



City of Boiling Spring Lakes
Board of Commissioners
Workshop Meeting
December 2, 2016
City Hall – 10:00 a.m.

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**Please note ~ audio recording of meetings is available on our website
Under Minutes and Agendas tab**

1. Call to Order ~ Mayor Craig Caster

Mayor Caster called the workshop to order at 10:00 a.m.

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster
Commissioner Mary Stilwell
Commissioner Putnam
City Clerk Jane McMinn

Commissioner Mark Stewart
Commissioner David Crawford
City Manager, Jeff Repp

Guest ~ Mark Hamlett, McGill Associates
Guest ~ Michael Norton, Compass Point Engineering

3. Workshop Introduction ~ City Manager Repp

Mr. Repp reviewed the three items on the agenda and introduced Mark Hamlett of McGill Associates; and Michael Norton of Compass Point Engineering.

Item #1 ~ Feasibility Study for Tuscarora Road Connection ~

Mr. Repp explained the first item on the agenda is the Feasibility Study of the Tuscarora Road Crossing. Several years ago the Board began looking into re-establishing this connection again to provide public safety access to that portion of the city which is limited. The Board authorized funds in the FY 2017 budget to solicit firms and McGill Associates through Compass Point Engineering.

Mr. Mark Hamlett reviewed the following options.

Option A ~ On Grade Crossing ~ Preliminary Project Cost Estimate

This option involves construction of a new road within the limits of City right of way and crosses the railroad. The on-grade option will require the installation of railroad crossing arms and lights. The design of this crossing was discussed at a meeting with MOTSU; the Army Corps of Engineers will not allow any structure to touch or apply any force to the sides of the land bridge.

Option B ~ On Grade Crossing with Improved Road Alignment ~ Preliminary Project Cost Estimate

Mr. Hamlett explained this option is a variation of the On Grade Crossing which I believe would be the better choice. Option B has the same components as the On Grade Crossing, however this option would have a different road alignment. This option proposes the new road connection to tie into Alton Lennon Drive directly across from South Shore Dr. By doing the connection this way it will provide a much safer access for all users of these City roads. Option B will require land acquisition to be purchased from Austin 512, LLC.

Option C ~ Bridge Crossing ~ Preliminary Project Cost Estimate

Mr. Hamlett explained Option C will provide unrestricted access to Tuscarora Road by the public and emergency vehicles. This option will eliminate the need for the railroad safety arms and lights, however, this option is the costliest which is over \$1.4M. A bridge over the railroad would need to meet both horizontal and vertical clearances. The vertical clearance is not feasible if the future road ties to Alton Lennon in the existing right of way. Again, property land acquisition will be required from Austin 512, LLC.

Several questions were asked by the Board along with the discussion of the options. Funding options were also discussed along with possible suggestions from Mr. Hamlett stating there may be funds available from DOT for the railroad crossing or possibly grant money and low interest loans. Mr. Repp commented currently with the new election there may be funds allocated to the states from the Federal Government for infrastructure improvement, this would be our opportunity to be in touch with our federal representatives to include this project in our infrastructure program.

The complete Feasibility Study can be reviewed at City Hall Monday through Friday from 8:00 a.m. to 4:30 p.m.

4. Item # 2 ~ Proposal for the 2017 Aquatic Vegetation Removal from City lakes.

Mr. Repp reviewed last spring the city contracted with Swamp Thing to remove the vegetative growth on both sides of the Mitchell Prince Bridge which has certainly improved the appearance of the Big Lake. The question to the Board going forward is to give staff direction if the city will continue to do more aquatic management as we have in the past. Mr. Michael Norton of Solitude Lake Management will review and discuss the program for the 2017 year if the Board chooses to continue with vegetative management control.

Mr. Norton reviewed the area of the Big Lake (Patricia Lake) which had maiden cane removed last year. If the Board would like to continue the removal of the maiden cane through mechanical harvesting (hydro-rake) and barge service removal of the vegetative growth of the maiden cane; along with three (3) off loading material sites were identified in the city. Solitude has provided an estimate this work to take about two (2) weeks. Solitude would mechanically rake the maiden cane and remove the vegetation; along with annual spraying areas where needed such as along the shoreline. When you remove lily pads and milfoil this allows light to filter the water which will encourage some type of

vegetative growth. Mr. Norton also noted there are areas of spike rush within some of the lakes which I have observed.

Mr. Norton stated the intent would be to harvest the areas noted on North Lake and Spring Lake using mechanical removal of floating bogs. Under separate contract, as we have done in the past, spray areas as a maintenance preventative.

The Board questioned if the cost for each lake was hard and fast, also it was suggested doing away with an open ended contract, having a start and end date was more desirable. Mr. Norton will take the comments from the Board back to Mr. Castellani of Solitude and work up a final contract.

The Proposal for the 2017 Aquatic Vegetation Removal from City Lakes can be reviewed at City Hall Monday through Friday from 8:00 a.m. to 4:30 p.m.

5. Item #3 ~ Follow-Up on the Salary and Compensation Study

Mr. Repp reviewed the Salary Study Workshop that was held with CFCOG on October 21, 2016. Mr. Repp requested guidance from the Board on how to proceed with the implementation of the classification study to adopt at the January 2017 BOC meeting.

Mr. Repp reviewed the highlighted points of the memo which was sent to the Board.

- Cost to Implement the RASS.
- Effect of implementing a policy that full time employees of the City earn a minimum \$15.00 per hour living wage.
- Implementation of Pay Plan.
- Compensating existing employees for years of service with the City (longevity pay).
- Combining Buildings and Grounds with Parks & Recreation.

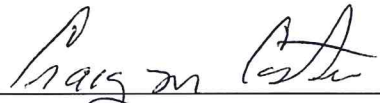
The Board discussed the suggestions that were made by Mr. Repp and agreed with the recommendation of the implementation of the Pay Plan.

Mr. Repp stated as he understands the direction of the Board we will go ahead starting January 1, 2017 with the implementation of the Pay Plan taking into consideration the Regional Average Starting Salary (RASS) and \$15.00 starting wage bringing the total to \$14,072 annually. The actual FY 2017 cost would be at \$7,036 which will bring all the employees up to the RASS on the January 1, 2017 date.

Mr. Repp also presented an organizational change moving Buildings and Grounds under Parks & Recreation as a trial, if this does not work we can then look at other options. The Board supported Mr. Repp with his decision to make the change.

6. **Adjourn ~**

The BOC Workshop was adjourned at 11:40 a.m.

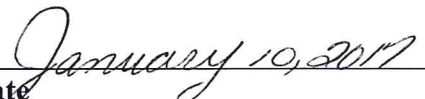


Craig Caster, Mayor

ATTEST:



Jane McMinn, City Clerk



Date

