

City of Boiling Spring Lakes **Board of Commissioners Special Budget Meeting Minutes** June 12, 2019 City Hall - 6:30 p.m.

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

The Board of Commissioners Special Budget Meeting was called to order at 6:00p.m.

2. Attendance ~

Mayor Craig Caster Commissioner Mark Stewart (excused City Manager Jeff Repp Chief Greg Jordan

Commissioner Steve Barger (excused) Commissioner Guy Auger Commissioner Dana Witt City Clerk Jane McMinn (excused)

3. Review and Discussion

A review and discussion followed by the Mayor and Commissioners with input by Mr. Repp and clarification of the draft budget comparisons.

The draft of the budget comparisons is hereby incorporated by reference, and made a part of these minutes.

A *motion* was made by Commissioner Witt, a *second* by Mayor Caster to adopt the Budget for the Fiscal Year 2020 for the City of Boiling Spring Lakes, North Carolina.

Vote $\sim 2 \sim 1$ (motion opposed by Commissioner Auger)

The Board of Commissioners Special Budget meeting of June 12, 2019 was adjourned

at 6:25 p.m.

ATTEST:

uly 9, 2019

		100	4/16/19 ROPOSED FY 2020	P	4/24/19 ROPOSED FY 2020		Difference
REVENUES			112020		112020	I	Billerence
AD VALOREM		1000					
	Current Year Prior Year Penalities & Interest	5 5	1,155,594 178,400 12,000	5 5 5	1,155,594 178,400 12,000	\$	
Sub-Total		\$	1,345,994	5	1,345,994	S	
OTHER TAXES							
	Privilege licenses Dog Tax	S	2,000 875	5	2,000 875		
Sub-Total		5	2,875	5	2,875	S	
TOTAL - TAXES		\$	1,348,869	\$	1,348,869	\$	-
UNRESTRICTED INTERGOVERN	IMENTAL	-1 -	- ++	- 11			
	Local Option Sales Tax Franchise Tax	S	1,893,079 193,296	S	1,893,079 193,296		-
	Telecommunications Sales Tax	5	74.000		74,000		
	Video Programming Tax	S	70,000		70,000		-
	Beer/Wine Excise Tax ABC Profit Distribution	S	28,000 25,000	5	28,000 25,000	S	-
Sub-Total	ABO I Tolk Bistheatton	S	2,283,375		2,283,375		
RESTRICTED INTERGOVERNME	ENTAL	3	2,203,315	٥	2,203,375	3	
RESTRICTED INTERGOVERNME	Grant Revenue	S	284,200	\$	284,200	S	-
	Governor Highway Grant Powell Bill	5	316,000	S	316,000	S	
	Parks & Lake Grant	S	310,000	5	310,000	S	
	FEMA Reimbursement	S		S		S	
	NCDOT Right of Way Police Equipment Grant	S	4,567	S	4,567	S	:
	ABC Revenue for Police	5	542	S	542	S	
Sub-Total		\$	605,309	\$	605,309	\$	
PERMITS & FEES		- 5 555	1 11 1 12	0			2
	Building Permits & Insp Fees Planning/Code Enforcement Fees Street License Fees	\$ \$ \$	101,750 10,000	5 5 5	68,750 10,000 -	5 5	(33,000)
PERMIT & FEES-TOTAL		S	111,750	S	78,750	5	(33,000)
SALES & SERVICES							
	Rents & Concessions	S	19,776		19,776.		
	Planning Fees Water Assessment Interest	S	9,500		100 18.500	S	9,000
	Assessment - Tax lien	5	1,299		1,299	5	5,000
	Community Ctr Revenue Programs & Rentals	S	86,000	S	86,000	S	-
	Memberships	S	15,500	5	15,500	5	-
	Gifts & Donations	S	19,000	\$	19,000	S	
SALES & SERVICES-TOTAL		\$	151,175	5	160,175	\$	9,000
INVESTMENT EARNINGS	DII D:II	S		•		-	
	Powell Bill Other	5	1,000	S	1,000	S	
INVESTMENT-TOTAL		\$	1,000	S	1,000	\$	
MISCELLANEOUS REVENUE			11				
	Sales & Gas Tax Refunds	5	20,000		20,000	S	·
	Sale/Fixed Assets Xpress Pay Income	S	1,800	5	16,600 1,800	S	(5,000)
	Advertising Fees	5	60	S	60	S	-
	Bike Runs	S		S		S	-
	Spring Fling Small Fry Fishing Tourn.	5	2,000	5	2,000	S	
	Burning Violations	S		5		5	-
	BC Senior Resource Fitness on Demand	S	130	S	130	S	-
	Audit Adjustment	3		3		S	
	Contributions	S	-	S		5	-
	Miscellaneous	5	5,000	\$	5,000	S	
MISCELLANEOUS REVENUE-TO	TAL	\$	50,590	S	45,590	S	(5,000)
REVENUES-TOTAL		5	4,552,068	S	4,523,068	S	(29.000)

EXPENDITURES			4/16/19 ROPOSED FY 2020	PR	4/24/19 OPOSED Y 2020		Difference
			1 2020	Ripe II L.	. 2020	1	2
GENERAL GOVERNMENT	Governing Body	S	57.541	S	56,541	S	(1,000)
	Administration	5	600,518	S	617,616	5	17,098
	Public Building	S	303,325		290,025	S	(13,300)
GENERAL GOVERNMENT-TOTAL		\$	961,385	\$	964,183	S	2,798
PUBLIC SAFETY							
	Police	\$	1,245,002	5	1,190,290	S	(54,712)
	Planning/Code Enforcement	\$	129,525	S	133,295	S	3,770
	Animal Control Inspections	S	9,450 181,313	S	9,450 176,811	5	(4,502)
PUBLIC SAFETY-TOTAL		S			1,509,846	c	(55,444)
PUBLIC SAFETY-TOTAL		3	1,565,290	5	1,509,646	3	(55,444)
TRANSPORTATION							
	Streets	\$	669,210	S	689,043		19,833
	Powell Bill	S	316,000	\$	316,000	S	
TRANSPORATION-TOTAL		\$	985,210	\$	1,005,043	S	19,833
ENVIRONMENTAL PROTECTION							
Environment Notes from	Sanitation	\$		5		5	-
HEALTH AND WELFARE							
	Mosquito Control	\$	6,250	5	6.250	S	-
CULTURE AND RECREATION							
oce, one me neone, mon	Community Center	S	883,083	S	883,820	S	737
	Parks and Recreation/Special Eve	5	8,650	S	8,650	S	-
	Community Appearance	\$	1,000	S	1,000	S	
	Library Commissoin Dams and Lakes	S	2,000 9,900	S	2,000 9,900	S	
					_	-	2 5 240
CULTURE AND RECREATION-TOTA	AL	\$	904,633	\$	905,370	S	737
DEBT SERVICE							
BEBT SERVICE	Principal	S	100,366	S	100,366	S	-1
	Interest	5	The state of the s	\$	32,010	\$	-
DEBT SERVICE-TOTAL		S	132,376	S	132,376	\$	
TOTAL EXPENDITURES		S	4,555,143	S	4,523,068	S	(32,076)
BALANCE		S	(3,075)	S	0	S	(3.075.50)
OTHER FINANCING COURCECULE	FC.						
OTHER FINANCING SOURCES/US	Proceeds/Capital Lease	S		S		S	
	Transfer from Water Project	S		S		S	
	Bond Issue Reimbursement	S		S		\$	
	Prior Year Balance	S		S		S	-
	Transfer from SAD Fund	S	123,750	S	123,750	\$	-
	Transfer from Capital Imp Fund	5	27,615	S	27,615	S	
	Transfer to Spillway Cap Proj	S		\$	**************************************	S	•
OTHER FINANCING TOTALS		5	151,365	\$	151,365	\$	
EXCESS/DEFICIT		S	148.290	S	151,365	S	3,076
							- 1
Beginning Fund Balance		S	2,572,893	S	2,572,893	S	-
Ending Fund Balance		5	2,721,183	S	2,724,258	\$	3,076
% of Total Expenditures			60%		60%		
70 OF TOTAL EXPENDITURES			00 /0		00 /0		

General Fund Revenues

Account Number Revenue	ACCOUNT	4/16/19 PROPOSED FY 2020		P	4/24/19 PROPOSED FY 2020		Difference
10-301-80	2007 & Prior Years Taxes	\$	1,400	\$	1,400	S	-
10-301-81	AD Valorem Taxes, Cur year	\$	1,042,594	\$	1,042,594	5	
10-301-82	AD Valorem Taxes, Motor Vehicle	\$	113,000	\$	113,000	\$	-
10-301-83	MV Tax	\$	132,000	\$	132,000	\$	-
10-301-84	Tax Lien-Water Assessment	\$	500	\$	500	S	
10-301-85	Tax Lien-Water Assessment-INT	\$	1,299	\$	1,299	5	
10-301-86	Phase 1 W/O	\$	-	\$		S	
10-301-87	Interest-Current Year 2010-2008	\$	11,000	\$	11,000	\$	
10-301-88	2009-2008 Prior Yr Taxes	\$	45,000	\$	45,000	\$	
10-301-96	Water Charges	\$	1,746	\$	1,746	S	
10-301-94	Tax Lien-2009 Water Assessment Dog Tax	\$	9,000	\$	9,000	\$	
10-314-00	Interest-2007 & Prior	\$	1,000	\$	1,000	5	
10-317-00	Adv. Cost	\$	60	\$	60	\$	
10-317-01	Local Option Sales Tax	\$	1,893,079	S	1,893,079	5	
10-324-00	Telecommunication Sales Tax	5	74,000	\$	74,000	S	
	Video Programming Sales Tax	\$	70,000	\$	70,000	5	
10-325-00	Sub Contractors Permits	S	35,000	\$		\$	
10-325-10	Building Permits	5	30,000	\$	30,000	S	
10-325-20	Electrical Permits	\$	10,000	S	10,000	5	
10-325-30	Mechanical Permits	\$	13,500	\$	13,500	5	-
10-325-40	Plumbing Permits	\$	6,500	\$	6,500	\$	-
10-325-50	Reinspection Fees-Prmt	\$	1,000	\$	1,000	\$	-
10-325-60	Fire Fees	\$	100	\$	2,000	\$	2,000
10-326-00	Code Enforcement Penalities	\$	2,000	\$	2,000	\$	
10-327-00	Permits	\$		\$		\$	
10-328-00	Franchise Tax/ Utility tax	\$	193,296	\$	193,296	\$	
10-328-10	Sewer Permit Fees	\$		5	A STATE OF S	\$	
10-331-00	Rents/Concessions	\$	19,776	\$	19,776	\$	
10-332-00	Reinspection Fees-Prmt	\$	-	\$		\$	
10-333-00	Lot Clearing & Drive way Permits	\$	5,750	\$	5,750	5	
10-335-00	Mosquito Control	\$	1,200	\$	1,200	\$	
10-338-00	Street License Fees	\$	-	\$	-	\$	
10-339-00	Hurricane Florence Reimbursement	\$	7,000	\$	7,000	5	
10-340-00	Zoning Fees	\$	7,000 500	\$	7,000 500	\$	
10-340-10	Planning & Development Fees Beer/Wine Tax	\$	28,000	\$	28,000	\$	
10-341-00	BOA Fees	\$	500	S	500	5	
10-348-00	Grant Revenue	5		5	300	S	
10-340-00	Equipment Grant	\$	283,000	\$	283,000	S	
-	Police Equipment Grant	\$	-	\$		S	
	Governor Highway Grant	\$		\$		5	
10-362-00	Investment Earnings	5	1,000	\$	1,000	\$	-
10-364-01	NC Sales Tax Refund	\$	15,000	\$	15,000	\$	
10-367-00	Xpress Pay Income (CC)	\$	1,800	\$	1,800	\$	-
10-368-00	Miscellaneous Income	\$	5,000	\$	5,000	\$	-
	Contributions	\$		\$		5	
10-369-00	Bike Run (Spring)	\$		\$		\$	
10-370-00	911 Bike Run (Fall)	\$		\$		\$	
10-371-00	Spring Fling	\$		\$		\$	
10-374-00	Haunted Hay Ride	\$	SUPPLY .	\$		5	
10-375-00	North Park Grant	\$		\$		5	
10-376-00	Comm Appear. Donations	\$	- 04.000	\$	40.000	5	
10-383-00	Sale of Fixed Assets	5	21,600		16,600	5	(5,000)
10-383-27	ABC Store - Law	\$	542		542	5	
10-383-28	ABC Store - Profit	\$	25,000	\$	25,000	\$	
10-399-00	Fund Balance Required for Water P FEMA Reimbursement	\$	- :	\$		\$	
10-399-00	Community Center Rent	\$	5,000	\$	5,000	\$	
10-400-00	Community Center Memberships	\$	15,500	\$	15,500	5	
10-400-01	Community Center Memberships Community Center Donations/Grants		19,000	\$	19,000	\$	
10-400-02	Community Center Programs	\$	81,000	\$	81,000	\$	
10-400-04	Small Fry Fishing Tournament	\$	2,000	\$	2,000	\$	
10-400-05	Fitness on Demand Program P?R	\$	-,000	\$	-,000	\$	
10-400-09	Impound Fees	\$		\$		\$	
10-400-14	Planning Fees	\$	100	\$	100	5	
	Burning Violation		RESIDE			\$	
10-400-16	BC Senior Resource	\$	130	\$	130	\$	
10-400-17	NC Dot-Right of Way/Mowing	\$	4,567	\$	4,567	\$	-
	TOTAL	\$	4,230,814	\$	4,192,814	\$	(38,000)

- Property taxes Proposed to remain the same at \$.23 \$ 100 of assessed valuation. \$ 0.01 of property tax generates approximately \$ 45,330.
- Municipal Vehicle Tax NCGS 20-97 (b1) provides for a Municipal Vehicle Tax of up to \$ 30.00 per registered vehicle that may be levied by the local governing board. With 5,711 registered vehicles in the city limits, this source of revenue would generate roughly \$ 132,000 per year that would enhance the city's ability to pave and resurface additional roads.
- Sales & Use Tax Revenue projected to increase by 4.5% primarily due to growth of the City's population and activity in Brunswick County.
- Planning & Zoning fees will charged for the issuance of zoning permits prior to the issuance of building permits for projects.
- Budget assumes Fifty (50) new homes to be constructed
- Grant Revenue reflects a variety of one-time grants for the Muse Park Project with \$ 208,000 PARTF grant being the largest of the grants.

Governing Body

ACCOUNT	4/16/19 4/24/19 PROPOSED PROPOSED FY 2020 FY 2020				Difference		
GOVERNING BODY							
GOVERNING BODY							
SALARIES	\$	8,000	\$	8,000	S	-	
CITY ATTORNEY FEES	\$	4,000	\$	4,000	\$	-1	
CITY AUDITOR FEES	\$	27,090	\$	27,090	S	-1	
CITY SHARE/SOCIAL SECURITY	\$	612	\$	612	S	- 4	
RETREAT	\$		\$		S	-	
PER DIEM/TRAVEL/TRAINING	\$	500	\$	500	S	-	
ORDINANCE- CODIFICATION	\$	2,000	\$	2,000	S	-	
CONTRACTED SERVICES	\$	1,000	\$		S	(1,000)	
COLLECTION FEES FOR TAXES	\$	7,819	\$	7,819	S	-	
COLLECTION FEES FOR MOTOR \	\$	4,520	\$	4,520	S	_	
MISC	\$	2,000	\$	2,000	S	= 1	
SCHOLARSHIP EXPENSES	\$		\$	-	S	141	
NON-CAPITAL	\$		\$		S		
Totals	\$	57,541	\$	56,541	\$	(1,000)	

- Salaries Annual compensation for the Mayor (\$ 2,000) and Commissioners (\$ 1,500).
- City Attorney Fees After several years of litigation involving Spring Lake, the costs for litigation are projected to be back to a more normal amount.
- *Collection Fees for Taxes* Fee retained by the county for billing and collection property taxes (.75%)
- *Miscellaneous* Municipal elections \$ 2,000.

Administration

ACCOUNT	4/16/19 ROPOSED FY 2020	4/24/19 PROPOSED FY 2020			Difference		
ADMINISTRATION							
ADMINISTRATION							
SALARIES	\$ 274,443	\$	274,443	\$	-		
PROFESSIONAL SERVICES	\$	\$		\$	-		
CITY SHARE/SOCIAL SECURITY	\$ 20,995	\$	20,995	\$	•		
EMPLOYEES GROUP INS	\$ 18,114	\$	18,114	\$. •		
RETIREMENT CITY SHARE	\$ 22,571	\$	22,571	\$	-		
CITY CONT 401 (K) PLAN	\$ 12,646	\$	12,646	\$	-		
UNEMPLOYMENT COMP	\$ 1,000	\$	1,000	\$	-		
OTHER FRINGE BENEFITS	\$ 3,600	\$	3,600	\$	-		
TELEPHONE/POSTAGE CITY HALL	\$ 8,500	\$	8,500	\$	-		
VOLUNTEER APPRECIATION	\$ 1,800	\$	1,800	\$	•		
ELECTRIC/WATER	\$ 13,830	\$	13,830	\$			
TRAVEL/TRAINING	\$ 9,000	\$	9,000	\$			
OFFICE EQUIP & MAINT	\$ 6,800	\$	6,800	\$	-		
LEGAL ADVERTISING	\$ 2,500	\$	2,500	\$	-		
FUEL,OIL,TIRES	\$ 1,000	\$	1,000	\$	-		
OFFICE SUPPLIES	\$ 3,450	\$	3,450	\$	-		
EMERGENCY RESPONSE	\$ 3,750	\$	3,750	\$			
FIRE DEPT CONTINGENCY	\$	\$	18,000	\$	18,000		
CONTRACTED SERVICES	\$ 36,746	\$	36,745	\$	-		
DUES AND SUBSCRIPTIONS	\$ 16,000	\$	16,000	\$	-		
CITY INSURANCE	\$ 62,326	\$	62,326	\$	-		
WORKMANS COMP INS	\$ 72,472	\$	71,571	\$	(901)		
WATER REFUND CHECKS	\$ -	\$		\$	-		
MISCELLANEOUS EXPENSE	\$ 6,000	\$	6,000	\$	•		
BANK SERVICE CHARGES	\$ 975	\$	975	\$	-		
FEMA	\$	\$	-	\$	i		
NON CAPITAL OUTLAY	\$	\$	-	\$	-		
XPRESS FEES	\$ 2,000	\$	2,000	\$	-		
NON-CAPITAL OUTLAY	\$ -	\$		\$			
CAPITAL OUTLAY	\$	\$	-	\$	-		
PLANNING DEPT	\$ -	\$		\$	-		
TOTALS	\$ 600,518	\$	617,616	\$	17,099		

- Salaries Four (4) FTE & One (1) PTE included in this department.
- Emergency Response annual subscription fee for emergency notification software (CodeRed).

- *Contracted Services* Includes 5 VOA and 8 telephone seats for hosted computer services, website maintenance,
- *Dues and Subscriptions* membership fees for CFGOG, ICMA, NCLM and SOG.
- *City Insurance* covers property and equipment and is projected to rise by 5%.
- Workman's Compensation mandated insurance to cover employee injuries while on the job.

Animal Control

ACCOUNT	4/16/19 PROPOSED FY 2020	4/24/19 PROPOSED FY 2020	Difference
ANIMAL CONTROL	F1 2020	F1 2020	Dillerence
PART TIME SALARIES	00	00	
SALARIES	\$0	\$0	
CITY SHARE SOC SEC	\$0	\$0	-
EMPLOYEES GRP INS	\$0	\$0	<u> </u>
CITY CONT/EMPS RET	\$0	\$0	-
CITY CONT/401 (K) PLAN	\$0	\$0	-
PHONE / POSTAGE	\$600	\$600	-
TRAINING	\$1,000	\$1,000	-
VEHICLE MAINTENANCE	\$750	\$750	-
GAS, OIL, TIRES	\$3,000	\$3,000	-
OFFICE SUPPLIES	\$200	\$200	-
SUPPLIES/ CODE ENFORCEMENT	\$1,000	\$1,000	-
UNIFORM ALLOWANCE	\$450	\$450	-
CONTRACTED SERVICES	\$0	\$0	-
MISC	\$450	\$450	-
NON-CAPITAL OUTLAY	\$2,000	\$2,000	-
CAPITAL OUTLAY	\$0	\$0	-
Totals	\$ 9,450	\$9,450	

FY 2020 Budget Comments:

None

Buildings & Grounds

Account	ACCOUNT	4/16/19 PROPOSED		4/24/19 PROPOSED			
Number	ACCOUNT	-	Y 2020		Y 2020		Difference
10-500-01	PART TIME SALARIES	\$	10,712	\$	10,712	S	
10-500-02	SALARIES	S	130,033	\$	130,033	S	
10-500-05	CITY SHARE/S.S.	S	10,767	\$	10,767	S	*
10-500-06	EMPLOYEES GROUP INS.	\$	22,632	\$	22,632	S	
10-500-07	RETIREMENT CITY SHARE	\$	8,227	\$	8,227	S	
10-500-08	CITY CONT 401(K) PLAN	\$	5,254	\$	5,254	S	-
10-500-11	TELEPHONE	S	1,760	\$	1,760	S	
10-500-12	REPAIRS/ MAINT.P.D.	\$	2,000	\$	2,000	S	15"
10-500-13	GENERATOR	\$	3,500	\$	3,500	5	
10-500-14	TRAVEL/TRAINING	\$	150	\$	150	S	
10-500-15	REPAIRS/ MAINT. CITY HALL	\$	8,250	\$	8,250	S	
10-500-16	REPAIRS/ MAINT. C.C.	\$	6,000	\$	6,000	5	
10-500-17	REPAIRS/ MAINT, GARAGE	\$	3,500	\$	3,500	5	-
10-500-18	LAWN CARE/ Equipment repair	\$	9,000	\$	9,000	S	
10-500-19	LANDSCAPING	S	6,000	\$	6,000	\$	-
10-500-20	PARK REPAIR/MAINT.	\$	5,000	\$	5,000	S	-
10-500-21	SPECIFIC PROJECTS	\$		\$		S	-
10-500-31	FUEL, OIL, TIRES	S	5,000	\$	5,000	S	
10-500-32	OFFICE SUPPLIES	\$	200	\$	200	S	14
10-500-34	JANITORIAL SUPPLIES	S	4,000	\$	4,000	5	
10-500-37	UNIFORM ALLOWANCE	\$	600	\$	600	S	
10-500-45	CONTRACTUAL SERVICES	\$	5,000	\$	5,500	S	500
10-500-46	PEST/TERMITE CONTROL	\$	1,500	\$	1,500	S	
10-500-57	MISC	\$	500	\$	500	S	-
10-500-72	NON CAPITAL OUTLAY	\$	2,400	\$	2,400	S	
10-500-74	CAPITAL OUTLAY	S	51,340	\$	37,540	S	(13,800)
PUBLIC BUILDI	TOTALS	S	303,325	\$	290,025	S	(13,300)

- Part Time Salaries One (1) seasonal employee.
- Salaries Three (3) FTE and One (1) PTE (Janitor) included in this budget
- Generator Annual service contract for City Hall/Police Department generator.
- Contracted Services One VOA and one telephone seat for hosted environment.
- *Pest/Termite* This line item was created in FY 2015 and consolidates the cost for all city buildings into this one line item that were formerly in several different budgets.
- Capital Outlay See Below:

FY 2020 Budget – Comparison between Drafts #1 and #2

Items	Requested				
Schneider Park Improvements	9,000.00				
Disc Golf Expansion	9,000.00				
Municipal Garage Renovations	14,000.00				
Spring Lake Irrigation	-				
Community Ctr - Handicap Front Door	5,540.00				
11					
Total Capital Outlay	37,540.00				

Police

	PI	4/16/19 ROPOSED	P	4/24/19 ROPOSED	
ACCOUNT		FY 2020		FY 2020	Difference
PART TIME SALARIES	\$	7,700	\$	7,700	\$ -
SALARIES	\$	678,249	\$	678,249	\$ =
SEPARATION ALLOW.	\$	-	\$		\$ =
PROFESSIONAL SERV	\$	1,800	\$	1,800	\$ -
CITY SHARE/SOC SEC	\$	52,475	\$	52,475	\$ -
EMPLOYEES GRP INS	\$	111,163	\$	111,163	\$ -
CITY CONT/EMPS RET	\$	64,567	\$	64,567	\$ -
CITY CONT/401 (K) PLAN	\$	33,912	\$	33,912	\$ -
RETIREE GRP INS	\$	22,116	\$	22,116	\$ =
PHONE/POSTAGE	\$	12,520	\$	12,520	\$ =
ELECTRIC,WATER	\$	7,500	\$	7,500	\$ -
TRAINING/TRAVEL	\$	11,000	\$	11,000	\$ -
EQUIPMENT - MAINTENANCE	\$	1,500	\$	1,500	\$ -
VEHICLE- MAINTENANCE	\$	11,000	\$	11,000	\$ -
GHSG - SALARIES	\$		\$		\$ -
GAS, OIL, TIRES	\$	32,000	\$	32,000	\$ -
OFFICE SUPPLIES	\$	2,500	\$	2,500	\$ -
UNIFORM ALLOW	\$	12,000	\$	12,000	\$
CRIME PREVENTION	\$	4,000	\$	4,000	\$ -
GCC BLOCK GRANT	\$		\$		\$ =
CONTRACTED SERVICES	\$	58,000	\$	59,538	\$ 1,538
SPECIAL INVESTIGATIONS	\$	4,000	\$	4,000	\$ -
DUES/SUBSCRIPTIONS	\$	1,000	\$	1,000	\$ _
MISCELLANEOUS EXPENSE	\$	1,500	\$	1,500	\$ = 1
NON CAPITAL OUTLAY	\$	8,000	\$	8,000	\$
CAPITAL OUTLAY	\$	106,500	\$	50,250	\$ (56,250)
TOTALS	\$	1,245,002	\$	1,190,290	\$ (54,712)

- Part Time Salaries Funds for part time officers to fill in for manpower shortages during the year.
- Salaries Includes funding for fourteen (14) employees including one (1) administrative assistant and one (1) animal control officer and thirteen (13) certified officers.
- Contracted Services Includes four (4) VOA and seven telephone seats for hosted environment.

• *Capital Outlay* - \$ 39,250 to replace one (1) of the high mileage older vehicle; \$ 11,000 for police software record conversion.

Building Inspection & Permitting

ACCOUNT NUMBER	ACCOUNT	4/16/19 ROPOSED FY 2020	100	4/24/19 ROPOSED FY 2020		Difference
	SPECTION/CODE ENFORCEMENT					
10-540-00	INSPECTIONS					
10-540-01	PART TIME SALARIES	\$ 19,864	\$	19,864	\$	-
10-540-02	SALARIES	\$ 104,445	\$	104,445	\$	121
10-540-05	CITY SHARE SOC SEC	\$ 9,510	\$	9,510	\$	-
10-540-06	EMPLOYEES GROUP INSURANCE	\$ 7,666	\$	7,666	\$	-1
10-540-07	CITY SHARE RET, BLDG INSP	\$ 9,348	S	9,348	\$	(0)
10-540-08	CONT 401 (K) BLDG INSP	\$ 5,222	S	5,222	\$	0
10-540-09	RETIREE SUPP INS	\$ 1,400	\$	1,400	\$	-
10-540-11	BLDG INSP/PHONE / POSTAGE	\$ 1,700	\$	1,700	S	-
10-540-14	TRAVEL/TRAINING	\$ 3,000	\$	3,000	\$	12
10-540-16	OFFICE EQUIPMENT	\$ 500	\$	500	\$	-
10-540-17	VEHICLE MAINTENANCE	\$ 500	\$	500	S	-
10-540-31	GAS, OIL, TIRES	\$ 1,350	\$	1,350	\$	-
10-540-32	OFFICE SUPPLIES	\$ 500	\$	500	\$	-
10-540-33	CODE ENFORCEMENT SUPPLIES	\$	\$		\$	-
10-540-36	UNIFORM ALLOWANCE	\$ 500	\$	500	\$	12
10-540-45	CONTRACTED SERVICES	\$ 15,058	\$	10,556	\$	(4,502)
10-540-53	DUES & SUBSCRIPTIONS	\$ 500	\$	500	\$	-
10-540-57	MISC ESP - BLDG INSP	\$ 250	\$	250	\$	- ,
10-540-72	NON CAPITAL	\$ -	\$		S	-
10-540-74	Capital Outlay	\$ -	\$		S	-
BUILDING INS	TOTAL	\$ 181,313	\$	176,811	\$	(4,502)

- Part Time Salaries one (1) part time Fire Inspector/Building Inspector is included in the requested and proposed budget to provide backup to the Code Enforcement Officer position.
 Salaries Two (2) FTE (Code Enforcement Officer; Administrative Assistant/Planning and Administrative Assistant/Building) are included in this budget.
- **Contracted Services** –Includes funding for two (2) seats VOA and telephone for the hosted IT environment. Also includes \$ 7,000 licensing fee for building permit software.

Planning & Code Enforcement

ACCOUNT		4/16/19 ROPOSED FY 2020	- MATE	4/24/19 ROPOSED FY 2020	Difference		
PLANNING & CODE ENFORCEMENT	LE WEEK						
PART TIME SALARIES	\$		\$	10 L Sec. 1 -			
SALARIES	\$	79,937	\$	79,937	\$		
CITY SHARE SOC SEC	\$	6,115	\$	6,115	\$	-	
EMPLOYEES GROUP INSURANCE	\$	14,201	\$	14,201	\$	-	
CITY SHARE RET, BLDG INSP	\$	7,152	\$	7,152	\$	=	
CONT 401 (K) BLDG INSP	\$	3,997	\$	3,997	\$	-	
PROFESSIONAL SERV	\$	5,000	\$	5,000	\$	_	
BLDG INSP/PHONE / POSTAGE	\$	1,800	\$	1.800	\$	-	
TRAVEL/TRAINING	\$	1,000	\$	1,000	\$	-	
OFFICE EQUIPMENT	\$	250	\$	250	\$	_	
VEHICLE MAINTENANCE	\$	500	\$	500	\$	-	
GAS, OIL, TIRES	\$	2,100	\$	2,100	\$	-	
OFFICE SUPPLIES	\$	300	\$	300	\$		
SUPPLIES/ CODE ENFORCEMENT	\$	500	\$	500	\$	_	
UNIFORM ALLOWANCE	\$	500	\$	500	\$	-1	
CONTRACTED SERVICES	\$	5,623	\$	9.393	\$	3,770	
DUES & SUBSCRIPTIONS	\$	300	\$	300	\$	-	
MISC ESP - BLDG INSP	\$	250	\$	250	\$	-	
NON CAPITAL	\$		\$		\$	-	
Capital Outlay	\$		\$		\$,	
	I S S						
TOTAL	\$	129,525	\$	133,295	\$	3,770	

- Salaries Two (2) FTE (Planning & Zoning Administrator and Code Enforcement Officer) are included in this budget.
- *Contracted Services* –Includes funding for two (2) seats VOA and telephone for the hosted IT environment. Also includes \$ 3,500 licensing fee for code enforcement software.

Public Works

Account Number	ACCOUNT	2000	4/16/19 ROPOSED FY 2020	PR	4/24/19 ROPOSED FY 2020		Difference
10-560-01	PART TIME SALARIES	S	30.650	S	15.778	S	(14,872)
10-560-02	SALARIES	S	238,777	S	242,432	S	3.655
10-560-04	PROFESSIONAL SERVICES	S	5,000	S	5,000	S	
10-560-05	CITY SHARE/SOCIAL SECURITY	S	20,611	\$	19,753	s	(858)
10-560-06	EMPLOYEES' GROUP INSURANCE	\$	29,732	S	29,732	S	
10-560-07	CITY CONT/EMPS RET	S	21,371	S	21,698	S	327
10-560-08	CITY CONT/401(K) PLAN	\$	7,163	S	7,273	S	110
10-560-09	RETIREE GRP INS	\$	14,000	\$	14,000	S	-
10-560-10	STREET LIGHTS	S	17,000	S	17,000	5	
10-560-11	TELEPHONE	\$	3,300	\$	3,300	S	5 F I
10-560-12	PROPANE	\$	2,500	\$	2,500	S	
10-560-13	ELECTRIC, WATER	\$	5,200	S	5,200	s	
10-560-14	TRAVEL/TRAINING	\$	1,000	\$	1,000	S	
10-560-15	STREET SURFACING/MAINT.	\$		S		S	
10-560-32	OFFICE SUPPLIES	\$	100	S	100	S	
10-560-33	SHOP SUPPLIES	\$	3,500	S	3,500	S	
10-560-36	UNIFORM ALLOWANCE	\$	1,000	S	1,000	5	
10-560-37	SAFETY SIGNS	\$	3,700	\$	3,700	S	
10-560-38	SAFETY SUPPLIES	\$	100	S	100	S	
10-560-44	DEBRIS REMOVAL	\$	2,000	S	2,000	S	€
10-560-45	CONTRACTED SERV. GARAGE	S	9,000	\$	8,500	S	(500)
10-560-50	NC DOT RIGHT OF WAY	\$	4,506	\$	4,506	S	-
10-560-53	DUES & SUBSCRIPTIONS	\$	500	\$	500	S	*
10-560-57	MISC EXPENSE	\$	1,500	S	1,500	5	
10-560-58	STREET LICENSE REFUND	S		S		S	
10-560-72	NON-CAPITAL OUTLAY-STREETS	\$		\$	31,971	S	31,971
	CAPITAL OUTLAY-EQUIP	\$	115,000	S	115,000	S	•
10-560-74	CAPITAL OUTLAY-MVT	\$	132,000	\$	132,000	S	-1
	PUBLIC WORKS TOTALS	S	669,210	S	689,043	S	19,832

- *Part Time Salaries* Hours budgeted for (1) Part-Time Equipment Operators. Employee is expected to work full time between May-November.
- Salaries Five (5) FTE's (one (1) director and four (4) equipment operators) included in this budget.
- *Professional Services* Funds for engineering services non-street related.
- Street Lights —Cost for approximately 291 streetlights (229 LED and 62 HPS) on city streets, parking lots and parks at an average cost of \$ 12.16 per month per light
- Contracted Services Includes one (1) VOA seat and three (3) telephone seats for hosted IT environment.
- Capital Outlay/Equip. Funds to replace one (1) 1994 JCB Backhoe.
- Capital Outlay Funds from the \$ 25 Municipal License Fee for paving/repaving projects.

Dams/Lakes

ACCOUNT	F	4/16/19 PROPOSED FY 2020	4/24/19 ROPOSED FY 2020	Difference
ENG SERVICES/DAMS				
ELECTRIC	\$	1,500	\$ 1,500	\$ -
EQUIP MAINTENANCE	\$	1,000	\$ 1,000	\$ -1
DEBRIS REMOVAL	\$	-	\$	\$ -
CONTRACTED SERVICES	\$	5,000	\$ 5,000	\$ -
LAKE EXPENSES	\$	100	\$ 100	\$ -
DAM REPAIRS	\$	•	\$	\$ -1
WATER TESTING/LAKES	\$	2,300	\$ 2,300	\$ -
NON CAPITAL OUTLAY	\$	-	\$ -	\$ ے.
CAPITAL OUTLAY	\$		\$ -	\$ -
PORTABLE PUMP	\$		\$	\$
DAMS/LAKES TOTALS	\$	9,900	\$ 9,900	\$

- Contracted Services With the mechanical removal of vegetation in FY 2017, the need for herbicide, spraying in FY 2020 will be minimal.
- Water Testing/Lakes Monthly (May-August) bacteria (Enterococci, Fecal Coliform, E. Coli & Total Coliform) of five designated swimming lakes (spring, Mirror, Seminole, Tate & Patricia/Big Lake) in the City.

FY 2020 Budget – Comparison between Drafts #1 and #2

Mosquito Control

ACCOUNT	PR	4/16/19 OPOSED Y 2020	PRO	M24/19 DPOSED Y 2020		Difference
PUBLIC HEALTH MOSQUITO CO						
TRAVEL/TRAINING	\$	1,300	\$	1,300	S	-
MAINT - EQUIPMENT	\$	500	\$	500	S	-
FUEL, OIL - EQUIPMENT	\$	250	\$	250	S	-
VEHICLE SUPPLIES	\$	100	\$	100	S	-
CHEMICAL SUPPLIES	\$	4,000	\$	4,000	S	ı.
PERMIT FEES-NPDES	\$	100	\$	100	S	i <u></u>
MISCELLANEOUS EXPENSE	\$	-	\$		S	-
CAPITAL OUTLAY	\$		\$		\$	•
TOTALS	\$	6,250	\$	6,250	S	

FY 2020 Budget Comments:

No significant activities Proposed in this department.

Special Events

ACCOUNT	4/16/19 PROPOSED FY 2020		PRO	/24/19 DPOSED Y 2020	Difference
Contractual Service	S		\$		s -
Office Supplies	\$	100	\$	100	s -
Eggstravaganza	\$	1,000	\$	1,000	S -
Bike Run (911)	\$	1,500	\$	1,500	S -
Spring Fling/Lake	\$	1,450	\$	1,450	S -
Battle of the Bands	\$	900	\$	900	S -
Haunted Hay Ride	\$	1,500	\$	1,500	S -
Spring Bike Ride	\$	1,500	\$	1,500	S -
Miscellaneous					S -
Christmas Tree Lighting	\$	700	\$	700	S -
Capital Outlay	\$		\$	•	S -
SPECIAL EVENTS TOTAL	\$	8,650	\$	8,650	S -

FY 2020 Budget Comments:

No significant activities Proposed in this department.

Community Center/Parks & Recreation

ACCOUNT NUMBER	ACCOUNT	PR	4/16/19 ROPOSED FY 2020	1000	4/24/19 ROPOSED FY 2020	Difference
10-630-00	COMMUNITY CENTER	TRANS.		Ties		, . =71.2112.5.
10-630-01	SEASONAL EMPLOYMENT					
10-630-02	SALARIES		167,321		167,321	
10-630-03	PART TIME & TEMP HELP	S	69,786	\$	69,786	
10-630-04	PROFESSIONAL SERVICES	S		\$		
10-630-05	CITY SHARE/S.S.	S	18,139	\$	18,139	_
10-630-06	EMPS GROUP INSURANCE		27,179		27,179	
10-630-07	CITY SHARE/RETIREMENT	S	12,727	\$	12,727	=
10-630-08	CITY SHARE/401(K)	\$	8,127	\$	8,127	
10-630-11	TELEPHONE/POSTAGE	\$	3,660	\$	3,660	_
10-630-13	ELECTRIC, WATER	\$	10,500	\$	10,500	-
10-630-14	TRAVEL/TRAINING	\$	10,000	S	10,000	-
10-630-15	EQUIPMENT MAINTENANCE	\$	3,000	\$	3,000	
10-630-17	VEHICLE MAINTENANCE	\$	3,000	\$	3,000	-
10-630-18	PARK EQUIPMENT	S	3,000	\$	3,000	_
10-630-19	BUS RENTAL	S		\$		_
10-630-26	ADVERTISING	S	2,000	\$	2,000	-
10-630-31	GAS,OIL, TIRES	S	4,000	\$	4,000	
10-630-32	OFFICE SUPPLIES	S	2,200	\$	2,200	-
10-630-34	JANITORIAL SUPPLIES	S	2,000	\$	2,000	-
10-630-35	UNIFORM ALLOWANCE	\$	1,500	\$	1,500	-
10-630-45	CONTRACTED SERVICES	\$	37,450	\$	38,188	738
10-630-50	GRANTS/ DONATIONS	S	19,000	\$	19,000	-
10-630-53	DUES & SUBSCRIPTIONS	\$	2,000	\$	2,000	-
10-630-57	MISC. EXPENSE	\$	1,000	\$	1,000	-
10-630-72	NON CAPITAL	\$		\$	-	-
10-630-74	CAPITAL OUTLAY/IMPS	\$	422,000	S	422,000	-/I
10-630-77	PROGRAMS	\$	53,493	\$	53,493	-
10-630-80	CONTINGENCY					
	PARKS/RECREATION TOTALS	\$	883,083	\$	883,820	738

- Salaries Includes funding for four (4) FTE's.
- Part Time Salaries Includes funding for twelve (12) seasonal/part time positions for summer camp, after school program and community center assistants; (1) summer intern and one (1) part time janitor at the Community Center.
- **Contracted Services** Includes four (4) VOA, four (4) telephone and three (3) public access computers for the hosted IT environment.
- Capital Outlay Funds are budgeted for a reconstruction and reconfiguration of Muse Park. Of that amount, the city-share of the project will be \$ 133,000.

Library Commission

ACCOUNT	PRO	16/19 POSED 2020	PRO	1/24/19 DPOSED Y 2020		Difference
DONATIONS	\$	_	\$	_	5	
LIBRARY SUPPLIES	\$	2,000	\$	2,000	5	-
MISCELLANEOUS EXPENSE	\$		\$		S	
LIBRARY COMMISSION TOTAL	\$	2,000	\$	2,000	S	

FY 2020 Budget Comments:

The Board of Commissioners created this new commission in 2014-2015 for fostering library services for city residents. The commission works with the County library board and is hoping to eventually establish a satellite branch of the county system in the City.

Appearance Committee

ACCOUNT		1/16/19 OPOSED Y 2020	PRO	1/24/19 DPOSED Y 2020	Difference		
SUPPLIES			\$		S		
MISCELLANEOUS EXPENSE	\$	1,000	\$	1,000	\$	-	
COMM APPEAR COMMISSION TOTAL	\$	1,000	\$	1,000	S	-	

FY 2020 Budget Comments:

No significant activities Proposed in this department.

Debt Service

ACCOUNT NUMBER	ACCOUNT	4/16/19 PROPOSED FY 2020	4/24/19 PROPOSED FY 2020	Difference
DEBT SERVICE				
	PRINCIPAL	\$ 100,366	\$ 100,366	S -
	INTEREST	\$ 32,010	\$ 32,010	s -
			-	-
TOTAL		\$ 132,376	\$ 132,376	S -
ADMINISTRATION				
10-420-75	DEBT SERVICE	\$ 80,001	\$ 80,001	S -
10-420-76	DEBT SERVICE INT.	\$ 29,334	\$ 29,334	S -
				-
POWERLL BILL				
20-560-75	DEBT SERVICE	\$ 20,365	\$ 20,365	S -
20-560-76	DEBT SERVICE INT.	\$ 2,676	\$ 2,676	S -

- Administration Principal and interest payments associated with Installment Purchase agreement in the amount of \$ 1,600,000 for City Hall. This was a 20-year loan @ 3.94% and will be fully repaid on March 12, 2029.
- **Powell Bill** There are two debt issues for this fund; Durapatcher and proposed Eden Road Reconstruction.
 - Durapatcher In FY 2017, the City purchased 2-man Durapatcher to patch potholes as opposed to contracting that service out each year. This was a 7-year loan with a principal amount of \$ 149,017 and interest rate of 2.5% fixed. Last payment will be on 12/01/2021

Powell Bill Revenues

ACCOUNT NUMBER	4/16/19 PROPOSED FY 2020	4/24/19 PROPOSED FY 2020	Difference
INVESTMENT EARNINGS	\$ -	s -	\$ -
SALES TAX REFUND	\$ 5,000	\$ 5,000	\$
MISCELLANEOUS INCOME			\$ -
STATE STREET AID ALLOCATION	\$ 311,000	\$ 311,000	\$
PROCEEDS CAPITAL LOAN	\$ -	\$ -	\$ -
FUND BALANCE APPROPRIATED	\$ -	s -	\$
TOTAL INCOME	\$ 316,000	\$ 316,000	\$ -

- City is anticipating the same state-shared revenue from the Powell Bill due to the passage of Senate Bill 20 IRC Update/Motor Fuel Tax Changes. The gas tax, which had been set at 37.5 cents per gallon, immediately fell to 36 cents on Wednesday, a day after the bill's passage. It will fall to 35 cents in January and 34 cents in July 2017. Going forward, it will be adjusted once a year, instead of twice each year, and tied to new formula that focuses on population growth and inflation.
- At the January 2018 Goal Setting Workshop held by the Board of Commissioners that a Long Term Plan Roads and Infrastructure be created. While staff is developing that plan it is also recommended that funding for create paving and resurfacing.

Powell Bill Expenditures

ACCOUNT NUMBER	ACCOUNT	F	4/16/19 PROPOSED FY 2020	Р	4/24/19 ROPOSED FY 2020	Difference
Powell Bill						
20-560-04	PROFESSIONAL SERVICES	\$	10,000	\$	10,000	\$
20-560-15	STREET SURFACING & MAINT	\$	107,716	\$	107,716	\$
20-560-16	MAINTENANCE-EQUIPMENT	\$	30,000	\$	30,000	\$
20-560-19	PAVING PROJECTS	\$	136,584	\$	136,584	\$
20-560-31	FUEL, OIL, TIRES/GRADER	\$	25,000	\$	25,000	\$
20-560-33	STREET DEPT SUPPLIES	\$	2,500	\$	2,500	\$
20-560-34	STREET CULVERTS	\$	2,500	\$	2,500	\$
20-560-37	SANDBAGS/CEMENT/MATERIAL					\$
20-560-38	SAFETY SUPPLIES	\$	1,000	\$	1,000	\$
20-560-45	POWELL BILL SURVEY	\$	500	\$	500	\$
20-560-57	MISC	\$	200	\$	200	\$
20-560-72	NON CAPITAL OUTLAY	\$	-	\$		\$
20-560-74	CAPITAL OUTLAY	\$	•	\$		\$
20-560-75	DEBT SERVICE	\$		\$		\$
20-560-76	DEBT SERVICE INT.	\$		\$	• 1	\$
(e n e
G MID-111-111-11-11-11-11-11-11-11-11-1	POWELL BILL EXPENDITURE TOTAL	\$	316,000	\$	316,000	\$

FY 2020 Budget Comments:

With the repayment of the Street Repaying Bond, financial resources are now available for an annual program. With the inclusion of several former "orphan" roads into the City street system and formal acceptance of these roads in the Powell Bill, funded street formula the City will begin creating a stone base to bring these roads up to a passable standard. In FY 2017, Argonne and Fieldcrest will be worked on and over the next two FY's other orphan roads will be improved. In FY 2018, the City will place stone on Meadwood and Foxcroft.

As was the case in FY 2017, city staff will forward a recommendation for street paving during the fiscal year based on the amount approved by the Board of Commissioners.