



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

April 16, 2018

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Carmen Berk, Zelma Rygg, Dorothea Roberts, Dale Richardson, Ricky Rygg

Commissioner Liaison: Guy Auger

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:59 p.m.

II. Approval of Agenda

A Motion was made by Carmen Berk and seconded by Zee Rygg to approve the agenda as written.

Vote: 6 - 0

III. Approval of Minutes

Zee noted two changes to be made to the minutes. Under Old Business, c. National Prayer Day the word 'signing' should be 'singing.' Under New Business, c. Welcome Packages '720 Pepperhill' should be '712 Pepperhill'.

Dorothea noted under New Business, c. Welcome Packages, she was unable to deliver a package to 1150 Woodcrest.

A Motion was made by Zee Rygg and seconded by Dorothea Roberts to approve the March 19, 2018 minutes as amended.

Vote: 6 - 0

IV. Public Comment

There were no public comments.

V. Old Business

a. Welcome Banners ~ update

Ann had Pamela explain the status on the Welcome Banners. Pamela had Mosca Design remove the logo from the banner that was decided upon at the last meeting and had them add the City's name. She showed a new mock-up of the banner. Pamela identified the light poles the City has permission to hang banners on, but the poles themselves still need to be flagged.

b. National Prayer Day ~ May 3, 2018

Ann thanked Ricky for recommending Linda Snyder who will be singing God Bless America at the event. Chaplain Eiss will be giving the invocation and Dale will be saying the Pledge of Allegiance. Pamela made a program for the event and an invitation. Ann also discussed getting the word out for residents to attend and she hoped to get a mention on page 2 of the *State Port Pilot*.

c. Spring Fling ~ May 19, 2018

Ann spoke with Lucille Launderville of the Special Events committee and they will have a tent and table available for the committee to use. Ricky noted he would help set up the tent if necessary. Ann explained she will have everything available from the Welcome Package at the day of the event and will be giving away three calendars. Ann reminded the members if they were available on May 19, to please help at the event.

VI. New Business

a. Operation Clean Sweep ~ April 28, 2018

Ann provided applications for Operation Clean Sweep to the committee which they reviewed. Ann will be participating and asked if any of the other committee members were available to sign up. Dorothea believed she was available that day. Ann suggested this was the type of event the Appearance Commission should support.

b. Certificate of Recognition

Ann advised that Tammy Sollenberger was chosen to receive the next Certificate of Recognition. Ann asked the Library Commission to nominate someone from their committee and they each filled out a nomination form. Tammy had the most nominations. Ann noted she would present the Certificate at the May Board of Commissioners meeting.

c. Property Recognition

Ann noted since everything is just starting to bloom, they should come up with only one nomination per month until things start growing in and everyone has had a chance to do their spring planting and clean up. Three nominations were proving to be difficult this time of year. Dorothea noted how plentiful azaleas were in this area and wondered if the committee could just recognize the azaleas. Ann explained the azaleas would have to be part of the landscaping of a home.

The property nominated this month was 1051 South Shore Drive. Carmen had a signed release and Ann took a picture of the home.

Vote: 6 - 0

d. Welcome Packages

The members delivered the following welcome packages:

Ann delivered packages to the following addresses: 112 Ash, 1741 Reidsville, 1991 Reidsville and 1080 Filmore.

Zee delivered packages to the following addresses: 1221 Gum, 712 Pepperhill, 498 Edgewood, 569 Edgewood and 624 Westwood.

Carmen Berk delivered packages to the following addresses: 241 Ash Road, 55 Cherry, 1770 Salisbury and 1070 South Shore. Carmen was not able to deliver packages yet to Cottage Lane, 1078 South Shore and 1185 Woodcrest. Ann will deliver to 1185 Woodcrest and asked Carmen to check and see if she delivered a package to 921 Cardinal. If not, Ann will deliver.

Dorothea delivered packages to the following addresses: 1470 North Shore, 1364 Forest Lake and 1070 South Shore, although Carmen had already delivered a package to that address. No one has moved into 1389 South Shore as yet.

The members will be delivering the following welcome packages:

Zee will deliver packages to: 1130 Grace Road, 1960 Raeford Road and 479 Pine Lake.

Carmen will deliver packages to: 1272 South Shore and 456 Crestview but was to check first if a package had already been delivered.

Dorothea will deliver packages to: 24 Cedar and 640 Greenmoss.

Ann will deliver packages to 528 North Shore and a few other homes.

The committee took a few minutes to get their Welcome Packages together.

VII. Announcements/Discussions

Ann reminded the committee to attend the Appreciation Dinner on June 11, 2018 at 6:30 PM at the Community Center. Carmen noted she would be away and unable to attend. Zee and Ricky believed they were able to attend. Ann and Dale would be attending. Dorothea would check her calendar.

Ricky asked about the criteria for nominating a home. Ann gave him a criteria form they use when considering a property for nomination.

VIII. Adjournment

A Motion was made by Ricky Rygg and seconded by Zee Rygg to adjourn the meeting at 7:50 PM.

Vote: 6 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant