



**City of Boiling Spring Lakes  
Board of Commissioners Regular Meeting Minutes  
February 7, 2017  
City Hall – 6:30 pm**

**PLEASE TURN OFF CELL PHONES**

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**1. Call to Order ~ Mayor Craig Caster**

The Board of Commissioner Meeting was called to order at 6:30 p.m.

**2. Attendance ~ in attendance at the meeting were ~**

Mayor Craig Caster	Commissioner Mark Stewart
Commissioner Mary Stilwell	Commissioner David Putnam
City Manager Jeff Repp	Commissioner David Crawford ( <b>excused</b> )
Police Chief Brad Shirley	City Clerk Jane McMinn

**3. Pledge of Allegiance ~ Joseph Hicks**

**4. Approval of Regular Agenda ~**

A ***motion*** was made by Commissioner Putnam and ***seconded*** by Commissioner Stilwell to approve the Regular Agenda of February 7, 2017.

***Vote ~ 4 ~ 0***

**5. Community Service Award Presentation ~ Chief Shirley**

Chief Shirley shared with the Board and citizens a letter written by Joseph Hicks explaining why he would like to add a Little Food Pantry in Boiling Spring Lakes. A copy of this letter is hereby incorporated by reference, and made a part of these minutes.

Chief Shirley then presented The Community Service Award to Joseph Hicks for Establishing the First Little Food Pantry in Boiling Spring Lakes.

**6. Public Comments ~**

**Rob Warner ~ 1661 Raeford Rd.**

Mr. Warner announced a new business he will be opening later this month along the NC Highway 87 corridor. The new business will include a deck which faces the dam side of the Big Lake. I would like to request the Board continue the lake-clearing project that was started last year.

**Audrey Carathanasis ~ 1281 Spring Lake Dr.**

Mrs. Carathanasis inquired of the Board if there is anything that can be done with the Building and Grounds Department to take better care of our property. The entrance walls at Fifty Lakes Dr. and E. Boiling Spring Rd. are full of weeds, they need mulching, they need pine straw; this really detracts from the work that has been done. Shrubs have died because they were not watered properly. Mrs. Carathanasis inquired if the City will be replacing these shrubs.

**Ron Combopiano ~ 146 Forest La.**

Mr. Combopiano stated with the revisions being done to the UDO by the Planning Board this is the time the Board should take a stand for the individual property owners in the City. We ask when reviewing the UDO that all citizens provide input through a workshop and not just at the Planning Board meetings. We ask that you remove restrictions on any land use that prevents owners from building personal protection storage past the front line of their house. A petition has been given to the Planning Board with over one hundred (100) signatures requesting this change in the UDO.

There have been many residents that have come before the Board to speak about flooding problems. I am inquiring if there are any plans to address those concerns for these citizens.

Mr. Combopiano also stated there are a number of dirt roads with homes around town, can the City try to get these roads paved for these citizens. What is the plan for paving?

With reference to the first speaker, the rules and regulations the Board has put into place state "Persons appearing before the Board will not be allowed to promote private business ventures." Mr. Combopiano commented we need to have consistency in the rules as they apply.

**7. Approval of Minutes ~**

- a. January 10, 2017 ~ BOC Regular Meeting
- b. January 20, 2017 ~ BOC Workshop
- c. A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Putnam to approve the January 20, 2017 BOC Regular Meeting and the January 20, 2017 ~ BOC Workshop

***Vote ~ 4 ~ 0***

**8. Consent Agenda ~**

A ***motion*** was made by Commissioner Stilwell and ***seconded*** by Commissioner Putnam to approve the Consent Agenda.

***Vote ~ 4 – 0***



## 9. **Committee / Board Reports and Minutes ~**

### **Community Appearance ~ Ann Hollingsworth**

Ms. Hollingsworth stated the Commission met with City Staff and reviewed approximately two hundred (200) photos for our calendars; we will be selecting some of those photos at our February meeting. Ms. Hollingsworth thanked all the members of the Appearance Commission for all the hard work they do.

### **Planning Board ~ Bill Clark**

Mr. Clark reported draft chapters 3 and 4 of the UDO have been reviewed and will be forwarded to the BOC. We are reviewing chapter 5 right now and then chapter 6. This will be a 2 to 3 month process because it involves zoning changes, setbacks and supplemental zoning.

### **Parks & Recreation Advisory Board ~ Bob Stanley**

Mr. Stanley reported the Board reviewed North Lake Park hours and lighting and also discussed the dog park. We reviewed the Langbeen Conservation donation, however I understand this offer has been withdrawn by Mr. Langbeen.

### **Special Events Committee ~ Michelle Hennessey**

Ms. Hennessey reported a change from the Spring Bike Ride. It will now be a Spring Extravaganza which will be an Easter Egg Hunt with games and will be held on April 8, 2017 at Spring Lake; the Spring Fling will be held on May 20, 2017. We are also working on our 2017/18 budget.

### **Library Commission ~ Frances Thomas**

Mrs. Thomas thanked all the people who have donated books in the last month particularly Mr. Robert Johns who has donated a thousand books; Mrs. Thomas also thanked Corporal John Thomas, Sherrie Kuzian and Bill Clark for their donations. Mrs. Thomas invited everyone to the Meet the Author event on February 16, 2017 from 6:00pm to 8:00pm. Howie Franklin is the author of *Yes Sir Mr. President* and we encourage everyone to attend. The Commission decided they will hold a table at the Small Fry Fishing Tournament.

### **BSL Fire / Rescue ~ Commissioner Stewart**

Commissioner Stewart reported BSL Fire / Rescue had 44 medical calls, 26 fire related calls which include structure fires, woods, car accidents, bomb threats, and the smell of smoke. Several members attended the Pender Fire College and five (5) behavior classes (for certification) were held at Station #1. Live burn training was held at Sunset Harbor and we have added two (2) new members to BSL Fire / Rescue. Also Bob Boyd has retired and relocated to Florida with his wife. With Mr. Boyd leaving the president and assistant vice president positions on the board are open and the department will be addressing that later this month.

10. **City Manager's Report ~ Jeff Repp**

Mr. Repp reported as of December 31, 2016 the City had \$2,507,628 in cash and investments; also the city has collected 79.7% in property taxes. After six months of the year the sales and tax revenue is running 3.1% ahead of schedule; if that were to remain for the balance of the year that would be an additional \$47,410 we had budgeted. I signed off yesterday on the final FEMA paperwork, we can anticipate approximately \$34,951.89 assuming the city is reimbursed by the state and federal government. That figure is broken down into Category A of which \$7,771.02 is all the preparatory work prior to Hurricane Matthew and police work during and after the storm. Category B is the disposal of material amounting to \$27,180.87. The City had two residential permits issued during the month of December with \$479,770 in construction activity. We also signed off with Duke Energy today for lights to be installed at North Lake Park, which will take about six (6) to eight (8) weeks. Once the installation is completed, we will provide the Board with the ordinance to modify the hours of operation from 5:00 a.m. to 11:00 p.m.

11. **Old Business ~**

No old business was discussed.

12. **New Business ~**

- a. **Order** ~ authorizing the City Manager to accept the lump sum proposal of **Solitude Lake Management of Shrewsbury, MA** in the amount of **Sixty Three Thousand and Five Hundred Dollars and No Cents (\$ 63,500.00)** for **Aquatic Weed Mechanical Harvesting for Big (Patricia), Spring and North Lakes.**

A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Putnam authorizing the City Manager to accept the lump sum proposal of **Solitude Lake Management of Shrewsbury, MA** in the amount of **Sixty Three Thousand and Five Hundred Dollars and No Cents (\$ 63,500.00)** for **Aquatic Weed Mechanical Harvesting for Big (Patricia), Spring and North Lakes.**

*Vote ~ 4 ~ 0*

- b. **Resolution** ~ authorizing the ABC Board to Create a Capital Improvement Fund.

A ***motion*** was made by Commissioner Putnam and ***seconded*** by Commissioner Stilwell authorizing the ABC Board to Create a Capital Improvement Fund.

*Vote ~ 4 ~ 0*

- c. **Resolution** ~ authorizing the Purchase of Parcel # 142GG002 on Holly Road, Boiling Spring Lakes from the Estate of Thomas S. Bowmer.

A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Putnam authorizing the Purchase of Parcel # 142GG002 on Holly Road, Boiling Spring Lakes from the Estate of Thomas S. Bowmer.

*Vote ~ 4 ~ 0*

13. Announcements ~

- a. Workshop ~ February 17, 2017 ~ 9:30 a.m.
  - o Land Use Plan ~ Wes MacLeod
  - o Brunswick County Greenway Plan ~ Kristie Dixon

14. Adjourn ~

A ***motion*** was made by Commissioner Putnam and ***seconded*** by Commissioner Stewart to adjourn the Board of Commissioners meeting of February 7, 2017.

*Vote ~ 4 ~ 0*

*The meeting was adjourned at 7:05 p.m.*

  
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Craig Caster, Mayor

ATTEST:

  
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Jane McMinn, City Clerk

  
\_\_\_\_\_  
Date

