



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES City Hall July 20, 2015 at 7:00 P.M.

Attendance: Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk,
Carmen Suits, Zelma Rygg

Absent: Anne Boyle, Frances Thomas (resigned)

Commissioner Liaison: David Putnam

Staff: Pamela Bellina, Administrative Assistant

I. Call to Order

The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 6:58 p.m.

II. Approval of Agenda

The Commission members made no changes to the Agenda.

A Motion was made by Zelma Rygg and seconded by Carmen Berk to accept the Agenda as written.

Vote: 5 - 0

III. Approval of Minutes

A Motion was made by Carmen Suits and seconded by Zee Rygg to accept the June 15, 2015 minutes as written.

Vote: 5 - 0

IV. Public Comment

Audrey Carathanasis, a member of the Garden Club, inquired if the Community Appearance Commission had any objections to the considerations of the Garden Club to painting

the entrance walls and recommending new landscape plants in front of the walls. Ann Hollingsworth stated that the City did not own the entrance walls and therefore could not give permission to the Garden Club. She advised Audrey to speak with City Manager Jeff Repp. Commissioner Putnam stated that Reeves had owned the property the entrance walls sit on however they donated the property to non-profit organizations which were then purchased by another entity. Audrey advised that the Garden Club would be making a recommendation of new plants to be planted but would not be doing the actual planting. It would be up to the City to plant and maintain the plants. Ann advised Audrey that the committee had not made any plans for the entrance walls because the City did not own them. Commissioner Putnam suggested that Audrey check with Jeff Repp on the ownership of the property the walls sit on.

V. Old Business

a. 2016 Calendar Update

The Appearance Commission members handed in the money collected from the calendar sales which totaled \$460. Ann asked Pamela to get the amount paid for the printing of the calendars from Karen Thompson and provide her with the final number.

b. Magnets for Welcome Packages

As discussed at the previous meeting, Ann shopped around for prices for the magnets provided in the Welcome Packages and the best price was from Brandall: 250 business card size magnets for \$95.

c. Name Tags

As discussed at the previous meetings, the members wished to have name tags to identify themselves when visiting homeowners for property recognition and to wear at events. Seaway had quoted a price to Ann of \$125.00 for the name tags which was discussed by the members at the previous meeting and Ann stated she would get a quote from Brandall to see if they could get the name tags for a lower price. Ann was able to get a lower price from Brandall and placed the order for the name tags. Ann provided the members with their new name tags. Ann also gave Pamela the invoice for the name tags to be given to Karen Thompson. Funds to pay for the name tags will come out of the Appearance Commission budget.

d. Welcome Signs and Rt. 87 Enhancement

Commissioner Putnam provided the Appearance Commission with the landscape plans for the Welcome Sign and Rt. 87 Enhancement along with a breakdown list of how many trees will be removed and how many will be planted. There will be 46 trees removed along with 8 shrubs and brush. There will be 134 Natchez crape myrtles planted along with 260 various plants at each of the welcome signs which totals 134 trees and 520 plants. The plants will be guaranteed for 1 year and it will be the responsibility of the City to maintain the plants/trees. Commissioner Putnam will try to obtain a dollar figure on what the landscaping and landscape

labor will cost. Commissioner Putnam advised the Commission members that the project needed to be voted on tonight as the NCDOT is planning their fall planting calendar.

The Community Appearance Committee voted to have the NCDOT move forward with the landscape project.

Vote: 5 - 0

VI. New Business

a. Property Recognition

The following properties were nominated for Property Recognition:

770 Trevino ~ 1151 Pierce ~ 131 Pine

Releases were received from 131 Pine Road and 1151 Pierce. Ann will have the Trevino Road release signed tonight. Ann asked Zee to get pictures of the homes on Trevino and Pine as well as 770 and 780 Souchak which had been nominated at Christmas for their displays but pictures had not been taken in enough time before the homeowners took down the decorations; however, the homeowners agreed to have their houses recognized with pictures on the website.

b. Welcome Packages

Welcome packages were given to the following new residents:

401 North Shore ~ 1341 Forest Lake ~ 773 Eden
949 Eden ~ 607 Westwood ~ 830 Saunders ~ 379 Argonne

The homeowner on Saunders Road had asked Ann about deer repellent. Ann was able to provide him with a deer repellent recipe and was very appreciative of Ann's efforts.

Ann reminded the members to think of new items the Appearance Commission can provide in the Welcome Packages.

The Bouncing Log Café will have something for the Welcome Package soon and Ann has called on the Banana Boat several times for something for the Welcome Package.

c. Pictures for 2017 – 2018 calendar

Tabled until next meeting.

d. Picture Taking Lessons 101

Ann asked the members to take turns taking pictures of the recognized homes. Zee Rygg will take pictures of the recognized homes for this month. Ann asked Pamela to familiarize Zee with the camera.

VII. Announcements

Ann Hollingsworth noted that Commissioner Putnam had donated 8 hours to the Vietnam Veterans Wall Memorial displayed on Oak Island at the 4th of July Festival.

Marie Smith announced how nice the VFW looked with the new landscaping around the sign. Carmen Berk noted that the landscaping is very attractive and draws your eye to the sign. Commissioner Putnam advised that those plants had been donated to the Vietnam Wall display by him and his acquaintances and after the Wall Memorial left, the plants were used to landscape around the sign on Rt. 87.

Commissioner Putnam announced that the VFW will be smoke free by December 31.

Ann thanked the Commission members for all of their hard work selling the calendars and for spreading the word about the Rt. 87 enhancement project.

VIII. Adjournment

A Motion was made by Carmen Suits and seconded by Carmen Berk to adjourn the meeting at 7:40 PM.

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Respectfully submitted,

Pamela Bellina
Administrative Assistant