



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

July 16, 2018

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Zelma Rygg, Dorothea Roberts,
Dale Richardson, Ricky Rygg

Absent: Carmen Berk (excused), Juanita Sizemore (newly appointed, excused)

Commissioner Liaison: Guy Auger (absent)

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 7:00 p.m.

II. Approval of Agenda

A Motion was made by Ricky Rygg and seconded by Dale Richardson to approve the agenda as written.

Vote: 5 - 0

III. Approval of Minutes

Zee noted an error in an address she provided at the last meeting. She incorrectly stated 11 Cedar Road which should have been 21 Cedar Road.

A Motion was made by Dale Richardson and seconded by Ricky Rygg to approve the June 18, 2018 minutes with the correction noted above.

Vote: 5 - 0

IV. Public Comment

There were no public comments.

V. Welcome New Member

Newly appointed committee member Juanita Sizemore was traveling and unable to attend the meeting. The matter was tabled to August.

VI. Old Business

a. Christmas Decorations

Ann noted that the City's lighted Christmas Decorations are in good condition and can be refurbished with new bulbs. Ann asked Pamela to get a quote for new incandescent replacement bulbs. Incandescent bulbs are much brighter than the LED bulbs. The cost for 1,000 bulbs of one color is \$190 and we will need four colors: red, green, yellow and clear. Refurbishing the decorations will save the City thousands of dollars. Ann sent an email to the BOC thanking Pamela and Brian Cavanaugh for taking on the refurbishment of the decorations thus saving money.

Ann also noted that City Hall used to have beautiful lighting out front and asked Pamela to look into what happened to it.

VII. New Business

a. Property Recognition

The property recognized this month is 21 Cedar Road, nominated by Zee and Ricky Rygg. It was noted that the homeowner has a unique decoration around his mailbox and the two walkways accentuate the property nicely. The homeowner has worked very hard on the property and it shows.

The house considered for nomination next month will be 499 Crestview.

Dorothea got the release signed for 901 South Shore and Pamela will post the photo.

b. Welcome Packages

- **The members delivered the following welcome packages:**

Ann noted that Carmen attempted to deliver to 404 Take Lake again but no one was home. She will continue to attempt delivery.

Ann and Dale delivered packages to: 1248 South Shore, 540 Charlestown, 550 Charlestown and 5 Casper.

Zee and Ricky delivered packages to: 788 E. Boiling Spring Road.

Dorothea delivered packages to: 960 North Shore, 1002 Bayside and 1302 Woodcrest.

• **The members will be delivering the following welcome packages:**

Ricky will deliver the following welcome packages: 575 Greenmoss and 437 Greenmoss.

Zee will deliver the following welcome packages: 761 Mallard Road and 290 Cedar.

Dorothea will deliver the following welcome packages: 1356 Woodcrest and 1046 President.

Ann will notify Carmen to deliver welcome packages to the following: 1165 Twin Lakes and 601 Barber.

Ann and Dale will deliver welcome packages to the following: 354 W. South Shore and 11 Casper.

VIII. Announcements/Discussions

Ann noted the budget for the committee this year was approved by the BOC at \$400. She reminded the committee they need to keep aside \$75 for the Christmas Property Recognition winners. Ann further noted that they only have two jar openers left for the Welcome Packages. Pamela provided prices from two different companies for the printed jar openers. 4Imprint charges \$.69 per jar opener with a minimum order of 300 and Americanna charges \$.77 per opener with a minimum order of 300. Ann also suggested thinking about other items that could be purchased instead of the jar openers.

Ann announced Fifty Lakes has finally been paved!

IX. Adjournment

A Motion was made by Ricky Rygg and seconded by Dale Richardson to adjourn the meeting at 7:37 PM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant