



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

August 21, 2017, 2017

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Carmen Berk, Carmen Suits, Shirley Tedesco, Dorothea Roberts

Absent: Marie Smith, Zelma Rygg (both excused)

Commissioner Liaison: David Putnam (excused)

Staff: Pamela Bellina, Administrative Assistant

Before the start of the meeting, Carmen Berk announced Ann Hollingsworth was voted Vice President of Doshier Volunteers. All of the members congratulated Ann. Ann noted she would be installed in that position in September.

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 7:00 p.m.

II. Approval of Agenda

A Motion was made by Shirley Tedesco and seconded by Carmen Berk to approve the agenda as written.

Vote: 5 - 0

III. Approval of Minutes

A Motion was made by Carmen Suits and seconded by Carmen Berk to approve the July 17, 2017 minutes as written.

Vote: 5 - 0

IV. Public Comment

There were no public comments.

V. Old Business

a. 2018 Calendar Sales

Ann Hollingsworth had an additional \$100 in calendar sales and Carmen Berk had an additional \$80 in calendar sales. Shirley Tedesco had \$100 in calendar sales and Carmen Suits was working on selling the calendars and should have sales by the end of the month. Dorothea had four calendars sold and has more sold but had not collected the money yet. Ann asked her to hold on to the money until she collects on the others. Shirley said she tried to sell some calendars by her home and a few people said they get their calendars free from the senior center. Ann said they are not this committee's calendars they are speaking about because Ann had not brought any calendars there.

VI. New Business

a. Presentation by Ruth Bek, Chief Code Enforcement Officer

Ruth Bek advised the reason for her presentation to the Appearance Commission was that as the Chief Code Enforcement Officer she comes across situations with elderly and handicapped residents who are unable to care for their property. There are fines associated with those code violations and those are situations where they do not want to promote fines. Ruth researched if there were any people or groups in town that could help these residents but she did not find anyone to address those needs. Ruth was looking to the Community Appearance Commission to spearhead organization of people who would donate their time and assistance in mowing lawns for the elderly and handicapped residents. Ruth mentioned it would be ideal for boy scouts looking for an Eagle Scout project or and girl scouts looking for a gold award project or anyone who wants to take this on. We need to set up a process to get these names and addresses to the person willing to take on this task. Ruth did speak with Mary Green who had information from Brunswick Senior Resources (BSRI) about possible help. Ruth advised what the community needs is someone to take this task by the reigns. There are people in need in this City and would like someone to spearhead an organization to help them. Ruth was coming to the Community Appearance Commission because the situation does have to do with community appearance, to make things look nice and to keep track of things. Mary Green does have a person to refer these projects to at BSRI however, there is a need for someone to get the names and phone numbers or addresses of the elderly and handicapped residents to give to Mary's contact. Ruth is not always given this information because she works for the City and people are afraid of being fined. Shirley suggested contacting the high school. Dorothea suggested contacting the VFW, as she believes they do community service. She will make inquiries. Ruth thought it would be a good project for girl scouts to achieve their gold award as that is an ongoing project they need to create and organize.

Ruth then asked the committee how property recognitions were determined. Ann explained that some of the members were tasked with covering certain areas of the City where they search

for homes to recommend. After the committee members have viewed the property, they vote at the next meeting whether it should be recognized. When recognized, the committee places a sign in front of the house for a month. Pictures are taken, releases obtained and the pictures are uploaded to the City's website. Ruth mentioned a manufactured home at 847 Cambridge Road, which now has very nice landscaping, and she would like to recommend the home for recognition. She explained many of manufactured homes are for the most part rentals in this City and the property owners do not make the extra effort of landscaping so when a manufactured home does have nice landscaping and is recognized, it may encourage other manufactured homes owners to follow suit.

Ruth also mentioned a new app the City has which will be available for residents soon called Mobile 311. It allows residents to enter information as well as pictures for things such as potholes, regrading of roads, missing street signs, overgrown grass in yards, debris in yards, etc. She was hoping that, since the Appearance Commission members were out looking at homes, if they would be interested in uploading pictures and information into Mobile 311 for homes where yards were overgrown. Dorothea asked if it was legal to take pictures of home and submit them, which Ruth advised it was as long as they were standing in the right of way and not on the property. Ann explained to Ruth that the members were all volunteers, were busy with their committee duties always want to project themselves as good ambassadors of the City and did not feel comfortable making reports to the City of those types of homes as it goes against what the committee does in promoting recognition of nicely landscaped properties in the City.

Ann also asked Ruth if she could provide more copies of the flyer they made for them for the Spring Fling. Ann advised she has been putting them in the Welcome Packages and did not have any left.

b. Property Recognition

Ann asked the members if there were any homes to recommend as she knows everyone has been busy selling calendars. Ann said they could recommend houses next month if there were none for this month. There were no homes recommended.

c. Welcome Packages

Welcome packages were given to the following new residents:

1886 East Boiling Spring Road
696 Palmer
228 W. North Shore
1817 Blueberry
2200 West Lake Keziah
550 Charlestown Road
1750 Salisbury Road
1070 South Shore Drive
1058 North Shore Drive
456 Crestview

1065 Filmore
1120 East Boiling Spring Road
832 Sweetbriar
1071 Grant circle
1811 Pinehurst Road
608 Westwood Road
816 South Shore
214 Oakdale
99 Dunn
1221 Maple Road
118 North Shore
1880 Raeford Road

The home at 1880 Raeford Road was being remodeled and she would revisit to deliver a package. Ann had a hard time finding the home located at 2010 Southport Lane and had to come up to City Hall to pinpoint the location.

Ann received a text from Zee stating she had been unable to deliver the Welcome Packages she was assigned.

Ann reminded the members about the reusable bags given out at the Volunteer Appreciation Reception and that the committee wanted to use that same bag for their Welcome Packages instead of the previous bag they purchased. It was time to reorder bags and Ann asked the committee if they wanted to purchase the bags.

A Motion was made by Shirley Tedesco and seconded by Dorothea Roberts to purchase the reusable bags for the Welcome Packages.

Vote 5 - 0

d. Certificate of Appreciation

Ann showed the Committee the Certificate of Appreciation for the Fire Department. She will present it at the next BOC meeting.

Shirley Tedesco asked if a Certificate of Appreciation could be considered for Allison at the Police Department as she is always so helpful. Ann mentioned Allison was included in the previous Certificate of Appreciation the committee presented.

VII. Announcements/Discussions

Ann provided Dorothea with her nameplate.

Ann asked Pamela if she received any pictures from Allen Smith, a resident who mentioned wanting to provide pictures for the next calendar. Pamela had not received any to date.

Ann reminded the committee they will have a booth at the Library Commission's Family Fun and Safety event on September 23 from 1:00 PM to 3:00 PM. She asked the members to attend if they are available.

Ann asked Dorothea and Carmen Suits if they could take some time on a Saturday to accompany her selling calendars.

Shirley Tedesco and Dorothea Roberts said they would both be available to deliver Welcome Packages to new residents.

VIII. Adjournment

A Motion was made by Carmen Suits and seconded by Shirley Tedesco to adjourn the meeting at 7:29 PM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant