



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Library Commission Meeting Minutes October 12, 2015 6:00 P.M.

ATTENDANCE ~ Frances Thomas, Chairman, Tammy Sollenberger,
Donna Morgan, Bonnie Porter Keyes

ABSENT ~ Nancy Allen (excused)

COMMISSIONER LIAISON: Mary Stilwell (absent)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

The regular monthly Library Commission Meeting was held at City Hall on October 12, 2015 and was called to order by Chairman Frances Thomas at 6:00 p.m.

II. APPROVAL OF AGENDA

Tammy Sollenberger asked to add to the agenda, under New Business, d. Book Sale Event.

A motion was made by Tammy Sollenberger and seconded by Donna Morgan to approve the agenda with the addition.

Vote: 4 – 0

III. APPROVAL OF MINUTES

A motion was made by Donna Morgan and seconded by Bonnie Keyes to accept the minutes as written.

Vote: 4 - 0

IV. PUBLIC COMMENT ~ none.

V. OLD BUSINESS

a. Funds raised by the Commission (bank account)

Donna Morgan reported that she had not heard from City Manager Jeff Repp as he was away. She will contact him again to set up a meeting. She asked to table the matter until the November meeting.

b. Book donation policy ~ update

Nancy Allen was unable to attend the meeting. This matter has been tabled to the November meeting.

c. Haunted Hayride Scene

Frances Thomas stated she received Nancy Allen's email that she is unable to do the scene for the Haunted Hayride as she had something unavoidable come up. The scene was to be built at Nancy's house and since Nancy was the member who knew how to build their scene, the Commission decided they would be unable to go ahead with participation at the event and hoped to do so next year.

d. Book Sale Event

Tammy Sollenberger advised that she did hold a book sale event and while she did not raise any money, she did raise awareness of the Library. Bonnie advised she has someone who wants to donate craft-type books which, if not needed in the library, the Commission can sell. Tammy suggested the next book sale event be held on a Saturday at the Farmer's Market as there are more shoppers. She remarked how nice the owners of the Farmer's Market are and they went above and beyond to help her on that Friday.

Tammy also suggested instead of selling books at events, to instead ask for a donation to the library. The funds raised would be used toward the purchase of new books for the library. Frances expressed her concern over it appearing that the Commission was a for-profit committee from selling the books which she fears would give a negative connotation of the Library Commission which is not their intent. Bonnie Keyes suggested having a sign at events stating the library is a non-profit organization and all money collected goes toward the purchase of new books for the library. The members also discussed creative ideas for their book donation events. Also discussed was the goal of the Commission to eventually have its own library building because to become part of the Brunswick County Library system it would need its own building.

A motion was made by Donna Morgan and seconded by Tammy Sollenberger to call their book donation events "community outreach" events during which books will be presented to the public and donations will be sought.

Vote: 4 - 0

VI. NEW BUSINESS

a. Expenditures

The members wanted to wait until the meeting next month as they are not aware of any expenditures Nancy may have had with the preparation of the scene for the Haunted Hayride. Donna had a purchase but since the Committee was not participating in the Haunted Hayride, she will keep the item she purchased.

b. Planning for Technology

Frances stated this was on the agenda because she has been asked by members of the BOC if the Commission would be offering any technology at the library. Donna Morgan stated there are grants; however, there was nowhere to put a computer. Frances read a preview about a book that helps plan for introducing technology to a library and how it needs to be done in stages such as a website which could catalogue all of the books available at the library and/or computer stations. Donna felt the point was moot until they would have more space and that cataloguing the entire library is a huge job. If someone could give them space, she would like to see a computer station with two computers wired to the internet. Tammy mentioned the Community Center does have 2 computers available to the public which were provided by Brunswick Community College but questioned how often the computers were used. The members discussed who to ask at City Hall whether they can have some space in the lobby to have a computer. Donna noted that internet would have to be provided with filters and protections. Bonnie inquired whether the computers should have printers because they would have to provide paper and ink for them. Frances thought they could charge for printing but Tammy thought that they could just save their information on a thumb drive. The Commission does not want the computer or printer to be a burden on City Staff. Donna advised she knew of promotional thumb drives they could consider instead of having a printer on premise. Frances mentioned speaking with Mary Green about how they acquired the computers from Brunswick County College and Donna mentioned Nancy may know of people who rebuild computers which are sold or given away. Tammy reminded there is money in the budget to purchase a computer. The members decided to table the matter to November so Commissioner Stilwell could participate in the discussion.

Tammy brought up library ebooks available through Amazon if that could be a consideration. Donna advised the library would have to buy or lease a book to lend to the public which costs a certain amount of money for a certain period of time and when the time is over, it is over. When you purchase the book, you purchase the digital rights to lend the book but the nice thing is you can check them out through Amazon. Donna stated that the library would have to purchase the ebooks and that it was very expensive and could be hundreds of dollars for a current bestseller which was the cost about five years ago. Donna offered to research the current cost. Bonnie suggested having an Atlas for the library since there is not one available. Donna suggested putting it on their wish list.

VII. ANNOUNCEMENTS ~ none

VIII. NEXT MEETING AGENDA ITEMS

Old Business: Funds raised by the Commission (bank account)
Book donation policy ~ update
Planning for Technology

New Business: Expenditures
Story Time at Tree Lighting

IX. ADJOURNMENT

A Motion was made by Donna Morgan and seconded by Bonnie Keyes to adjourn the meeting at 7:15 PM.

Vote: 4 – 0

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant