



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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### **COMMUNITY APPEARANCE COMMISSION**

**City Hall**

**September 15, 2014**

**7:00 P.M.**

### **MEETING MINUTES**

**Attendance** ~ Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk, Carmen Suits

**Absent** ~ Zelma Rygg, Frances Thomas (both excused absences)

**Commissioner Liaison** ~ David Putnam

**Staff** ~ Pamela Bellina, Administrative Assistant

**I. Call to Order** ~ The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 7:00 p.m on September 15, 2014.

**II. Approval of Agenda** ~ The Commission presented no changes or additions to the Agenda

**III. Approval of Minutes** ~ A Motion was made by Carmen Suits and seconded by Carmen Berk to accept the minutes as written.

**IV. Property Recognition** ~

**Update on July Recognitions** ~

Ann Hollingsworth stated Zelma Rygg will be picking up the sign she placed at 1297 Longleaf Road.

Carmen Berk presented a sign to the property owners at 565 Palmer Road. The homeowner was very happy and proud to display the sign and stated the Community Appearance Commission doing a very good thing awarding recognitions.

Carmen Berk requested to present a sign to 111 Turner next month.

**The following properties were awarded Property Recognition for September 2014 ~**

**945 Greenville Rd. ~ 975 Greenville Rd. ~ 90 North Shore Dr.**

Carmen Suits will present property recognition signs to 945 Greenville Road and 975 Greenville Road. Carmen Berk will present a property recognition sign to 90 North Shore Dr.

Ann Hollingsworth commented on the clearing of the VFW properties and how nice the property looks. Carmen Suits believed they were adding a no smoking area to the VFW. Commissioner Putnam remarked that the VFW planned on building a pavilion and adding on to the building on the side but right now they are looking into the process of combining both properties before they can proceed. Ann remarked the picnic table and umbrella colors blend nicely.

Carmen Berk and Marie Smith have provided Ann with some properties for consideration and Carmen Suits had recommended properties at the August meeting. Ann stated Frances advised she had a list of properties to recommend which she will bring to the meeting next month.

**V. Welcome Packages ~ Welcome packages were given to the following new residents:**

824 Fifty Lakes	11 East Fayetteville
551 Kennedy	1831 Pinehurst
300 Pine Lake Road	315 South Shore
527 North Shore	

There were a few more packages to be given however the homeowners were not home when visited.

Ann visited the Dollar General again to request an interest in providing something to the Welcome Package and was given another name at the company to contact to make that request.

Ann stated the new furniture store provided business cards to include in the Welcome Package and Snyder Marine would be providing more items to provide for the Welcome Packages.

## **VII Discussions and/or Announcements ~**

### **A. Right of Way (at the City Welcome signs)**

Ann Hollingsworth asked Commissioner Putnam to report to the Commission with respect to this item.

Commissioner Putnam stated that he and Ann Hollingsworth met with Joe Chance and Keith Jackson with the Department of Transportation. The DOT made a presentation with respect to funds they have available - approximately \$20,000 to \$30,000 which does not have to be paid back - to help the City of Boiling Spring Lakes with landscaping the area around the welcome signs. The DOT advised that there were requirements that must be met and one requirement is there has to be an agreement on file with the property owners where the signs are located since the property is not owned by the City. Commissioner Putnam stated the City meets that requirement as the south sign agreement is with the Board of Education and the north sign agreement is with the State of North Carolina. It was also discussed at the meeting the City of Boiling Spring Lakes' interest in plants that are deer resistant and drought resistant and the DOT provided Commissioner Putnam with information - Planting in the Right of Ways and Deer Resistant Plants. The DOT advised they will maintain and guarantee the plants for one year but after the first year, it would be the responsibility of the City to maintain. If the City does not maintain the plants, the DOT will maintain them but will charge the City for the maintenance. Commissioner Putnam spoke with the City Manager who advised Commissioner Putnam that the City would maintain the plants. The second requirement would be the City's responsibility to have a landscape plan prepared by an Architectural Landscape Designer. Ann Hollingsworth mentioned she may know of an architectural landscape designer. If the City cannot obtain a landscape plan designed by an Architectural Landscape Designer, then the DOT will charge between \$3500 to \$5000 for the design. Commissioner Putnam advised that if the City can get an architectural landscape design provided free of charge to the City, that that would be the best ideal for this project. Commissioner Putnam also stated he has to provide to the DOT pictures of both signs. Carmen Suits volunteered to provide the pictures. Commissioner Putnam stated if he and Ann Hollingsworth can meet with the landscape designer and have an answer about the design in advance of the next BOC meeting, he will place the project on the Agenda at the October BOC meeting.

## **VIII. Next Month's Agenda ~**

- A. Property Recognitions
  - 1. Create criteria for judging properties, designate non-recognition months
  - 2. Christmas Property Recognition form and prizes
- B. Welcome Packages
- C. Present Certificate of Appreciation to Eleanor Terry

**IX. Public Comment ~**

Carmen Suits provided pens and magnets from Doshier Hospital to the Commission.

Ann Hollingsworth announced that the County has Free Dump week September 15<sup>th</sup> to September 20<sup>th</sup>.

Ann Hollingsworth also passed around a price sheet from the new business in town Summer Breeze Tanning.

Carmen Berk asked about the business building across the street from the Police Department on East Boiling Spring Road. Ann commented it was going to be a produce and fruit market. Commissioner Putnam added that they will also provide local homemade items and gifts.

**X. Adjournment ~** The meeting was adjourned at 7:27 PM.

Respectfully submitted ~ Pamela Bellina, Administrative Assistant