



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

February 19, 2018

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Carmen Berk, Carmen Suits, Zelma Rygg
Shirley Tedesco, Dorothea Roberts, Dale Richardson

Commissioner Liaison: Guy Auger

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:58 p.m.

II. Approval of Agenda

A Motion was made by Zelma Rygg and seconded by Carmen Berk to approve the agenda as written.

Vote: 7 - 0

III. Approval of Minutes

A Motion was made by Shirley Tedesco and seconded by Dorothea Roberts to approve the December 18, 2017 minutes as written.

Vote: 7 - 0

IV. Public Comment

There were no public comments.

V. Welcome New Member ~ Dale Richardson

Ann welcomed new committee member Dale Richardson.

Ann also welcomed Commissioner Guy Auger as the committee's new liaison.

VI. Old Business

a. 2018 calendar sales ~ update

Ann sold an additional \$60 in calendars.

VII. New Business

a. Review Appearance webpage and anything pertaining to the Appearance Commission

Ann explained what the Appearance Commission does for new members Dale and Commissioner Auger. She also reviewed the webpage and explained the property recognition pictures and the Christmas property recognition pictures.

b. City Welcome Flags and Christmas Decorations

Ann met with Jane McMinn and Pamela to view the banners available from Mosca Design which is the company Mary Green purchased banners for the Community Center. The Community Center banners measure 30 x 94. When Ann spoke with the sales representatives from Mosca Design, their quotes were for banners measuring 30 x 84 and the quote was based on 12 flags.

Ann made inquiries to Mosca Design about placing the banners on the Duke Energy light poles and was advised that installation would cost approximately \$1400. Commissioner Auger suggested having City staff install the flags to save money on the cost of the project.

Another question Ann had which she asked the members of the committee, did they want to purchase the banners in Sunbrella fabric or 18 oz. vinyl. Ann received quotes on both. Life expectancy of the vinyl is 15 years. Ann mentioned she has used Sunbrella fabric in the past when she lived on Oak Island and the cushions lasted forever.

Ann also asked the members where they thought the banners would look the nicest and it was agreed along the business corridor. Commissioner Auger asked if some banners would be placed on Route 133 and Ann said that could be considered.

Commissioner Auger stated he thought this project was a great idea, did not want to skimp on the banners, and thought it should be done right the first time. The banners will bring the business corridor into focus for people traveling through the City. Ann will start with the nicest banners including installation and can go down from there if necessary. Commissioner Auger asked how many poles were down the business corridor to which Ann was unsure. Dale mentioned

asking Duke Energy about brighter lighting along the corridor so the banners can be seen at night. He noted Route 87 is very dark even with the lighting already there.

The committee members discussed which banner they liked from the proof sheet Ann provided to them. Ann explained that the color banners, the banners with the egret and the dock banners, are more expensive than the two-color lettered banners. Each member liked a different banner but all agreed the banner with the city logo and the name of the city in large letters was a very nice banner. Carmen Berk thought the banners were going to be good for the City. Commissioner Auger thought the most important things to be on the banners were the words Welcome and the name of the City. Shirley noted when she travels around the country, the most memorable flags to her were the most colorful or highlighted something specific to the area.

c. National Prayer Day

Ann noted the committee has previously celebrated National Prayer Day and would like to celebrate it again this year. It will be on the first Thursday in May. She has asked Mayor Caster if he would say something prior to the prayer and will ask Chaplain Lee Eiss if he would lead the group in prayer. Ann plans to ask the other committees if they would like to participate. Ann also thought the Pledge of Allegiance should start the event.

d. 2018/2019 Fiscal Year Budget

Ann advised the committee members there is \$115 remaining of the \$400 budget. Ann asked Pamela if she could get from Karen Thompson the remaining amount in calendar sales. Ann noted the banners would not be coming out of their budget because their budget was only \$400.

e. Welcome Packages

The members delivered the following welcome packages since the last meeting:

Zee delivered a Welcome Package to 301 Hickory.

Carmen Suits delivered packages to 272 Pine Lake, 171 Cherry Road and 2011 Pinehurst.

Carmen Berk delivered packages to 1047 Morehead, 891 Boros, 540 Kennedy, 81 South Shore, 464 Tate Lake and 617 Eden. There is no one living at 1421 Cottage Lane yet.

Dorothea delivered packages to 107 Filmore, 270 Greensboro and 880 North Shore. The homeowners of 1150 Woodcrest were not at home.

Shirley had delivered packages to the homeowners on 1460 Cottage and 207 Cherry.

Ann delivered Welcome Packages to the following homes: 741 Eden, 170 Canal, 360 Fox Squirrel, 9 Casper, 350 Holly, 498 Edgewood, 571 Prospect, 936 North Shore, 1811 Pinehurst, 640 Eden and 917 Eden.

The members will be delivering the following welcome packages:

Zee will deliver packages to: 668 Westwood, 624 Westwood and 475 Prospect

Carmen Suits will deliver to: 555 Greenmoss and 921 Cardinal

Dorothea will deliver packages to: 1171 Bream, 640 Hunters and 43 Graham

Carmen Berk will deliver packages to: 1950 Pinehurst and 2385 Frink Lake. Homeowners of 231 South Shore have not yet moved in but she will deliver when they do.

The committee members put together their Welcome Packages.

VIII. Announcements/Discussions

Ann reminded the members that property recognitions will start up again in April and she will need three recommendations. This year she would like to see homes that have not been awarded recognition.

As for the Certificates of Recognition they do three of every year, Ann would like the members to find member of another committee who is deserving of recognition.

Spring Fling is on May 19 and the committee will have a table at the event.

Carmen Suits received from Pepperoni Grill a box full of magnets which will be used in the Welcome Packages.

IX. Adjournment

A Motion was made by Zelma Rygg and seconded by Shirley Tedesco to adjourn the meeting at 7:48 PM.

Vote: 7 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant