



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

March 18, 2019

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Carmen Berk, Zelma Rygg, Dorothea Roberts, Dale Richardson, Ricky Rygg

Commissioner Liaison: Guy Auger (excused)

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:59 p.m.

II. Approval of Agenda

A Motion was made by Dale Richardson with a second by Carmen Berk to approve the agenda as written.

Vote: 6 - 0

III. Approval of Minutes

A Motion was made by Ricky Rygg with a second by Zee Rygg to approve the February 18, 2019 minutes as written.

Vote: 6 - 0

IV. Public Comment

There were no public comments.

V. Old Business

a. Welcome Package giveaways

Ann advised the members the funds remaining in the budget was \$271.38 to purchase giveaways. Ann explained that a few years ago the committee, along with Commissioner Putnam, had created a magnet to be included with the Welcome Packages. Thereafter, City Hall, Inspections Department and Police Department gave out the same magnet. City Hall has depleted their inventory of magnets and will now be upgrading the size of the magnets to allow more information to be added. Jeff has agreed to allow the Appearance Committee to use these new City magnets for their Welcome Packages.

VI. New Business

a. 2019 / 2020 Fiscal Year Budget

Ann discussed with the committee members the budget for the next fiscal year. Ann reminded the members the committee does occasionally pay for Welcome Package copies when City Hall goes over their allowable copies. In addition, the committee will not be printing and selling calendars this year and those funds went to support the purchase of Welcome Package giveaways. With the limited budget of \$400, the committee is unable to purchase Welcome Package giveaways in quantity.

Commissioner Auger was not in attendance at the meeting because he was sick; however, Ann contacted him by telephone to discuss the committee's request to increase their budget.

A Motion was made by Ricky Rygg with a second by Dorothea Roberts to increase the Community Appearance Commission budget to \$1,000.

Vote: 6 - 0

Ann will send Karen Thompson an email with respect to the increase request.

b. Certificate of Appreciation

Carmen Berk spoke about the good work Ricky Rygg and Zee Rygg do for the committee and the time they expend in supporting the committee and its endeavors and would like to nominate them for Certificates of Appreciation. Ricky and Zee both thanked the committee for the recognition. Ann noted how great all of the members of the committee are and how they are all so easy to work with.

c. Property Recognition

Zee and Ricky nominated the two homes on North Shore, 832 and 798. Dorothea was able to get pictures of the homes; however, one home had a car in the driveway and Dorothea will get another picture without the car. Dorothea will email the pictures to Pamela.

d. Welcome Packages

Since the committee does not have to purchase the magnets, Ann asked the committee if they would like to consider the jar openers again. Pamela got a quote from 4Imprint for 300 5" square jar openers at \$0.62 each at a cost of \$186. There will be an additional set-up charge of \$40 and shipping charge and the total should stay under \$250. Pamela will inquire about the set-up fee since the committee has purchased from 4Imprint in the past and they should have our logo on file.

A Motion was made by Zee Rygg with a second by Dorothea Roberts to purchase the 300 jar openers at \$0.62 each plus shipping and set-up fee (if required).

Vote: 6 - 0

The members delivered the following welcome packages:

Ann and Dale delivered packages to the following addresses: 1091 Filmore, 1409 South Shore, 1166 Twin Lakes, 64 Greensboro, 1940 Salisbury and 624 Birdie Lane is still being remodeled. Ann noted that some of these homes are being flipped quickly which causes new packages to be delivered.

Zee and Ricky delivered packages to the following addresses: 2424 Lumberton and 2190 Wilmington. With respect to the delivery to 195 Canal, the homeowners purchased the lot next door which triggered the sale to come up on Ann's search; however, they have lived in the home for seven years. Apparently, this couple is very angry about the way things were handled during Hurricane Florence and had given Zee an earful of discontent. Zee explained they need to attend a BOC meeting to express their discontent. Ann explained that Zee should have extricated herself from that type of situation as it had nothing to do with their committee. Zee wanted the other committee members to know to walk away when being confronted in a situation like that.

Dorothea delivered a package to 2251 E. Boiling Spring Road. Carmen was unsuccessful in delivering packages to the homes she was assigned because the homeowner has not been at any of the homes. She will attempt redelivery to 12 Pine Shore, 231 South Shore and 943 North Shore.

The members will be delivering the following welcome packages:

Zee and Ricky will deliver packages to: 231 Cherry Road, 416 Edgewood Road, 565 Prospect Road, and 650 Westwood.

Dorothea will deliver a package to: 840 Eden.

Carmen will attempt redelivery to her three assigned homes.

VII. Announcements/Discussions

Ricky brought up the discussion from last month whether the Inspections Department would be willing to provide a list of the Certificates of Occupancy issued to the committee. Ann noted they are missing a big segment of the population such as mobile homes, private sales as well as foreclosures. In addition, there have been and will continue to be many new homes built with no information provided to the committee.

Ann noted Derby Day will be at Carrillon Assisted Living on May 4th from 12 to 2 PM. Ann and Carmen will attend.

Ann also noted Operation Clean Sweep will take place on March 23rd at the Community Center.

Free Dump Week is April 15 through 20.

Annual Appreciation Dinner will be on June 20 so Ann asked the members to save the date.

VIII. Adjournment

A Motion was made by Ricky Rygg and seconded by Zee Rygg to adjourn the meeting at 7:53 PM.

Vote: 6 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant