



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
December 3, 2019
City Hall – 6:30p.m.**

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

2. Attendance ~

Mayor Craig Caster
Commissioner Mark Stewart
City Manager Jeff Repp
Chief Greg Jordan
Planning and Zoning Nicole Morgan

Commissioner Steve Barger
Commissioner Guy Auger
Commissioner Dana Witt
City Clerk Jane McMinn

3. Pledge of Allegiance ~ Commissioner Stewart

4. Approval of Regular Agenda ~

A *motion* was made by Commissioner Stewart, a *second* by Commissioner Barger to approve the Regular Agenda.

Vote ~ 5 ~ 0

5. Request for Closed Session ~

A *motion* was made by Commissioner Stewart pursuant to NCGS 143-318.11(3) that the Mayor and Board of Commissioners move into Executive/Closed Session for the purpose of discussing a personnel matter. A *second* was made by Commissioner Auger.

Vote ~ 5 ~ 0

A *motion* was made by Commissioner Stewart, pursuant to NCGS 143-381.11(3) that the Mayor and Board of Commissioners move out of Closed Session and back into the regular Board of Commissioner meeting. A *second* was made by Commissioner Witt.

Mayor Caster stated, no action was taken.

Vote ~ 5 ~ 0

Commissioner Auger explained, in the best interest of the public, we as a Board cannot seem to bring the staff of this City under control. I am resigning from the Board effective

immediately. Commissioner Auger thanked the citizens and stated he wishes he could have done more.

A *motion* was made by Commissioner Witt, a *second* by Commissioner Stewart to accept Commissioner Auger's resignation effective immediately.

Vote ~ 4 ~ 0

6. Dam Construction and Reconstruction Project Update ~ Michael Hanson, McGill & Associates

Mr. Hanson explained that a meeting was held with Dam Safety on November 20, 2019. We have been doing a number of field activities, as well as research. Past issues with Sanford Dam and coordination with various agencies, including FEMA, State Public Safety, NC DOT and US Army Corps.

A complete copy of the report is hereby made a part of these minutes.

7. Public Comments ~ [Comments are limited to 5 minutes per speaker]

No public comments were heard.

8. Approval of Minutes ~

A *motion* was made by Commissioner Barger, a *second* by Commissioner Stewart approving the Board of Commissioner Meeting Minutes of November 6, 2019.

Vote ~ 4 ~ 0

9. Consent Agenda ~

Commissioner Barger inquired of Chief Jordan about the traffic enforcement and safety of the roadways. Chief Jordan stated by his observation it is going much better than the summer and better since the beginning of the school year. Our traffic enforcement is up; we are stopping 16 to 20 cars per week.

A *motion* was made by Commissioner Barger, a *second* by Commissioner Witt to approve the Consent Agenda.

Vote ~ 4 ~ 0

10. Committee / Board Reports and Minutes ~

a. Community Appearance Commissioner ~ Zelma Rygg, Chair

Mrs. Rygg reported the Commission voted to have three (3) more property signs refurbished. It was reported the poll change outs on NC Highway 87 are complete and

our City banners will now be put back up. The Christmas lights will be put up now that we have electricity with the polls. We are sponsoring the property Christmas decoration contest. Applications will be accepted until Tuesday, December 10. There are two ways to enter; they can be sent to city hall, or emailed. Judging will be done on December 14 and 15. There will be a \$25.00 gift certificate to each of the three (3) winners from a local business.

b. Planning Board ~ Bill Clark, Chair

Mrs. Nicole Morgan reported for Mr. Clark.

Mrs. Morgan reported the Board reviewed and approved a major site plan for a commercial building on NC Highway 87. The Board also reviewed an application submission by a property owner to rezone approximately 25 acres from an R-2 to an R-6. The Planning Board recommended denial of this application.

c. Parks & Recreation Advisory Board ~ Tom Guzulaitis, Chair

Mr. Guzulaitis reported the Advisory Board did not meet due to the lack of a quorum.

d. Special Events ~ Jack Barker, Chair

Mrs. Lucille Launderville reported for Mrs. Barker.

Mrs. Launderville reported the Special Events Committee held the Tree Lighting on Sunday. We had music, which was provided by the students from South Brunswick High School. Many of the ornaments were made by the children from Parks & Rec. The event was well attended and we want to thank the Police Department for the use of their facility and the officers who attended. We will not be meeting in December; we will start making our new events plans when we meet in January. We will be working with Fire / Rescue on Friday for an Evening with Santa.

e. Library Commission, Frances Thomas, Chair

Mrs. Tammy Sollenberger reported for Mrs. Thomas.

Mrs. Sollenberger reported the Commission went on their book buying trip to Barnes and Nobel and bought several new books which are now in the library.

f. Fire / Rescue ~ Chief Theresa Tickle

Chaplin Cece McConnell reported for Chief Tickle.

Chaplin McConnell reported the Department had 22 fire related calls and 39 medical calls. We attended the Fall Festival at the church. Our Christmas tree sales are going great. The new ladder truck has been approved and the contract has been signed. The Santa parade is Friday, December 6, 2019.

Chief Tickle and the Board of Directors would like to thank Commissioner Stewart for always supporting the fire department and being an amazing liaison; all of us will miss you. We also would like to thank Commissioner Witt for all she has done for the fire department and the community.

11. City Manager's Monthly Report ~ City Manager Repp

Mr. Repp reported:

- As of October 31, 2019, the city had \$2,768,229.00 in cash and investments.
- Tax collections through October 31, 2019 is at 34.6%.
- Sales tax revenue after four (4) months is at 8.45% ahead of schedule.
- We had four (4) new building permits issued in October bringing the fiscal year total to 17.
- Bids were opened on November 14, 2019. They are listed on the agenda this evening for action on the paving for the FEMA eligible roads, as well as the non-FEMA roads.
- As far as Muse Park, we are waiting on the Stormwater Management Permit from the State, which will allow us to begin construction. We also have an agreement with the church for joint use of parking spots, which will be on the agenda for Planning Board approval.
- We have a signed the sales agreement for the Police Department and it has been returned to us from First National Bank. The City has until March 20, 2020 to complete a site survey as well as a Phase 1 Environmental Study. The last day the City can close on the building is April 8, 2020. We are hopeful we will be able to close well in advance of the April 8, 2020 date.
- The Fifty Lakes/Goldsboro Sewer project is complete for connection for those people who would like to connect at this time. The BOC at their January 7, 2020 meeting will be considering the preliminary assessment role to levy the cost of that project on to the properties who will be connecting.
- Bids will be opened on December 5, 2019 for E. Lakeview Rd. and North Lake. We hope to have three (3) contractors submitting bids for that work. We would hope to have that work started before the first of the year.

12. Old Business ~

No Old Business was listed.

13. New Business ~

a. Presentation of Appreciation Plaques ~ Mayor Caster

Mayor Caster presented Commissioner Witt and Commissioner Stewart with their Dedication and Service to the City Plaques.

b. Swearing in of the Mayor a New Commissioners

City Clerk, Jane McMinn administered the Oath of Office to:

*Mayor Craig M. Caster;
Commissioner Teagan Perry Hall
Commissioner Tom Guzulaitis*

c. Appointment of Mayor Pro-Tempore, fixed term of one (1) year.

A ***motion*** was made by Commissioner Hall, a ***second*** by Commissioner Guzulaitis nominating Commissioner Steven Barger as Mayor Pro-Tempore for a term of one (1) year.

Vote ~ 3 ~ 0

d. Appointment of Committee / Board Liaisons ~ Mayor Caster

1. Fire / Rescue and Community Appearance Commission ~ Commissioner Barger
2. Library Commission and Special Events ~ Commissioner Hall
3. Parks & Recreation ~ Commissioner Guzulaitis

e. Request for Public Hearing ~ Rezoning Tax Parcel 1720000217 from R-2 to R-6.

A ***motion*** was made by Commissioner Barger, a ***second*** by Commissioner Hall approving the Request for Public Hearing ~ Rezoning Tax Parcel 1720000217 from R-2 to R-6.

Vote ~ 4 ~ 0

f. Order – Authorizing the City Manager to enter into a contract with Highland Contracting for paving and repaving of various roads in the estimated amount of \$ 1,147,972.00.

A ***motion*** was made by Commissioner Barger, a ***second*** by Commissioner Guzulaitis for discussion.

Mr. Repp explained the decision for the Board this evening is either to stay at 18 feet wide for the FEMA roads or to increase them to 20 feet. If the decision of the Board is to go from 18' to 20 feet, an additional amount of \$190,000 will be necessary from the city to add to the \$419,000 that we have available for the 20 foot roads. FEMA will not pay for 20 foot roads, these roads will be 18 feet. They will only pay for the 18 foot roads restoring them to pre Hurricane Florence.

After a discussion, it was agreed upon by the Board to widen Crystal Road, Pine Lake Road and Nassau Road to 20 feet, of which 18 feet would be paid by FEMA and the additional 2 feet would be funded by the city. Queens and Pine will be 18 feet which is funded by FEMA. Both Blueberry and Pine Road will be 18feet funded by Powell Bill and license plate tax dollars. Blueberry and Beaufort Roads will remain at 18 feet.

Commissioner Guzulaitis inquired how much allocation the city received from the license plate tax. Mr. Repp replied there are two amounts that make up the \$419,000. Of that, there is \$132,000 budgeted this current fiscal year. Since last year was the first

year of the allocation of money, there is an additional \$78,000 that is included in the \$419,000. The balance is Powell Bill money received from the State.

A *motion* to amend was made by Commissioner Barger to remove Greenmoss, Mission and the Crystal Road extension portion and include Blueberry and Beaufort and the portion of Pine Road to be 18 feet.

Vote ~ 4 ~ 0

14. Announcements ~

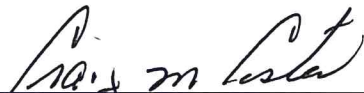
Mayor Caster welcomed the new commissioners and invited everyone to join in the refreshments in the lobby.

15. Adjourn ~

A *motion* was made by Commissioner Guzulaitis a *second* by Commissioner Hall to adjourn the Board of Commissioners Meeting of December 3, 2019.

Vote ~ 4 ~ 0

The Board of Commissioners meeting of December 3, 2019 adjourned at 7:30p.m.




Craig M. Caster, Mayor

ATTEST:



Jane McMinn, City Clerk



Date

