center and local businesses. Donna and Bonnie will attend the senior lunches at the Community center so they could hand out the flyers to bring awareness of the library to our seniors, to discuss authors/books they would like to see and to advise of upcoming awareness events such as the one with Frank Williams.

Donna also created a bookmark which she hopes to print and provide to residents.

A Motion was made by Tammy Sollenberger and seconded by Bonnie Keyes to accept the tri-fold flyer and bookmarks to be used by the Library Committee.

Vote: 4 - 0

VI. NEW BUSINESS

a. Expenditures

The members reviewed the expenditure list provided by Karen Thompson, Finance Director of the City of Boiling Spring Lakes. They discussed the expenditures to date and the remaining balance of their budget.

The members discussed the purchase of 2 brochure holders, one to be placed at City Hall and one to be placed at the Community Center, to hold the new Library Commission flyers.

A motion was made by Donna Morgan and seconded by Tammy Sollenberger to purchase two brochure holders.

Vote: 4 – 0

The members asked Pamela to find out pricing of the brochure holders City Hall is currently using and if they are priced under the \$30 allowance of expenditures, to please order two holders to be charged to the Library Commission budget.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. NEXT MEETING AGENDA ITEMS

Library Sign
Survey
Little Free Library Sign
Wish List book pricing
List of North Carolina Authors
Book display holders

IX. ADJOURNMENT

A Motion was made by Bonnie Keyes and seconded by Donna Morgan to adjourn the meeting at 7:35 pm.

Vote: 4 – 0

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant