



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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### **COMMUNITY APPEARANCE COMMISSION MEETING MINUTES**

**June 19, 2017**

**7:00 P.M.**

**City Hall**

**Attendance:** Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk,  
Carmen Suits, Zelma Rygg, Anne Boyle

**Absent:** Shirley Tedesco (excused)

**Commissioner Liaison:** David Putnam (absent/excused)

**Staff:** Pamela Bellina, Administrative Assistant

#### **I. Call to Order**

Chairperson Ann Hollingsworth called to order the regular monthly meeting of the Community Appearance Commission at 6:57 p.m.

#### **II. Approval of Agenda**

A Motion was made by Carmen Berk and seconded by Zee Rygg to approve the agenda as written.

Vote: 6 - 0

#### **III. Approval of Minutes**

A Motion was made by Zee Rygg and seconded by Carmen Suits to approve the May 15, 2017 minutes as written.

Vote: 6 - 0

#### **IV. Public Comment**

Jeffrey and Dorothea Roberts, Eden Road, remarked how nice the newly planted crape myrtle trees looked along the 87 corridor. Ann explained it was a project the Commission and

Commissioner Putnam had worked on and that the State would be landscaping the two Welcome signs on 87 also.

## **V. Old Business**

### **a. 2018 Calendar ~ update**

Ann brought in the 2018 calendars for the Commission members to sell which she had picked up from Seaway Printing.

### **b. Spring Fling ~ recap**

Ann advised the event was well attended and there were many people that stopped by their booth. Marie Smith and Carmen Suits attended to help Ann hand out brochures, maps and show the pictures of property recognitions.

## **VI. New Business**

### **a. Property Recognition**

The following properties were nominated for Property Recognition:

1102 North Shore ~ 1038 North Shore ~ 1264 Madison

Ann asked the members to look at the following homes which were recommended by Carmen Berk: 270 South Shore and 2 Casper Road.

### **b. Welcome Packages**

Ann explained to Mr. and Mrs. Roberts about the Welcome Packages and what information is in each package such as a map, important City numbers, City magnet, brochure on the parks and lakes and the library to name just a few. She also explained what the Committee purchases to include in the welcome packages such as the reusable shopping bag with the City logo, a jar opener with the city logo along with a seed packet and peat pot to plant in and a magnet with the City's phone numbers and web address.

Welcome packages were given to the following new residents:

1370 Forest Lake  
573 Eden  
721 Trevino  
771 Souchak  
970 Nicholas  
291 S. Shore  
274 North Hills  
2320 Frink Lake

2364 Frink Lake  
1036 Mirror Lake  
10 Glenwood  
157 North Shore  
2436 Lumberton  
285 Pine Lake

Zee mentioned she was unable to deliver a Welcome Package to 30 Redwood because there was never anyone home when she stops by. Ann asked Zee if she could deliver a package to 271 Ash Road. She also asked Carmen Berk to deliver a welcome package to 1111 South Shore.

Ann called on the new bakery and now has business cards that she will include in the packages. Carmen Berk got menus from Vanida Sisters and The Office to include in the packages. Anne Boyle gave Ann the address of a woman who just moved to town since the sale would not be on the MLS.

Ann discussed with the members the reusable shopping bags they received at the Appreciation Reception and thought they were much nicer than the bags they use for the welcome packages. Jane McMinn provided Ann with a catalogue from 4Imprint and purchasing information for the bags she purchased and Ann discussed the price with the members. The 4Imprint price was \$1.55 per bag for 100 bags that Ann said is much less expensive than the bags the commission purchased in the past. There are only about 60 bags left so the commission will need to purchase more bags in the near future.

A Motion was made by Carmen Berk and seconded by Anne Boyle to purchase reusable shopping bags from 4Imprint at \$1.55 per bag once the Appearance Commission needs to reorder.

Vote: 6 - 0

## **VII. Announcements/Discussions**

Ann hears many good remarks about our locals businesses and would like the members to consider giving a Certificate of Recognition to the BSL Fire Department in a few months.

Anne Boyle announced she is resigning from the Appearance Commission as she is moving to Wilmington soon.

Dorothea Roberts mentioned the pictures in the calendar were very beautiful. Ann explained they were all provided by BSL residents.

Ann mentioned Doshier Hospital is doing some remodeling and will feature a tribute wall at the hospital. The hospital also has a new vascular surgeon.

Ann mentioned Commissioner Putnam gave kudos to Pamela at the Appreciation Reception. The Commission members presented Pamela with a Thank You card in appreciation of all she does for the Commission.

Ann mentioned she and Carmen Berk attended Smokin' Joe's Café at the Brunswick Theater. Carmen said there was a lot of interaction between the actors and the audience and Ann said it was a great show and a lot of fun.

Dorothea asked how the Commission nominates properties and does the Commission have a budget. Ann explained that the members bring to the meetings the properties they recommend and then the members go out and look at them before the next meeting and either nominate the property or not. Ann explained the current budget for the Commission is \$400 per fiscal year and with that budget they purchase items for the Welcome Packages. For the Christmas Property Recognitions they give a \$25 local gift certificate to the three winners.

### **VIII. Adjournment**

A Motion was made by Carmen Suits and seconded by Carmen Berk to adjourn the meeting at 7:34 PM.

Vote: 6 - 0

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant