



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

City Hall

June 15, 2015 at 7:00 P.M.

Attendance ~ Ann Hollingsworth, Chairman, Frances Thomas, Vice-Chair, Marie Smith, Carmen Berk, Carmen Suits, Zelma Rygg, Anne Boyle

Commissioner Liaison ~ David Putnam

Staff ~ Pamela Bellina, Administrative Assistant

I. Call to Order

The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 6:59 p.m.

II. Approval of Agenda

The Commission members made no changes to the Agenda.

III. Approval of Minutes

Frances Thomas noted there was a typo on page 3, Welcome Packages, last paragraph. "New Bridge" should be "NewBridge."

A Motion was made by Zee Rygg and seconded by Carmen Suits to approve the minutes with the correction noted above.

Vote: 7 - 0

IV. Public Comment ~ None

V. Old Business

a. 2016 Calendar

Ann had 150 calendars printed and upon their receipt she noted that Pepperoni Grill had been left off the back page under "sponsors." Ann asked the Committee members what they

thought was the best way to handle the situation and it was decided Ann will speak with Pepperoni Grill and ask them what they would like to do.

The cost of the 150 calendars was \$957.44. The Committee will sell the calendars for \$10 each. There were 11 sponsors at \$75 each but Ann will speak with Pepperoni Grill about their sponsorship.

The Committee members discussed selling 10 calendars each and each member agreed to purchase a calendar. The members will update how many calendars they have sold at the next meeting. Ann's goal was to have the calendars sold by the end of August. Commissioner Putnam asked to purchase 5 calendars.

VI. New Business

a. Property Recognition

Anne Boyle suggested the house at 770 Trevino was the house she liked most out of the houses recommended at the Spring Fling event. Ann asked the other members to please view the houses that were recommended at the Spring Fling event and advise which homes they would like to nominate. The home on Longleaf had been awarded within the past year so it cannot be awarded again just yet.

The following properties were nominated for Property Recognition for June 2015:

374 East Boiling Spring Road ~ 354 North Hills Drive ~ 781 South Shore

Releases were received for 781 South Shore and 354 North Hills. Releases for the following previously recognized properties were also received: 975 Greenville, 2040 Gastonia and 631 Barber. Pamela provided to Frances Thomas copies of the Releases along with the Releases from the last meeting and she will take pictures soon.

Zee Rygg recommended the following homes: 1596 East Boiling Spring Road and 101 North Lake Road. Ann will find out if they have been nominated within the past year.

b. Welcome Packages

Welcome packages were given to the following new residents:

58 Crystal Road ~ 950 Trevino Road ~ 198 E. Boiling Spring Road
1220 Long Leaf ~ 510 Kennedy Circle

The homeowner at 510 Kennedy Circle asked Ann if she knew where he could obtain a telephone directory. Ann obtained a telephone book from City Hall which had extras for residents. Ann provided the telephone book to the resident who was very appreciative.

1. Magnets for Welcome Packages

Ann advised the Committee of the need to purchase more magnets that had all of the important City telephone numbers. Ann received a price quote of \$95 for 250 magnets and the members agreed that the price was good.

Ann asked the members to think about what else they could put in the Welcome Packages or if they knew of something that could be purchased for a nominal price that could be included in the packages.

c. Name Tags

Ann received a price quote of \$125 from Seaway Printing for seven name tags. Commissioner Putnam showed the members the name tags the Commissioners wear which were purchased from Brandall. Ann will contact Brandall for pricing.

VII. Announcements

Commissioner Putnam advised that he visits each of the Welcome Package recipients and they have all commented how appreciative they are of receiving the Welcome Package. Also Commissioner Putnam felt that all residents should have the magnet and he will bring up at the next BOC meeting the City possibly funding the purchase of the magnets to be given out at City Hall. Ann will still provide magnets in her Welcome Packages which will be funded from her budget.

Ann announced there will be a free concert on Friday night at Spring Lake Park and there will be a Battle of the Bands event on Saturday. Ann also reminded the Committee members about the Appreciation Reception on June 18th for all committee members.

Ann Boyle wanted to share something she purchased for her car and thought the other members may be interested. She had a deer whistle installed on her car. She explained while the car is in motion, the wind goes through the whistle which helps to prevent deer from running in front of a car. She purchased hers from the auto store across from Walgreens in Southport.

VIII. Adjournment

A Motion was made by Zee Rygg and seconded by Carmen Berk to adjourn the meeting at 7:46 PM.

Vote: 7 – 0

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant