



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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### **COMMUNITY APPEARANCE COMMISSION MEETING MINUTES**

**City Hall**

**February 16, 2015**

**7:00 P.M.**

**Attendance** ~ Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk, Carmen Suits  
Zee Rygg, Frances Thomas, Anne Boyle

**Commissioner Liaison** ~ David Putnam (absent), Barbara Glidden (attended)

**Staff** ~ Pamela Bellina, Administrative Assistant

#### **I. Call to Order ~**

The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 7:00 p.m.

#### **II. Approval of Agenda ~**

Zee Rygg requested to add to New Business: B. Appreciation. The Commission approved the Agenda as presented with the addition.

Ann Hollingsworth stated she would like to table the discussion about the 2016 Calendar until Commissioner Putnam's return.

The Commission members have approved the Agenda with the amendments noted above.

**Vote: 7 - 0**

#### **III. Approval of Minutes ~**

A Motion was made by Zee Rygg and seconded by Carmen Suits to accept the December 15, 2014 minutes as written.

**Vote: 7 - 0**

#### **IV. Old Business ~**

##### **A. Property Recognition Criteria Form (update)**

Carmen Berk suggested the following additions to the form:

Interesting layout  
Balanced appearance  
Water features, bird attractors, lawn ornamentation (statutes)

Ann Hollingsworth stated adding interesting layout and balanced appearance should cover the last suggestion too. Ann also asked Pamela to add a line for the address to the form.

##### **B. Pictures of Homes on Website – length of time for display**

Ann Hollingsworth asked the Commission members what length of time they felt the pictures of the properties recognized should be displayed on the website. Anne Boyle suggested the length of time the sign is displayed on the property – 4 weeks - in between monthly meetings and the pictures should be posted on the website once the Commission knows the homeowner has agreed to display the sign.

##### **C. 2016 Calendar ~**

Ann Hollingsworth requested that this matter be tabled until next month when Commissioner Putnam would be in attendance as he had information pertinent to the calendar/pictures.

#### **V. New Business ~**

##### **A. Purchase of Digital Camera ~**

Frances Thomas purchased a camera during the holidays for her husband but he decided not to pursue photography and had not used it. Frances offered the Commission to purchase the brand new camera and accessories all at a 30% discount. The retail price of the camera was \$179.99 which Frances purchased on sale for \$119.99, less 30% equals \$83.99. She also purchased a camera bag for \$5.00, less 30% equals \$4.19 and a memory card for \$9.99, less 30% equals \$6.99. The total, including 7% sales tax, is \$101.83 and Frances adjusted the total to \$100.00.

A Motion was made by Zee Rygg and seconded by Marie Smith for the Community Appearance Commission to purchase the digital camera from Frances Thomas for \$100.

**Vote: 7 - 0**

**B. Appreciation ~**

Zee Rygg wanted the Commission members to recognize how hard Pamela and Maggie work on adding the pictures to the website. She stated it is not an easy task and they should be recognized.

**VI. Property Recognition ~**

Anne Boyle suggested the following properties for Property Recognition for April 2015 ~

1161 President Street ~ 930 Palmetto ~ 1121 Grant Circle

Ann Hollingsworth reminded the members that the Community Appearance Commission judges properties starting in April and going through December. The above properties will be awarded property recognition in April of 2015.

Ann asked Carmen Suits to get a Release for 945 Greenville which was previously awarded recognition.

Ann asked Frances Thomas to take pictures of the following previously recognized properties:

90 North Shore ~ 100 North Shore ~ 770 Souchak,  
780 Souchak ~ 781 Souchak ~ 945 Greenville

**VII. Welcome Packages ~**

Welcome packages were given to the following new residents:

272 Harper ~ 1071 Filmore ~ 710 Barber  
324 Ash ~ 1257 North Shore ~ 1110 Grace

**VIII. Items for Next Meeting Agenda ~**

Old Business: 2016 Calendar

New Business: Booth at 2015 Spring Fling event

**IX. Public Comment ~ None.**

**X. Announcements ~**

Ann Hollingsworth announced that Doshier Hospital has Operation Medicine Cabinet on February 26 from 9:00 AM to 1:00 PM.

Commissioner Glidden announced how much she appreciated this Committee and all they do and expressed that they come through with flying colors with everything they approach and do for the City. She personally thanked the members.

Commissioner Glidden stated there may be a small restaurant opening in the former Donut Shoppe on Rt. 87.

Ann Hollingsworth asked the members to support the local businesses in town.

## **XI. Adjournment ~**

A Motion was made by Zee Rygg and seconded by Frances Thomas to adjourn the meeting at 7:36 PM.

**Vote: 7 – 0**

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Respectfully submitted ~

Pamela Bellina, Administrative Assistant