



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

November 20, 2017

7:00 P.M.

City Hall

Attendance: Ann Hollingsworth, Chairman, Carmen Berk, Carmen Suits, Zelma Rygg, Dorothea Roberts

Absent: Shirley Tedesco, Marie Smith (excused)

Commissioner Liaison: David Putnam (excused)

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:55 p.m.

II. Approval of Agenda

Ann added to the agenda under New Business: b. Certificate of Appreciation and c. National Prayer Day and move Welcome Packages to d.

A Motion was made by Zee Rygg and seconded by Dorothea Roberts to approve the agenda as amended.

Vote: 5 - 0

III. Approval of Minutes

A Motion was made by Carmen Berk and seconded by Zee Rygg to approve the October 16, 2017 minutes as written.

Vote: 5 - 0

IV. Public Comment

There was no public comment.

V. Old Business

a. 2018 calendar sales ~ update

Ann noted that Carmen Berk sold seven calendars at the Candidates' Forum and Zee and Dorothea sold five calendars for a total of \$120 in calendar sales.

b. Candidates' Forum ~ recap

The committee members thought the forum went well and there was quite a big crowd that attended. Carmen Berk thought the crowd was bigger this year than at the last forum two years ago. Ann handed out many, many flyers, visiting residents and leaving them at residents' mailboxes so she was pleased the turnout was good.

VI. New Business

a. Property Recognition

The following properties were nominated for Property Recognition:

2 Casper ~ 1281 Spring Lake ~ 291 South Shore

Releases were obtained for 987 North Shore and 1151 Pierce, which were nominated previously, and pictures have been taken. Releases were also obtained for 1281 Spring Lake, 291 South Shore and 2 Casper. Dorothea will get pictures of these nominated homes.

Christmas Property Recognition

Ann advised the members of the homes for Christmas Property Recognition:

40 Highpoint ~ 2040 Gastonia ~ 250 North Hills ~ 770 Souchak
780 Souchak ~ 653 Birdie ~ 1151 Pierce ~ 149 Windemere

Ann asked the members to advise of any other homes to be included for nomination. Ann asked the members to look a little closer at 653 Birdie Lane this year as this resident plans to take her decorating up a notch.

The committee's next meeting is December 18th and Ann asked the members to please judge the homes from December 15th through 17th and have their decisions ready by the meeting on the 18th.

b. Certificate of Appreciation

Ann noted that the committee has nominated people and city departments for Certificates of Appreciation in the past and this time she would like to recognize a committee volunteer. This person is someone who has gone above and beyond the call of duty for her committee, always does what is asked of her and always has a positive attitude. This person is Carmen Berk. Ann would like to nominate Carmen to receive a Certificate of Appreciation and a gold star for all she does for the Community Appearance Committee.

A Motion was made by Dorothea Robert and seconded by Zee Rygg to give Carmen Berk a Certificate of Appreciation for presentation at the January BOC meeting.

Vote: 5 - 0

c. National Prayer Day

Ann explained that last year the committee celebrated National Prayer day with the Mayor and Commissioner Putnam. She asked the committee if they would be interested in celebrating National Prayer Day again this year, which will be on May 4th. She would like to ask Lee Eiss, the City's Chaplain, if he would lead the committee in prayer. She would like to invite the Mayor, the Commissioners and any of the other committees to participate. Zee thought it would be nice to celebrate the day and to be positive in life because the more we do as people, the better we are.

d. Welcome Packages

Ann asked the members if they had any ideas for something they could purchase for the Welcome Packages. They currently have the reusable shopping tote, jar opener, and the magnet with the City, Police Department and Community Center phone numbers and address of City Hall. Previously they had seed packets and small peat planters. Dorothea suggested pens with the City's logo and name. Ann suggested chip clips with the City logo and name and they could put the chip clip at the top of the bag to keep it closed when presenting it to new residents. The cost of the chip clips would be \$0.87 for 250 clips which totals \$217.50 not including shipping and handling as per the catalogue where they ordered the bags.

A Motion was made by Zee Rygg and seconded by Dorothea Roberts to purchase 250 chip clips at the approximate cost of \$217.50 plus shipping.

Vote: 5 – 0

Ann suggested ordering the chip clips in white or the frosted color with blue lettering if possible to coordinate with the bags. The committee will discuss ordering pens for the Welcome Packages at the February meeting.

Welcome Packages will be delivered to the following addresses:

Carmen Suits will deliver to: 266 Pine Lake, 1130 Winston Salem, 1991 Raeford, 298 Cedar and 1000 Longleaf.

Dorothea Roberts will deliver to: 1326 Fifty Lakes, 880 North Shore, 290 Cedar and 162 Ash.

Zee Rygg will deliver to: 1335 North Shore, 1357 Spring Lake, 623 Westwood, 87 North Lake and 2281 Lumberton.

Carmen Berk will deliver to: 1047 Morehead, 2011 Pinehurst, 540 Kennedy and 1421 Cottage Lane.

The following packages were delivered since the last meeting: 714 E. Boiling Spring, 1310 Maple, 581 Greenmoss, 562 Greenmoss, 200 Bordeaux, 118 Fairway, 1460 Cottage and 207 Cherry.

Zee was unable to deliver a package to 1345 E. Boiling Spring Road as the home was not yet finished.

The members put together their Welcome Packages with the flyers and brochures Pamela had printed earlier in the week.

VII. Announcements/Discussions

Zee commented how nice the website looked and it was pleasure accessing it.

Ann noted that Kai Joe's would be opening an eatery at the former Baked with Love restaurant in Southport.

VIII. Adjournment

A Motion was made by Zee Rygg and seconded by Carmen Suits to adjourn the meeting at 7:50 PM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant