



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
July 5, 2017
City Hall – 6:30 pm**

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

The Board of Commissioner Meeting was called to order at 6:30 p.m.

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster
Commissioner David Putnam
City Manager Jeff Repp
Police Chief Brad Shirley

Commissioner Mark Stewart
Commissioner David Crawford
Code Enforcement Ruth Bek
City Clerk Jane McMinn

Commissioner Mary Stilwell ~ **Excused**

3. Pledge of Allegiance ~ Bill Clark

4. Approval of Regular Agenda ~

A ***motion*** was made by Commissioner Stewart and ***second*** by Commissioner Putnam approving the Regular Agenda of July 5, 2017

Vote 4 ~ 0

5. Public Hearing ~ Proposed UDO text Amendment ~ Fence Height Exemptions ~ Police & Fire Stations.

A ***motion*** was made by Commissioner Stewart and a ***second*** by Commissioner Crawford to move into Public Hearing.

Vote 4 ~ 0

There were public comments for the Public Hearing.

A ***motion*** was made by Commissioner Putnam and a ***second*** by Commissioner Crawford to move back into the Board of Commissioner Regular Meeting.

Vote 4 ~ 0

6. **Public Comments ~**

Norm Carathanasis ~ 1281 Spring Lake Dr.

Mr. Carathanasis inquired of Chief Shirley why there are no speed limit signs in the area on NC Rt. 87 where the high school is located.

Chief Shirley explained NC Rt. 87 is a State maintained road and it is the State's responsibility to place signage and speed limit signs as warranted.

7. **Approval of Minutes ~**

A **motion** was made by Commissioner Stewart and a **second** by Commissioner Crawford to approve the Regular Board of Commission Meeting minutes of June 6, 2017.

Vote ~ 4 ~ 0

8. **Consent Agenda ~**

A **motion** was made by Commissioner Crawford and a **second** by Commissioner Stewart to approve the Consent Agenda.

Vote ~ 4 ~ 0

9. **Committee / Board Reports**

Ann Hollingsworth ~ Community Appearance Commission

Ms. Hollingsworth reported the Commission has just finished their calendars which they sell every two years which are on sale now for the upcoming 2018 /2019 calendar year. They can be purchased at City Hall or from one of our Appearance Commission members. The calendars sell for \$10.00.

Planning Board ~ Bill Clark

Mr. Clark reported the Board reviewed some old business which included reviewing the final draft of Article 7 which was approved and forwarded to the Board of Commissioners. We reviewed the Wilson rezoning for parcel 156MA002 which is behind Pepperoni Grill, we have approved this parcel for rezoning. You may want to consider reviewing page 769 in Article 7 which is the buffer requirements around that particular lot. We are currently reviewing Article 8. Other business; we have reviewed a text amendment to approve dry cleaning in C1, C1-A and I1.

Parks & Recreation Advisory Board ~ Bob Stanley

Mr. Stanley explained the Board had a re-evaluation of the sub-committees; we discussed the grant for Muse Park, and discussed Fifty Lakes Rd.

Special Events ~ Michelle Hennessey

No report was given by the Special Events Committee

Library Commission ~ Frances Thomas

Mrs. Thomas reported the Commission did not hold a meeting in July, however Donna Morgan hosted a workshop at her home and prepared a planning sheet. We are planning the Family Fun / Safety Festival which will be held on Saturday, September 23, 2017 from noon until 4:00 p.m. in the City Hall parking lot.

BSL Fire / Rescue ~ Commissioner Stewart

No report as given by the BSL Fire / Rescue

10. City Managers Report ~ Jeff Repp

City Manager Repp reported the City had as of May 31, 2017 \$2,193,614 in cash and investments. Sales tax revenue after 11 months in the fiscal year was approximately 5.25% ahead of schedule which equates to around \$84,000 of additional revenue. Mr. Repp stated as of June 2, 2017 the City had collected 96.02% in property tax. There were five (5) residential building permits issued in May bringing the total to 34 in 11 months of the year. The budget called for 35. Senate Bill 126 was considered and passed by the Senate and sent to the House involving the lost factor from sales tax distribution; if this was passed it would have cost the City \$191,000 in sales tax revenue and the County overall approximately \$2.6 million. The Bill never made it out of the House before it adjourned.

11. Old Business ~

No old business was reported.

12. New Business ~

a. Resolution ~ Designation of July as Parks and Recreation Month

A *motion* was made by Commissioner Putnam and a *second* by Commissioner Crawford designating July as Parks and Recreation Month.

Vote ~ 4 ~ 0

b. Ordinance ~ to Amend Article 7 of the UDO of the City of Boiling Spring Lakes, North Carolina.

A *motion* was made by Commissioner Stewart and a *second* by Commissioner Crawford to Amend Article 7 of the UDO of the City of Boiling Spring Lakes, North Carolina.

Vote ~ 4 ~ 0

- c. **Order** ~ appointing Dorothea Roberts to the Community Appearance Commission completing the unexpired term ending December 31, 2017.

A **motion** was made by Commissioner Putnam and a **second** by Commissioner Crawford appointing Dorothea Roberts to the Community Appearance Commission completing the unexpired term ending December 31, 2017.

Vote ~ 4 ~ 0

- d. **Order** ~ amending the City of Boiling Spring Lakes Table of Organization adding a position of Community Center Supervisor to the Department of Parks and Recreation.

A **motion** was made by Commissioner Crawford and a **second** by Commissioner Stewart amending the City of Boiling Spring Lakes Table of Organization adding a position of Community Center Supervisor to the Department of Parks and Recreation.

Vote ~ 4 ~ 0

- e. **Request for Public Hearing** ~ UDO Text Amendment ~ Add Dry Cleaner / Laundromat to C-1 A

A **motion** was made by Commissioner Stewart and a **second** by Commissioner Crawford to table this item until after the BOC holds their workshop on Wednesday, July 19, 2017 at 6:30 p.m. at City Hall to discuss Articles 5 and 6 of the UDO changes.

Commissioner Stewart would like the request for a public hearing to be placed on the August agenda, provided there is enough time requirement to advertise, otherwise we can place it on the September agenda.

Vote ~ 4 ~ 0

- f. **Request for Public Hearing** ~ Zoning Map Amendment ~ Parcel 156MA002

A **motion** was made by Commissioner Putnam and a **second** by Commissioner Stewart approving the Request for Public Hearing ~ Zoning Map Amendment ~ Parcel 156MA002.

Vote ~ 4 ~ 0

- g. **Discussion** ~ Abandonment of Mobile Homes

Commissioner Putnam commented about the abandon mobile homes in the city. These homes have become a health, safety and welfare issue that present problems in some of our neighborhoods. These mobile homes have been abandoned for years and no property taxes have been paid.

A ***motion*** was made by Commissioner Putnam and a ***second*** by Commissioner Stewart to authorize our city manager to consult with our city attorney to start the procedure to seize these properties due to delinquent taxes. Once the city takes ownership and removes the abandoned mobile home; we then sell the property to recoup our monies.

Mr. Repp explained this is two separate issues, removing the mobile home is one issue; the second is acquiring the property; this would be the same process as any foreclosure if there are grounds for a foreclosure on the property. Removal of an abandon home does not mean that the city can then acquire the property and sell it.

The board agreed we need to know the correct process; and requested the city manager to gather all the related information and report back to the BOC at the August meeting.

13. Announcements ~

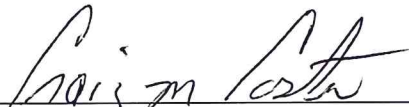
Commissioner Stewart reminded citizens the BOC will hold a workshop on Wednesday, July 19, 2017, at 6:30 p.m. to review Chapters 5 and 6 of the UDO here at City Hall.

14. Adjourn ~

A ***motion*** was made by Commissioner Stewart and a ***second*** by Commissioner Crawford to adjourn the BOC meeting of July 5, 2017.

Vote ~ 4 ~ 0

15. The BOC meeting of July 5, 2017 adjourned at 6:53 p.m.




Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk



Date

