



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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**Pamela Bellina • (910)363-0025 • Fax: (910)363-0023 • E-mail: [pbellina@cityofbsl.org](mailto:pbellina@cityofbsl.org)**

### **COMMUNITY APPEARANCE COMMISSION**

**City Hall**

**October 20, 2014**

**7:00 P.M.**

### **MEETING MINUTES**

**Attendance** ~ Ann Hollingsworth, Chairman, Marie Smith, Carmen Berk, Carmen Suits  
Zelma Rygg, Frances Thomas, Anne Boyle

**Absent** ~ Commissioner Putnam

**Commissioner Liaison** ~ David Putnam

**Staff** ~ Pamela Bellina, Administrative Assistant

#### **I. Call to Order ~**

The regular monthly meeting of the Community Appearance Commission was called to order by Chairman Ann Hollingsworth at 7:00 p.m.

Ann Hollingsworth welcomed Anne Boyle to the Committee and stated how pleased she was to have her part of the Committee. Ann also welcomed back Frances Thomas after her sabbatical.

#### **II. Approval of Agenda ~**

Ann Hollingsworth requested to add to the agenda Blue Ribbon Properties to section VI, subheading A.

Ann Hollingsworth stated because Commissioner Putnam was not in attendance, the following Agenda items would be tabled until next month: Old Business, A. Welcome Signs on Route 87 update and New Business, A. Update Ordinance for Community Appearance Commission. Ann wants to speak with Commissioner Putnam about stating in the Ordinance that the Committee meets 11 months out of the year because they observe Martin Luther King's legacy in January and if that would still be permissible in the new Ordinance.

Ann also wanted a map designated for Anne Boyle so she had an area to explore for property recognitions.

### **III. Approval of Minutes ~**

The Committee read the minutes and accepted them as written.

### **IV. Old Business ~**

#### **A. Welcome Signs on Route 87 ~ update**

This matter has been tabled until the next meeting for an update by Commissioner Putnam.

### **V. New Business ~**

#### **A. Update Ordinance for Community Appearance Commission**

This matter has been tabled until the next meeting for discussion by Commissioner Putnam.

### **VI. Property Recognition ~**

#### **A. The following properties were awarded Property Recognition for October 2014 ~**

2000 Gastonia ~ 61 Shands ~ 164 North High Point

Carmen Suits will pick up her sign from the previous month and present it to the homeowner of 2000 Gastonia. Carmen Berk will present the sign to the homeowner of 61 Shands. Zelma Rygg will present the sign to 164 North High Point

Ann reminded the Committee members to view the home on New Bern Road (on Lake Keziah) and 100 North Shore. Frances Thomas stated she will bring her list of suggested homes to the next meeting. Zelma Rygg asked if any homes on Canal Drive had been recognized. Ann stated there was a new yellow house on that street which they brought a Welcome Package to but has not yet been considered for recognition. The other two homes on that street have been recognized numerous times. Zee recommended two homes on Pinehurst - 1841 and 1831.

**Blue Ribbon Homes ~** The Committee had a lengthy discussion and circulated pictures of homes to be considered for the Blue Ribbon recognition. The Blue Ribbon home is chosen yearly and a picture of the home is added to the large display frame and displayed at some community events. The following homes were being considered: 945 Greenville, 975 Greenville, 1297 Longleaf and 660 South Shore. Other homes for consideration may be added at the next meeting.

## **B. Create criteria for judging properties and designate non-recognition months**

Ann discussed with the Committee a draft outline of the suggested criteria for judging properties and designating the months the Committee recognizes properties. Ann suggested April through October as the months to recognize properties. She also discussed the following suggested criteria: each year the BSL Appearance Committee will honor a property of the month. The idea of this project is to express a thank you to the residents and business owners working hard to make their property and the BSL community more appealing. Any property or business within the city limits is eligible. The City has been divided into sections for each Committee member to monitor properties for recognition. Ann asked the Committee to create criteria such as overall appearance, edging, trimmed shrubs, neat, clean appearance, weeded mulch. It was also discussed that a property cannot have received an award within the last 12 months, cannot be for sale and has no visible code violations. Judging will take place by the members of the Community Appearance Commission. Members of the Committee are exempt from winning an award during the term of office. Ann asked the members of the Committee to think about more criteria they would like to add for the next meeting.

Carmen Berk suggested to the Committee that when driving around viewing properties for recognition, to wait closer to the next meeting. Carmen had viewed a home just after a meeting and when the Committee went by to view the property again, it was in poor condition.

Zelma Rygg suggested to Ann pictures of the monthly property recognition homes be added to the City's website. Ann stated she was not sure and asked Pamela Bellina to check with the City Manager if the suggestion would be permissible. It was also discussed that the homeowner would have to be asked and a Release obtained to allow the pictures to be displayed on the City's website. The Committee then discussed other methods to display pictures or make mention in the newspaper without any cost to the City.

Anne Boyle asked as to criteria if it mattered whether a property was maintained by a landscaper or by the homeowner and Ann replied that it did not matter.

## **C. Christmas Property Recognition form and prizes:**

Ann Hollingsworth had asked Pamela Bellina to create a new form to be used to nominate homes for Christmas Property Recognition. Prizes given for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place will be a \$25 gas card. The deadline to submit forms will be December 12, 2014 and judging will take place on December 15, 2014. The Committee as a group will ride around the City to judge all of the homes nominated for Christmas Property Recognition. The State Port Pilot has in the past listed the winners of the Christmas Property Recognition.

## **V. Welcome Packages ~ Welcome packages were given to the following new residents:**

1687 E. Boiling Spring Road  
61 Shands  
329 South Shore  
399 Pine Road

1391 Forest Lake Drive  
1250 Gum Road  
2605 E. Boiling Spring Road  
570 Woodhaven Road

Ann stated there were still two more houses under construction and one that construction has been finished but is not yet occupied. The home on Bordeaux will require a revisit as no one was home.

**VI. Certificate of Appreciation ~ none.**

**VII Discussions and/or Announcements ~**

Ann handed out to the Committee the new wildlife sign which will be incorporated into the Welcome Packages and she has also handed them out to the local businesses to display.

A map of a designated area was prepared for Ann Boyle.

Zelma Rygg provided the Committee with a recipe for homemade deer repellant.

Anne Boyle asked if the Garden Club, which she was also a member of, should speak with the Community Appearance Committee about offering to plant new plants in front of City Hall. Ann Hollingsworth replied that she has been advised that Ernie Siriani is in charge of the Buildings and Grounds for the City of Boiling Spring Lakes and the Garden Club would need to speak with him about planting. Pamela Bellina will verify and get back to you.

**VIII. Next Meeting Agenda:**

Welcome Signs on Rt. 87 ~ update  
Ordinance for Community Appearance Commission ~ update  
Property Recognition  
Blue Ribbon Home  
Welcome Packages  
Criteria for judging properties and designate non-recognition months ~ update  
Property Recognition pictures on website

**IX. Public Comment ~ None.**

**X. Adjournment**

The meeting of the Community Appearance Commission was adjourned at 7:55 PM

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Respectfully submitted ~ Pamela Bellina, Administrative Assistant