

City of Boiling Spring Lakes  
Board of Commissioners Monthly Meeting  
February 4, 2020  
City Hall – 6:30 p.m.

PLEASE TURN OFF CELL PHONES

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1. Call to Order ~ Mayor Craig Caster
2. Pledge of Allegiance ~ Mr. Bill Clark
3. Attendance ~

Mayor Craig Caster	Commissioner Steve Barger
Commissioner Tom Guzulaitis	Commissioner Teagan Hall
City Manager Jeff Repp	Commissioner Dana Witt
Police Chief Greg Jordan	City Clerk Jane McMinn
Planning & Zoning Administrator, Nicole Morgan	

4. Approval of the Regular Agenda ~

A *motion* was made by Commissioner Barger, a *second* by Commissioner Witt to approve the February 4, 2020 agenda as written.

*Vote ~ 5 ~ 0*

5. Hurricane Florence Update ~ City Manager Repp

Mr. Repp reported during the month of January a number of items have been posted to the website under the Hurricane Florence tab. There are two very large reports. One report is the Preliminary Analysis Report which was submitted on January 14, 2020 to North Carolina Dam Safety. There is also the Geotechnical report and also a letter posted from Dam Safety stating the dams will need to be brought back to the codes and standards. I would like to set up a meeting workshop / special meeting with the Board during the week of February 17, 2020 to have McGill and Associates give a presentation and walk us through a number of decisions the Board will need to provide to McGill in the final designs of the dams, and approve the design contract. The public is welcome to attend and will have an opportunity to ask questions.

As far as reimbursements, the final paperwork for the debris pickup was received and has been filed today for \$365,979.00. We have also filed the paperwork for the Lake Hastie Storm Drain project reimbursement of \$175,891.00. The city will also be submitting for reimbursement the final \$36,295 for E. Lakeview Road. Another item we will have listed on the special meeting will be the contract with the North Carolina Department of Agricultural who will be our sponsor for the USDA grant. We had a kickoff meeting on

January 31, 2020 with the Department of Agriculture and NRCS. The Engineering Firm LDSI will start the design work to put the project out for bid.

The BOC agreed on a date of February 19, 2020 at 5:00p.m. for the workshop.

**6. Public Comments ~**

No Public Comments were heard.

**7. Approval of Minutes ~**

- a. Board of Commissioners Regular Meeting dated January 7, 2020
- b. Board of Commissioners Workshop dated January 22, 2020

A *motion* was made by Commissioner Barger, a *second* by Commissioner Guzulaitis to approve the Board of Commissioners Regular Meeting minutes dated January 7, 2020, and the Board of Commissioners Workshop minutes dated January 22, 2020.

*Vote ~ 5 ~ 0*

**8. Consent Agenda ~**

A *motion* was made by Commissioner Barger, a *second* by Commissioner Hall approving the Consent Agenda.

*Vote ~ 5 ~ 0*

**9. Committee / Board Reports and Minutes ~**

**Community Appearance Commission ~ Mrs. Zelma Rygg ~ Chair**

Mrs. Rygg reported the Commission did not meet in January and will be meeting on February 17, 2020.

**Planning Board ~ Mr. Bill Clark, Chair**

Mr. Clark reported the board solicited for public comment regarding the docks in the C-1 area, however, no comments from the public were heard. A text amendment was approved to allow docks in the C-1, and the board also approved the Consistency Statement.

**Parks & Recreation Advisory Board ~ Mr. Bruce Pennington**

Mr. Pennington reported the board met on January 15, 2020 and discussed the four (4) lots owned at North Lake and we are in the process of deciding what the best use would be for the lots. The Pedestrian Plan Workshop was held on January 28, 2020 and was deemed a success by the director of Parks & Recreation. The Committee is still working on plans for the redevelopment of Muse Park. Discussions are still ongoing to ban wake boats from the Big Lake. We will revisit this issue again when water is back in the lake. Income for Parks & Recreation is above the level from last year.

**Special Events ~ Mrs. Jackie Barker, Chair**

Mrs. Lucille Launderville reported for Mrs. Barker.

The Special Events Committee prepared our events for 2020 at our last meeting. Our first event will be the Spring Bike Run on March 14, 2020 followed by our Easter Eggstravaganza on April 4, 2020. Many of our events would not be possible without the help from South Brunswick High School Key Club and the assistance they have provided us for the past several years. These volunteers from the Key Club work tirelessly, they are dependable and do a wonderful job helping us. We have a check we would like to present to one of the Club members, however it appears there is no one present tonight. Perhaps we can present this at the March meeting.

**Library Commission ~ Mrs. Frances Thomas, Chair**

Mrs. Tammy Sollenberger reported for Mrs. Thomas who will no longer be able to attend on a regular basis.

A resident author of Boiling Spring Lakes will be speaking at a Meet the Author event to be held at the Community Center on April 16, 2020 at 10:30a.m.

We have some maintenance work that needs to be done in the library which we will be working on this week.

**Boiling Spring Lakes Fire / Rescue ~ Chief Theresa Tickle**

Chief Tickle reported the department had 40 EMS calls and 23 fire related calls; we attended the Polar Splash and our Wet Down Ceremony was very exciting and we are grateful for the support. We address the county next week regarding the purchase of our Side by Side which will be purchased with donated funds and fund raisers. We contacted FEMA again about the roof at Station #2 on Frink Lake. We have been informed by FEMA, if the insurance company rejects our submission they will support funding to help us purchase the new roof for the station.

**10. City Manager's Report ~ Mr. Jeff Repp**

Mr. Repp reported ~

- o The city had a cash balance as of December 31, 2019 in the amount of \$2,956,624.
- o The sales tax revenue after six (6) months of the fiscal year is 6.91% ahead of schedule which equates to approximately \$80,000.
- o As of December 31, 2019, 84.8% of real property tax in the city had been collected.
- o Four (4) new residential building permits were issued in the month of December making a total of 22 for the fiscal year, the budget is set for 50.
- o The bank/police department property survey was completed on January 17, 2020. Phase 1 of the environmental report should be completed sometime this week and we will then receive the report.
- o City Staff met with the auditor on January 31, 2020 to review the preliminary audit. The final audit should be completed next week and Mr. Wayne Berry will present to the Board of Commissioners at the March 3, 2020 meeting.
- o Staff established the FY 2021 budget timetable. I have requested the Board to look at scheduling the Budget Workshop for Wednesday, April 22, 2020 if all would be

available for the date. The budget meeting would be held during the day which will allow all the department heads to make a presentation to the Board.

- A Notice to Proceed was issued to Highland Paving on February 17, 2020 for the start date of the paving in the City. A Community Meeting was held on January 6, 2020 with the residents of Pine Lake, Nassau and Crystal to answer project questions.
- Sungate Design Group will be completing Phase III of the Stormwater Management Plan at the end of this week. The Plan will be submitted to the city which I will then send to the Board of Commissioners. At that point, the Board requested to have a workshop on all three (3) phases, and to also receive comment from the public and ask questions of Sungate.
- Brunswick County Commissioners approved on January 21, 2020 their contribution of \$185,820 for the low pressure system on Goldsboro/Fifty Lakes sewer system. Staff will receive the final assessment which will be placed on the March 3, 2020 agenda to set a public hearing date.
- Muse Park ~ the city received the Stormwater Management permit from the State on February 14, 2020. The only item left on the project is resolving the parking issue to be able to issue the zoning permit for that project.
- The city wide sewer study is planned to be presented to the Brunswick County Board of Commissioners at their March 16, 2020 workshop as part of their budget process. Following that presentation, they will be scheduled to present the study to our Board of Commissioners.

**11. Old Business ~**

**No items were listed under Old Business.**

**12. New Business ~**

- a. Order ~** Approving one open position as 2<sup>nd</sup> Alternate to the Special Events Committee for a three (3) year term ending February 7, 2022.

The two applicants are ~ Mr. Ernie Siriani, and Ms. Rebecca Farrar

A ***motion*** was made by Commissioner Hall, a ***second*** by Commissioner Guzulaitis approving Ernie Siriani as 2<sup>nd</sup> Alternate to the Special Events Committee for a three (3) year term ending February 7, 2022.

***Vote ~ 5 ~ 0***

- b. Ordinance ~** Amending the Official Zoning Map of the City of Boiling Spring Lakes, North Carolina ~ R-2 Residential to R-6 Residential; to also include approval of the Consistency Statement.

A ***motion*** was made by Commissioner Barger, a ***second*** by Commissioner Guzulaitis amending the Official Zoning Map of the City of Boiling Spring Lakes, North Carolina

~ R-2 Residential to R-6 Residential; to also include approval of the Consistency Statement.

*Vote ~ 0 ~ 5 (all Board members were opposed ~ motion fails)*

**c. Discussion ~ Ownership of brick entries on Fifty Lakes Dr.**

Commissioner Guzulaitis commented he has been approached by many citizens inquiring what the city plans to do to improve both entrances on Fifty Lakes Dr., and the city hall entrance. The entrances are several years old. I have spoken with the city manager and was informed the city does not own the property nor have an easement on the property underneath the structures. The private owners of these lots would be able to place whatever sign they would like to see there. Commissioner Guzulaitis stated it would be in the city's best interest to gain ownership for those entrances so we can install what the city would like to have placed in the entrances ways.

After a discussion, the Board requested our City Manager to contact the owners of the land upon which the entrances sit with respect to the city acquiring the property underneath the entrances.

**13. Announcements ~**

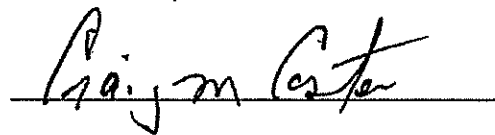
Commissioner Witt announced Ms. Ann Hollingsworth has been nominated for the Governor's Service Award. We should be finding out very soon the results of the nominee and we thank Ms. Hollingsworth for everything she does for the city.

**14. Adjourn ~**

A *motion* was made by Commissioner Barger, a *second* by Commissioner Witt to adjourn the Board of Commissioners Meeting of February 4, 2020.

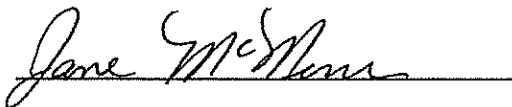
*Vote ~ 5 ~ 0*

**The Board of Commissioners meeting adjourned at 7:00p.m.**

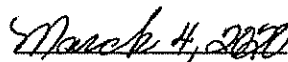


Craig M. Caster, Mayor

**ATTEST:**



Jane McMinn, City Clerk



Date

