



City of Boiling Spring Lakes

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Boiling Spring Lakes, NC 28461

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COMMUNITY APPEARANCE COMMISSION MEETING MINUTES

City Hall

March 16, 2015

7:00 P.M.

Attendance ~ Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk,
Zelma Rygg, Frances Thomas, Anne Boyle

Absent ~ Carmen Suits

Commissioner Liaison ~ David Putnam

Staff ~ Pamela Bellina, Administrative Assistant

I. Call to Order

The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 6:59 p.m.

II. Approval of Agenda

The Commission presented no changes or additions to the Agenda.

III. Approval of Minutes

Frances Thomas read the February 16, 2015 minutes into the record. The Commission presented the following corrections to the names on page two: Maria should be Marie and France should be Frances.

IV. Old Business

a. Property Recognition Criteria Form

The Commission members reviewed the finalized Property Recognition Criteria Form which will now be used as a guideline in judging properties.

b. 2016 Calendar

Ann stated this will be the third calendar the Commission is publishing. Printing charges will be lower if we reuse some of the pictures used for the past calendars. The Commission members reviewed at length the previously published calendars to determine which pictures to use for the upcoming 2016 calendar. The Committee decided on the pictures and Ann Hollingsworth stated she will provide the pricing for the calendar at the next meeting. Ann also suggested a picture of the Committee members to be part of the collage of pictures on the cover of the calendar. Commissioner Putnam stated that unfortunately the County will not have the Welcome Signs landscaped by the time the calendar goes to printing.

Following were some of the pictures discussed for the calendar: azaleas, red cockaded woodpecker, Venus fly trap, redheaded woodpecker, picture of the Big Lake, sunset on the Big Lake, snowy picture of the Big Lake, blue birds, cardinal, fox squirrel, long leaf pine with pinecone, dock/lake picture.

Commissioner Putnam thought it was important to include the history of the City that was used on the previous calendar since there are new people moving to the City that do not know the history. The information from the magnet should also be included on the back of the calendar. Ann anticipated selling the calendars for \$10 each as she has in the past.

Ann stated she received a sponsorship check from Cruse Construction for the calendar. Following are more sponsors Ann anticipates contributing to the calendar:

Iapalucci Law Firm
Village Hair Styling
Brunswick Pest Control
Drew's Roofing and Home Repair
Pepperoni Grill
Farm Bureau
Three Rivers Realty
Coldwell Banker/Sea Coast Realty

c. Certificates of Appreciation

Zee Rygg would like to present a Certificate of Appreciation for the staff of City Hall. They all work hard with helping the Commission and she believes they should be recognized. Commissioner Putnam stated the Certificate of Appreciation can be given to Jeff Repp as the City Manager.

A Motion was made by Zelma Rygg and seconded by Carmen Berk to have Pamela create a Certificate of Appreciation for the Staff at City Hall.

Vote 6 – 0; Motion Carried

V. New Business

a. Booth at Spring Fling Event ~ May 2, 2015

Carmen Berk stated she has the big picture frame that Zee provided to the Committee with all of the pictures of the recognized homes which can be displayed at the booth during the Spring Fling event. Ann asked the members to please attend the event so they can meet with the residents, explain what their mission is, help sell calendars and hand out some magnets.

VI. Property Recognition

There were no properties recognized at this meeting as judging starts in April. There were three properties discussed at the last meeting for April recognition. Anne Boyle will get Releases for the properties recommended for recognition in April: 1161 President, 930 Palmetto and 1121 Grant Circle. Ann Hollingsworth brought in the Releases for 786 North Shore and 945 Greenville. Frances Thomas will get pictures of the following properties for display on the City's website: 786 North Shore, 780 Souchak, 781 Souchak, 945 Greenville as well as 1161 President, 930 Palmetto and 1121 Grant Circle. Anne Boyle will bring the property recognition signs to the three properties at the beginning of April.

Carmen Berk provided Ann with properties she would like to be considered for recognition.

VII. Welcome Packages

Welcome packages were given to the following new residents: 441 Tate Lake Drive. Ann noted that February is generally a slow month for home sales.

VIII. Items for Next Meeting Agenda

2016 Calendar
Property Recognition
Welcome Packages

IX. Public Comment

None.

X. Announcements

Anne Boyle asked about the flags on Leeds Road and that there used to be four flags but now there is one. Ann Hollingsworth explained that there is a very small amount of money left in the budget but once the calendars are sold, there will be some money. The money raised will not be donated and will stay in the account for use by the Commission.

Commissioner Putnam state he will look into a brochure received at City Hall about the Spring Litter Sweep which takes place on April 18 through May 2.

XI. Adjournment

A Motion was made by Frances Thomas and seconded by Anne Boyle to adjourn the meeting at 7:38 PM.

Vote: 6 – 0; Motion Carried

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Respectfully submitted,

Pamela Bellina, Administrative Assistant