



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

April 17, 2017

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk, Carmen Suits, Zelma Rygg, Anne Boyle

Absent: Shirley Tedesco (excused)

Commissioner Liaison: David Putnam

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:59 p.m.

II. Approval of Agenda

Ann Hollingsworth requested to add to Old Business, d Spring Fling and e. 2017/2018 Fiscal Year Budget.

A Motion was made by Carmen Suits and seconded by Carmen Berk to approve the agenda as amended.

Vote: 6 - 0

III. Approval of Minutes

A Motion was made by Anne Boyle and seconded by Zee Rygg to approve the March 20, 2017 minutes as written.

Vote: 6 - 0

IV. Public Comment

There were no public comments.

V. Old Business

a. Welcome Package Items

Ann noted they only have about 70 blue Welcome bags left and there are plenty of jar openers but asked the members if they were interested in adding the flowers pots discussed at the last meeting to the Welcome Packages. The members discussed which flower pot they preferred and agreed to the biodegradable pots.

A Motion was made by Carmen Berk and seconded by Carmen Suits to purchase 100 biodegradable pots for \$17.50 plus tax and shipping.

Carmen Berk acquired more brochures from The Office Wine & Coffee Bar for the Welcome Packages.

b. 2018 Calendar ~ update

Ann provided the correct spelling of Becky Marksberry who will have one of her photos on the 2018 calendar. Ann also discussed with the members listing all sponsors on each picture but highlight one of the sponsors per month. That provides more coverage for the sponsors on the calendar.

The members discussed which picture they wanted for which month and have decided as follows:

January - Sunset
February – Red Capped Woodpecker
March – Azaleas at Spring Lake Park
April – Yellow Pitcher Plants
May – Venus Fly Trap
June – Lily Pads
July – Adirondack Chairs at Big Lake
August – Swan
September – Blue Flowers
October – Big Lake (w/white house in background by Alton Lennon)
November – Fall Trees
December – Carolina Bluebird (with snow)

Ann recapped the price quote for printing the calendars which was \$1,017.15.

c. Highway 87 Update

Commissioner Putnam advised the DOT has put out for bid the landscape project along Highway 87 and at the Welcome signs. The project will begin on May 8th and must be completed by July 14th. The landscaping project will be done according to the landscape architect plan previously submitted by the City to the DOT.

Carmen Suits asked Commissioner Putnam to bring to the next meeting the landscape architect plan for the members to view again now that the project will finally begin.

d. Spring Fling ~ May 20, 2017

Ann asked Pamela to get home recognition pictures printed for the frames as well as pictures submitted for the calendar. Ann will get the basket of information ready for the event.

e. 2017/2018 Fiscal Year Budget

Ann recapped Commissioner Putnam helped the Commission with the budget request of \$400 for the 2017/2018 fiscal year budget. Karen Thompson provided a printout for Ann showing the budget request for the Commission.

VI. New Business

a. Property Recognition

Carmen Berk recommended the following properties: 1091 Pierce, 1264 Madison, 1440 North Shore and 441 Tate Lake. She also recommended 1125 Buchanan but Ann believed that had already been nominated. Anne Boyle thought she had recommended a few on Pierce in the past which Ann would review.

Ann Boyle recommended the following properties: 771 Fifty Lakes, 1110 President and 1101 Beaufort.

Ann Hollingsworth recommended the following properties: 760 Boros, 825 Boros and 2 Casper.

Ann asked Anne Boyle to take a picture of 705 South Shore which had been a property recognition at Christmas however the home was to be renovated with a new roof so pictures were held off. The roof has been replaced and pictures can be taken.

b. Welcome Packages

Welcome packages were given to the following new residents:

1351 South Shore ~ 2218 Wilmington ~ 32 High Point
579 Mohawk ~ 1831 Pinehurst ~ 230 Crystal

740 Barber ~ 690 Prospect ~ 441 Crestview
919 North Shore ~ 448 Crestview ~ 409 Tate Lake

Ann was still trying to visit with residents at 1111 South Shore (which is still being renovated), 1200 Washington and 973 North Shore.

Ann asked Zee if she could deliver Welcome Packages to 270 Elm and 170 Redwood and asked Carmen Berk if she could deliver packages to 1249 Tyler and 159 Harper Lake.

VII. Announcements

Ann reminded the members to give their RSVP for the Volunteer Appreciation Dinner on June 15th at 6:00 PM.

Ann had also visited North Lake Park to see the new lights that have been installed and said they enhance the park nicely.

Ann had been asked if the service station down at the end of 87 and 133 was within the City but she pointed out that it was not. She had also been asked if property taxes are charged when land is purchased or once it is built upon which she advised taxes are charged when a property is purchased.

VIII. Adjournment

A Motion was made by Zee Rygg and seconded by Carmen Suits to adjourn the meeting at 7:50 PM.

Vote: 6 – 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant