



## *City of Boiling Spring Lakes*

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

October 16, 2017

7:00 P.M.

City Hall

**Attendance:** Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk,  
Carmen Suits, Zelma Rygg, Shirley Tedesco, Dorothea Roberts

**Commissioner Liaison:** David Putnam

**Staff:** Pamela Bellina, Administrative Assistant

#### **I. Call to Order**

Chairperson Ann Hollingsworth called the regular monthly meeting of the Community Appearance Commission to order at 6:58 p.m.

#### **II. Approval of Agenda**

Ann Hollingsworth added Candidates' Forum under New Business, c.

A Motion was made by Zee Rygg and seconded by Carmen Suits to approve the agenda as amended.

**Vote: 7 - 0**

#### **III. Approval of Minutes**

A Motion was made by Carmen Berk and seconded by Shirley Tedesco to approve the September 18, 2017 minutes as written.

**Vote: 7 - 0**

#### **IV. Public Comment**

There were no public comments.

## **V. Old Business**

### **a. 2018 Calendar Sales ~ update**

Commissioner Putnam gave Ann \$50 for the five calendars he purchased. Dorothea had an additional \$30 in calendar sales.

### **b. Family Fun & Safety Festival ~ update**

Ann thanked Commissioner Putnam, Shirley Tedesco and Dorothea Roberts for helping at the event. Ann heard from someone they liked the jar opener and the city map from the Welcome Package. Shirley thought it was unfortunate there was a small attendance at the event and suggested putting City events on the calendar. Ann stated they only do the calendar every other year and the events were not planned when they start planning the calendar.

## **VI. New Business**

### **a. Property Recognition**

The following properties were nominated for Property Recognition:

1151 Pierce ~ 973 Eden ~ 987 North Shore

The members also discussed the following homes for recognition: 370 Fifty Lakes and 2 Casper but the members did not feel those homes were ready for nomination.

Dorothea will bring the sign to 973 Eden but she thought they did not want a sign posted in their yard. She will verify. Carmen Berk will bring a sign to 1151 Pierce. Shirley will take a sign to 987 North Shore. Releases are needed for the properties.

### **b. Welcome Packages**

Welcome packages were given to the following new residents:

690 Westwood  
216 Foxcroft  
161 Ash  
271 Ash

Carmen Suits stated there has been no cars at the residence when she went to deliver the package. She will attempt delivery again and if not home, Ann asked her to leave the bag on the doorknob.

Zee will laminate about 20 to 30 more of the list of important numbers for the Welcome Packages.

Following are the packages needed to be delivered:

1460 Cottage Lane – Shirley will deliver  
1345 East Boiling Spring Road – Zee will deliver  
118 Fairway – Carmen Berk will deliver  
1310 Maple Road – Zee will deliver  
207 Cherry Road – Shirley will deliver  
581 Greenmoss – Carmen Suits will deliver  
562 Greenmoss – Carmen Suits will deliver

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Commissioner Putnam had to leave before the start of the next discussion and wanted to let the members know this may be his last meeting as liaison in light of the upcoming election. If he is re-elected, he hopes to stay on the committee. He thanked the Appearance Commission for all of their hard work and all they accomplished especially getting the trees planted along the commercial corridor and the Welcome signs plantings. Commissioner Putnam said he had enjoyed being liaison of the committee and wished all the members well.

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Commissioner Putnam left at 7:18 PM

### **c. Candidates' Forum**

Ann thanked the committee for agreeing to host the Candidates' Forum which will be held on October 26<sup>th</sup> from 6:30 to 8:00 PM at the Community Center. Carmen Suits and Zee will be the timekeepers and there will be two time clocks. Carmen Berk, Dorothea and Shirley will circulate and sell calendars. Ann has already sent out approximately 50 emails, 30 texts and has delivered flyers on South Shore and Palmer, to hospital volunteers who live in BSL and posted it on Facebook. Shirley and Zee also shared the flyer on Facebook. Shirley will bring the flyer to the bakery and the new Tiger Mart to see if they would post. Carmen Suits suggested Pepperoni Grill to post the flyer. Ann has already posted the flyer at the Community Center, Iapalucci's Office and Kopps.

Ann wanted to give the helpers at the Community Center some chocolate for their help at the forum. Dorothea offered to purchase the chocolate and will bring the receipt to City Hall for reimbursement.

A Motion was made by Carmen Suits and seconded by Shirley Tedesco to purchase \$30 in chocolate to give to the helpers at the Community Center.

### **Vote 7 – 0**

Ann asked the members to be at the Community Center at 5:45 to help set up the chairs. Ann will ask the audience at the end to bring their chairs to the attendants which will help the

breakdown and clean up go faster. Ann also asked the members to let their neighbors know about the forum.

**VII. Announcements/Discussions**

See announcement from Commissioner Putnam prior to the Candidates' forum discussion.

**VIII. Adjournment**

A Motion was made by Carmen Suits and seconded by Shirley Tedesco to adjourn the meeting at 7:30 PM.

**Vote: 7 - 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant