



**City of Boiling Spring Lakes
Board of Commissioners Regular Meeting Minutes
November 1, 2016
City Hall – 6:30 pm**

PLEASE TURN OFF CELL PHONES

1. Call to Order ~ Mayor Craig Caster

The Board of Commissioner Meeting was called to order at 6:30 p.m.

2. Attendance ~ in attendance at the meeting were ~

Mayor Craig Caster
Commissioner Mary Stilwell
City Manager Jeff Repp
Police Chief Brad Shirley

Commissioner Mark Stewart
Commissioner David Putnam
Commissioner David Crawford
City Clerk Jane McMinn

3. Pledge of Allegiance ~ Dale Richardson

4. Approval of Regular Agenda ~

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam to approve the Regular Agenda of November 1, 2016.

Vote ~ 5 ~ 0

5. Public Hearing ~

a. Article 6 Section 6.4 ~ Keeping of Animals to allow domestic fowl in accordance with Section 3-108 of the City's Code of ordinances, permitting in any residential zoning district.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stewart to move into Public Hearing.

Vote ~ 5 ~ 0

Public Hearing Comment ~

Lynn Henry ~ 1191 Bream Rd.

Mr. Henry commented he is in favor of the General Code: Chapter 3, however, stated he has an issue with the nuisance of fowl that can create loud noises some domestic fowl can make. Mr. Lynn brought up under (b) #1 - the tract shall be at least ten thousand square feet and in parenthesis it states (10,400), I would request that this be corrected.

Under (b) #6 – Mr. Lynn commented this is very subjective and subject to interpretation and suggested having an additional review of the statement.

Under (b) #7 - Mr. Lynn feels this is restrictive per the number of fowl allotted; however, if chicks are hatched then you would be in violation. Mr. Lynn suggested the City may be a little more lenient.

Also on the second page item D should be item C which appears to be an oversight.

A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Crawford to move out of Public Hearing.

Vote ~ 5 ~ 0

6. *Public Comment ~*

Audrey Carathanasis ~ 1281 Spring Lake Dr.

Mrs. Carathanasis requested an update about the trees the State is going to plant along N.C. Rt. 87. Commissioner Putnam replied a letter has been received by Kevin Jackson of the DOT which stated BSL is first on the list starting November 1, 2016.

Mrs. Carathanasis also inquired about the city cleanup. Commissioner Putnam commented there is a registration form on the website you can complete for the volunteer cleanup.

Mrs. Carathanasis inquired about the ice machine on N.C. Rt. 87 stating it looks very unsightly and wanted to know what was being done.

Mr. Repp stated the property owner or his/her designee has not yet filed for a permit. It is my understanding that the machine was relocated from another property and is just being stored there currently. The owner is aware of all the required codes.

Mr. Lynn ~ 1191 Bream Rd.

Mr. Lynn requested the City do something about the amount of geese on the lake. It has become a health matter regarding the amount of fecal coliform bacteria that is in the lake. Mr. Lynn has done some research and stated each goose produces up to 2 pounds of fecal matter a day; geese also pull up aquatic vegetation and can be very aggressive. People feed the geese which encourages them to continue to remain in the area.

7. *Approval of the Minutes ~*

- a. September 29, 2016 ~ Board of Commissioner Workshop ~ Dog Park in the City
- b. October 4, 2016 ~ Board of Commissioner Regular Meeting

A ***motion*** was made by Commissioner Putnam and ***seconded*** by Commissioner Stilwell approving the minutes of September 29, 2016 ~ Board of Commissioner Workshop ~ Dog Park in the City; and October 4, 2016 ~ Board of Commissioner Regular Meeting.

Vote ~ 5 ~ 0

8. ***Consent Agenda ~***

Commissioner Stilwell stated the total number of hours is missing on Buildings & Grounds Baseline Monthly Report and requested this be corrected and sent to the BOC. City Clerk Jane McMinn stated she would have it corrected and distribute to the Board.

A ***motion*** was made by Commissioner Crawford and ***seconded*** by Commissioner Stilwell to approve the Consent Agenda with the requested updated Baseline Report of total hours.

Vote ~ 5 ~ 0

9. ***Committee / Board Reports and Minutes ~***

Community Appearance ~ Ann Hollingsworth

Ms. Hollingsworth reported the committee is working on displays for the Fun Festival on November 12, 2016; and we are working on Christmas property recognitions. We hope to have a sign up sheet here at City Hall and the Community Center if you would like your property to be judged. All requests need to be placed on the sign-up form by the 16th of December.

Planning Board ~ Bill Clark

Mr. Clark reported Wes MacLeod from the COG was present and presented Chapter's 1 and 2 of the UDO. Mr. Clark stated in the first two chapters there were no changes made. Information will be moved under the appropriate headings but no changes will be made to the wording. Mr. Clark inquired if there were no changes made, would the Planning Board be able to submit these chapters to the Board for review.

Mr. Repp clarified, as the Planning Board completes their review of the chapters, they will then be placed on the website for the public as well as the BOC to start their review the chapters. By following this process, each time a chapter is submitted it will be placed on the website. There will be no comments addressed to the BOC until all the chapters are placed on the website and at that time then comments and questions will be heard by the BOC at a public hearing on the total document.

Parks & Recreation Advisory Board ~ Robert Stanley

Mr. Stanley stated the Advisory Board continued discussions on the dog park. We are hopeful by the time the 6-month period is up we will be submitting the plan for your approval to move forward and build the dog park.

Special Events ~ Michelle Hennessey

Chairman Michelle Hennessey was not in attendance; Commissioner Crawford did not have any updated information to report.

Library Committee ~ Frances Thomas

Mrs. Thomas was not present ~ Mrs. Sollenberger reported; on Saturday, November 12, 2016 there will be a Fun & Safety Event here at City Hall starting at 1:00. We hope to see a good turn out.

BSL Fire / Rescue ~ Commissioner Stewart

Commissioner Stewart reported on BSL Fire / Rescue which is hereby incorporated by reference and made a part of these minutes.

10. Announcement ~

Commissioner Stilwell addressed the Board and Citizens on the accomplishments and awards of the BSL Garden Club. The accomplishments and awards are hereby incorporated by reference and made a part of these minutes.

11. City Managers' Monthly Report ~ Jeff Repp

Mr. Repp introduced Ruth Bek as the city's new Building Inspector who has been with us now for a little over 30 days and is getting familiar with the community, staff and meeting citizens.

Mr. Repp reported as of September 30, 2016 the city had \$2,428,297 in cash and investments; our sales tax revenue after three (3) months is at 6.7% ahead of schedule; property tax collections for the FY 2016 are at 95.8% and for FY 2017 collections are currently at 16.6%. During the month of September, the city had \$969,150 in construction activity including five (5) new home building permits.

On December 2, 2016 at 10:00 a.m. the BOC will be holding a workshop; the first topic will be the report from the engineers on the feasibility of Tuscarora Road connecting back into Eden Rd. We will also be discussing next years' lake treatments with the possibility of more removal of growth as opposed to spraying; and the BOC will follow-up on the pay classification study.

We have been notified Brunswick County has been included in the FEMA individual assistance program due to Hurricane Matthew. If anyone has damage to their residence or business they can now make application through FEMA for assistance obtaining loans and/or grants. The city is working on recovering our costs for work that was done with the collection of debris, as well as preparations for the storm.

12. Old Business ~

There was no old business discussed.

13. New Business ~

- a. **Order** ~ appointing Sherrie Kuzian to the Library Commission for a term of two (2) years beginning November 5, 2016.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Crawford appointing Sherrie Kuzian to the Library Commission for a term of two (2) years beginning November 5, 2016.

Vote ~ 5 ~ 0

- b. **Order** ~ appointing Tim White to the Planning Board as 1st Alternate completing the term ending December 31, 2016.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Crawford appointing Tim White to the Planning Board as 1st Alternate completing the term ending December 31, 2016.

Vote ~ 5 ~ 0

- c. **Order** ~ authorizing the City Manager to award the bid proposal to **Ruston Paving, Inc.**, recommended by Compass Pointe Engineering of Shallotte, NC in the estimated amount of **Three Hundred Twelve Thousand Five Hundred and Fifty-One Dollars and No Cents (\$ 312,551.00)** for Full Depth Base Reclamation & Roadway Improvements to Eden Road.

A **motion** was made by Commissioner Stewart and **seconded** by Commissioner Putnam authorizing the City Manager to award the bid proposal to **Ruston Paving, Inc.**, recommended by Compass Pointe Engineering of Shallotte, NC in the estimated amount of **Three Hundred Twelve Thousand Five Hundred and Fifty-One Dollars and No Cents (\$ 312,551.00)** for Full Depth Base Reclamation & Roadway Improvements to Eden Road.

Vote ~ 5 ~ 0

- d. **Order** ~ authorizing Christmas bonus / longevity pay for full and part time employees of the City of Boiling Spring Lakes for calendar year 2016 per the longevity schedule and payable by December 31, 2016.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Putnam authorizing Christmas bonus / longevity pay for full and part time employees of the City of Boiling Spring Lakes for calendar year 2016 per the longevity schedule and payable by December 31, 2016.

Vote ~ 5 ~ 0

- e. **Domestic Fowl** ~ Discussion

A **motion** was made by Commissioner Stewart and **seconded** by Commissioner Putnam approving the request for discussion on Domestic Fowl.

After a discussion by the Board all members were in agreement the ordinance should reference chickens only. All agreed the ordinance needs to be specific and clear regarding domestic fowl. Currently the way the ordinance is written is very broad. Also there were concerns that chickens may attract fox and coyote along with allowing chickens in all the zoning in all the areas of the City.

Mr. Repp clarified the next step for the staff is to draft the ordinance for the Boards consideration; it is not going back to the Planning Commission unless the Board votes to have the ordinance returned to the Commission. The Board needs to consider the legislation and vote on the legislation or amend the legislation.

A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Stilwell requesting the UDO Article 5 – Supplemental Regulations Section 6.4 Keeping of Animals be returned to the Planning Commission for clarification based on the comments made during the public hearing and comments by the Board.

Vote ~ 5 ~ 0

14. Announcement ~

Commissioner Putnam announced after Hurricane Matthew David and Nancy Crawford traveled to the Fort Bragg area and Lumberton area and served over 119,000 Bar-B-Que meals to people who were in need.

15. Adjourn ~

A ***motion*** was made by Commissioner Stewart and ***seconded*** by Commissioner Putnam to adjourn the BOC meeting of November 1, 2016.

Vote ~ 5 ~ 0

The BOC meeting was adjourned at 7:10 p.m.

ATTEST:



Craig Caster, Mayor



Jane McMinn, City Clerk



Date



Mark Stewart

From: "Mark Stewart" <commstewart@cityofbsl.org>
Date: Tuesday, November 01, 2016 2:58 PM
To: <astewart@ec.rr.com>
Subject: Fwd: Fire dept.

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From: Robert Boyd <sob413@gmail.com>
Sent: Tuesday, November 1, 2016 11:50:16 AM
To: Mark Stewart; Theresa Tickle
Subject: Fire dept.

We are starting a more comprehensive program to have full-time coverage of medical first responder to make additional calls that previously we were unable to staff people for. The hurricane went well for our area and our department, with the exception of the large fence being torn up at station 3 and which is currently being repaired. The hurricane lasted some three days and each station was manned by people, some staying for the entire time at the station. During that time some 28 calls were fielded from power lines and trees down along with two mutual aid calls for structure fires. New medical rules for the department have been formulated with mandatory physicals and drug tests, now standard with most departments. Under current leadership, we have had many more attendees for training and for calls. Every fire, emergency call, or good intent call has been handled, and with the new program will attempt to make a better percentage of medical calls.

11/1/2016

I Recently attended The GARDEN CLUB MEETING. The Guest Speaker Derek Smith from The NC Dept of TRANSPORTATION Presented The ROADWAY BEAUTIFICATION PROGRAM. More importantly I learned THAT DAY how much This Group of CITIZENS DO for our City. They have Recieved

4 STATE 1ST PLACE AWARDS

7 STATE 2ND PLACE AWARDS

1 STATE 3RD PLACE AWARD

They have also Recieved A REGIONAL OF SRS AWARD 1ST PLACE for PROTECTING OUR POLLINATORS (THEIR MONARCH WAY STATION)

A NATIONAL 1ST PLACE Presidents Special Project AWARD for ROAD SIDE Development for their RENOVATION design on the ENTRANCE to this building.

A NATIONAL Presidents Project "SERVICE IN ACTION AWARD for their MONARCH WAY STATION.

And They have just Recieved A DISTRICT 1ST PLACE for their yearbook AND IT will be SUBMITTED to the STATE for JUDGING.

The project This year. IS RENOVATION of the COMMUNITY CENTER GARDENS.

Please join me in APLAUSE for This ORGANIZATION which does so much for our City with little OR NO RECOGNITION.