



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

March 20, 2017

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk,
Carmen Suits, Anne Boyle, Shirley Tedesco

Absent: Zelma Rygg (excused)

Commissioner Liaison: David Putnam

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 7:01 p.m.

II. Approval of Agenda

A Motion was made by Carmen Berk and seconded by Shirley Tedesco to approve the agenda as written.

Vote: 6 - 0

III. Approval of Minutes

A Motion was made by Carmen Suits and seconded by Anne Boyle to approve the February 20, 2017 minutes as written.

Vote: 6 - 0

IV. Public Comment

None.

V. Old Business

a. 2018 Calendar

Ann has been contacting local businesses for sponsorship of the calendar. Cruz Construction has provided a sponsorship check. Ann has also received confirmation of the following sponsorships but has not yet received a check: Village Hair, Brunswick Pest, BSL Mini Storage and Farm Bureau. Ann is waiting to hear back from Drew's Roofing and Realtor Hank Troscianiec.

The last quote Ann received for printing the calendar was from Seaway Printing: 150 calendars, 13 pages each for \$1,107.15. Brandall and the printer in Southport could not print the calendars in-house which resulted in higher prices.

A Motion was made by Carmen Berk and seconded by Anne Boyle to accept the quote from Seaway Printing of \$1,017.15 to print the 2018 calendars.

Vote 6 – 0

VI. New Business

a. Property Recognition

Anne Boyle and Carmen Berk both thought it was too early to nominate any homes because nothing is in bloom. Shirley suggested waiting until April.

b. Welcome Packages

Carmen Berk delivered a Welcome Package to 1351 North Shore. She tried to deliver a Welcome Package three times to 973 North Shore; however, no one had been home. She will try again.

Zee had informed Ann that she delivered the package to 833 Blueberry and Shirley was finally able to deliver a package to 1385 East Boiling Spring Road. She said it took several visits to finally get them the package.

Anne Boyle mentioned she has a new neighbor two doors over which Ann said she had already delivered a Welcome Package to them.

Shirley offered to deliver more Welcome Packages and Ann gave her the following homes to deliver to: 1150 Grace Road, 1940 Gastonia, 250 North High Point, and 609 Prospect. Ann asked Carmen Berk to deliver Welcome Packages to: 441 Crestview and 740 Barber.

Ann discussed with the members some new items for the Welcome Packages since they are anticipating an increase in their budget. Pamela had researched for Ann flowerpots which would be a good accompaniment to the flower seed packets included in the packages. One North

Carolina company has 100 3” biodegradable pots for \$17.50. There is another company which has 3.74” by 3.54” bamboo fiber planters, one case = 48 planters for \$43.68. The same company also offers 7 x 5” bamboo fiber planters (more colors), one case = 48 planters for \$46.56. Pamela provided print-outs for each planter and Ann asked the members to review the information, research something else they may want to include and discuss it next month.

c. Spring Fling

Carmen Suits purchased a new easel to display the frame she donated to the committee. Ann asked Pamela to explain the problem with printing pictures of nominated homes. Pamela explained that two of the frames are 6” wide by 4” high (landscape) and two are 4” wide by 6” high (portrait). The problem is the pictures are taken in landscape and if printed in portrait, half of the house is missing. Carmen Suits suggested using some pictures from the calendar pictures that are already in portrait mode.

Ann advised they will have a basket with the information from the Welcome Packages as well as the two easels displaying the pictures at the Spring Fling event. Commissioner Putnam reminded the members he has the tent.

VII. Announcements

Ann mentioned Dr. Zukoski is retiring.

Commissioner Putnam advised that Eden Road is being repaved and that Duke Energy is cutting trees and branches around the City to keep away from the power lines.

VIII. Adjournment

A Motion was made by Carmen Suits and seconded by Shirley Tedesco to adjourn the meeting at 7:52 PM.

~ ~ ~ ~ ~

Respectfully submitted,

Pamela Bellina
Administrative Assistant