



City of Boiling Spring Lakes  
Board of Commissioners Regular Meeting Minutes  
July 7, 2015  
City Hall – 6:30 pm

PLEASE TURN OFF CELL PHONES

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**1. Call to Order ~ Mayor Craig Caster**

Mayor Caster called the meeting to order at 6:30 p.m.

**2. Attendance ~ in attendance at the meeting were ~**

Mayor Craig Caster	Commissioner Barbara Glidden
Commissioner Mike Forte	Commissioner David Putnam
Commissioner Mary Stilwell	City Clerk Jane McMinn
City Manager Jeff Repp	City Engineer William Murphy
Chief Brad Shirley	City Code Enforcement Jim Nicholas

**3. Pledge of Allegiance ~ David Giera**

**4. Approval of Regular Agenda ~**

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Glidden to approve the Regular Agenda for the Board of Commissioners Meeting.

Vote ~ 5 ~ 0

**5. Public Hearing ~ Appeal to Notice of Demolition ~ 1282 Eastwood Road**

City Manager Repp explained an appeal was submitted by Mr. & Mrs. Alsbury regarding a notice of demotion that was issued by the city building inspector. Mr. Repp reviewed the process that has taken place to date which includes; a notice of hazardous conditions, notice of demolition and procedures from the City Code of Ordinances. On June 8, 2015 an appeal notice was received from Mr. & Mrs. Alsbury, on the same day Mr. & Mrs. Alsbury requested a demolition permit. The demolition permit was issued by Jim Nicholas, Building Inspector on June 8, 2015. Mr. Repp explained further the BOC would receive comments from Mr. & Mrs. Alsbury requesting an extension of time beyond the July 1, 2015 deadline for the demolition to be completed.

Mrs. Alsbury spoke to the Board and requested a longer period of 30 days to complete the demolition and the debris to be cleaned up.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to table the decision until the August 4, 2015 BOC Meeting.

Vote ~ 5 ~ 0

**6. Public Comments ~**

**Jeff Roberts ~ 981 Eden Dr.**

Mr. Roberts commented that there have been several issues at Seminole Park. He has spoken to Mayor Caster about people drinking and noise. We have called the police department to step up patrols. We would like to see a light installed by the park and also a camera. People park on both sides of the road which is not very wide. Mr. Roberts commented if an emergency occurred an ambulance would not be able to get through. We would like no parking signs placed on both sides of the road. Putting some dust control on the road to help keep the dust down would be a big help and a larger fence to help keep the noise down. Mr. Roberts stated it is getting a little better but we need more improvement.

**Laura Muldowney ~ 72 Seminole La.**

Ms. Muldowney stated she spoke to the PD about a month ago regarding the issues at Seminole Park, since then it has gotten a little better, however there is a large lack of respect with people coming to the Park, they are drinking heavily, leaving garbage, bad language, loud music and children unsupervised. We have beer bottles thrown up on our lawn and are being accused as the people who call the police. People at the Park know when the police will patrol, they leave and then they come back again. We are asking for more help from our police department to be more vigilant to help secure a safer, cleaner area for our citizens and the surrounding homes to enjoy.

**Norman Carathanasis ~ 1281 Spring Lake Dr.**

Mr. Carathanasis commented the city has spent to date on the Spring Lake Lawsuit litigation \$120,556.00 and there may be recent bills that have not been included. There are at least two court hearings and our attorney fees alone to date are \$118,224.19 that is not including the law firm of Jess, Isenberg & Thompson in the amount to date of \$772.50, Sungate Engineering to date \$759.00, Mediator to date \$570.00 and Stenographer to date \$240.76. Mr. Carathanasis commented that this could have all been settled by removing the elbow and negotiating and coming to a compromise.

**Chuck Wojda ~ 161 North Lake Dr.**

Mr. Wojda complimented the Board for responding to the issues in the city parks. Mr. Wojda stated he has been very disappointed with the lack of public information and public relations, there is not enough information distributed to the public. For example, when I was in City Hall earlier I noticed a post card in the lobby which can be used to report people who are littering; also the notice at City Hall stating the garbage cans need to be removed by no later than the day after the pick up. Mr. Wojda stated this is good information to have on our website. He referred to the issues of the Spring Lake Litigation commented the BOC need to listen to the people and try to understand their problems. Mr. Wojda also stated that he was disappointed that there has been no workshop scheduled with the Planning Board on the long range plans and the Parks & Recreation survey on improvements. Commissioner Glidden replied the workshops for



the Planning Board and the Parks & Recreation are being put on hold until the Master Plan has been completed. Mr. Wojda urged the Board not to procrastinate; the people have stated on the surveys what they want. Commissioner Forte assured the citizens that the survey information will all be included in the Comprehensive Plan.

**7. Approval of Minutes ~**

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Glidden to approve the minutes of the June 2 2015 BOC Regular Meeting and the June 17, 2015 Police Feasibility Study Workshop.

**Vote ~ 5 ~ 0**

**8. Consent Agenda ~**

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Stilwell to approve the Consent Agenda.

No vote was stated

**9. Committee Reports ~**

**Community Appearance Commissioner ~ Ann Hollingsworth**

Ann reported some of the pictures selected for the 2016 calendar have been selected and some pictures will be used from previous calendars. The Commission is still accepting picture submissions for the 2016 calendar and we are requesting pictures of the big lake and sunset photos be submitted. We would like to comment on the lovely appearance of the ABC Store with the patriotic bunting, the landscape updates and plantings at City Hall, Community Center and Police Department.

Commissioner Putnam updated the Board and citizens on the landscape plans for the entrance signs. City Manager Repp has been in contact with Joe Chance of the NCDOT and we are awaiting the drawings back for review and approval; we expect planting to start sometime in the fall.

**Planning Board ~ Bill Clark**

Bill reported there was discussion regarding the indoor firing range and the Planning Board has finalized that for submission to the BOC. We tabled the indoor/outdoor archery range until the Planning Board meeting on July 14, 2015. We reviewed the height of accessory buildings verses the height of the main residence. We are requesting a meeting with the BOC to review what the Planning Board's role will be for the upcoming year.

Manager Repp responded the consultants from Cape Fear School of Government will be at the meeting to outline their role in the planning effort. He further stated the commission will be the lead agency in working with CFCOG.

It was decided to wait until the Planning Board meets with the CFCOG and discuss the Comprehensive Plan at the next BOC meeting.

**Parks & Recreation Advisory Board ~ Bob Stanley**

The Board discussed the memorial park benches and pets in the park. We reviewed the survey and find that the citizens would like more amenities and programs; we discussed public beaches and waterfront program grants.

**Special Events ~ Commissioner Glidden**

In the month of June Special Events held the Battle of the Bands which was very successful and gave away the very first Mitch Prince Scholarship Award. Special Events will not meet in the month of July, the next event planned is the Mayor's Golf Tournament on August 22, 2015.

**Library Committee ~ Frances Thomas**

Frances reported that the Committee did not meet in June due to some conflicts. The committee has enhanced the library by adding two more book shelves and also has a book cart to be used at the Community Center.

10. **City Manager's Report and Presentation of Monthly Financial Reports ~ Jeff Repp**  
Mr. Repp reported the City had \$2,862,515 in cash and investments, our sales tax revenue is running at 6.5% ahead of what we had budgeted, that amount is about \$82,000 of additional revenue. The City had \$790,000 of construction activity during the month of May with 5 new home permits being issued. We have 28 new homes in the fiscal year, with 23 budgeted so we have exceeded the budget number. Letters will be sent out for the next round of lake treatments on which will take place next week on Spring Lake, Pine Lake and North Lake.
11. **Old Business ~**  
  
No new business was discussed
12. **New Business ~**
  - a. Discussion ~ Volunteer Appreciation Reception  
Commissioner Putnam thanked everyone who participated in the effort for the Appreciation Reception for our City Volunteers. Commissioner Putnam also requested that next year we include one guest for volunteers who do so much for our City and give up their time, use their own cars and leave their homes to support our community. Commissioner Stilwell suggested each of the Board members take a few minutes and comment to our citizens to enhance the evening. Commissioner Glidden wanted to make certain that the list is fine tuned and we do not miss anyone that should be invited. Commissioner Forte complimented the volunteers and stated how much added value our volunteers bring to the City. Mayor Caster complimented all the work and effort our volunteers give to the City and stated we will revisit this idea as the time gets closer.



**b. Order** ~ authorizing the City Manager to accept the proposal for the update to the City's Land Use/Comprehensive Plan with Cape Fear Council of Governments, of Wilmington, NC in the estimated amount of Thirty Five Thousand Dollars and No Cents (\$35,000.00).

A **motion** was made by Commissioner Glidden and **seconded** by Commissioner Stilwell authorizing the City Manager to accept the proposal for the update to the City's Land Use/Comprehensive Plan with Cape Fear Council of Governments, of Wilmington, NC in the estimated amount of Thirty Five Thousand Dollars and No Cents (\$35,000.00).

**Vote ~ 5 ~ 0**

**c. Order** ~ authorizing the City Manager to accept the proposal of Nash Equipment Company, Inc. of Burgaw, NC for the purchase of Kubota M7060 tractor and LPRCS610 mower with trade-in in the amount of Thirty Thousand Two Hundred Dollars and No Cents (\$30,200.00).

A **motion** was made by Commissioner Forte and **seconded** by Commissioner Glidden authorizing the City Manager to accept the proposal of Nash Equipment Company, Inc. of Burgaw, NC for the purchase of Kubota M7060 tractor and LPRCS610 mower with trade-in in the amount of Thirty Thousand Two Hundred Dollars and No Cents (\$30,200.00).

**Vote ~ 5 ~ 0**

**d. Order** ~ authorizing the City manager to accept the proposal for engineering services from Terracon Consultants, Inc. of Greensboro, NC to develop the Emergency Action Plan (EAP) for Sanford Dam in an estimated amount of Eight Thousand Dollars and No Cents (\$8,000.00).

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Forte authorizing the City manager to accept the proposal for engineering services from Terracon Consultants, Inc. of Greensboro, NC to develop the Emergency Action Plan (EAP) for Sanford Dam in an estimated amount of Eight Thousand Dollars and No Cents (\$8,000.00).

**Vote ~ 5 ~ 0**

**e. Order** ~ authorizing the participation of the City of Boiling Spring Lakes with the Brunswick County Greenway & Blueway Plan in the amount not to exceed Five Thousand Dollars and No Cents (\$5,000.00).

Commissioner Stilwell stated there are 7 other municipalities participating in the Plan, the project will be about \$26,000 depending on grant funding; the more municipalities that participate the less the cost will be. Commissioner Stilwell suggested our City Manager advise the Board how we move forward once this order is passed.

A **motion** was made by Commissioner Stilwell and **seconded** by Commissioner Forte authorizing the participation of the City of Boiling Spring Lakes with the Brunswick County Greenway & Blueway Plan in the amount not to exceed Five Thousand Dollars and No Cents (\$5,000.00).

**Vote ~ 5 ~ 0**

*f. Order* ~ appointing 2 applicants to the Parks & Recreation Advisory Board for a term of three (3) years beginning July 7, 2015.

A **motion** was made by Commissioner Putnam and **seconded** by Commissioner Stilwell to appoint Paige Garza and Carolyn Doshier to the Parks & Recreation Advisory Board for a term of 3 years beginning July 7, 2015.

**Vote ~ 5 ~ 0**

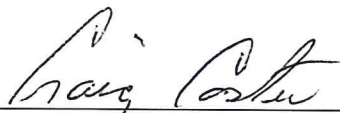
Commissioner Glidden suggested Mr. Roberts who was also an applicant look at the other committees in the City that have openings.

**13. Adjourn ~**

A **motion** was made by Commissioner Forte and seconded by Commissioner Putnam to adjourn the meeting.

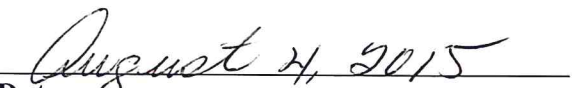
**Vote ~ 5 ~ 0**

**The meeting was adjourned at 7:25 p.m.**

  
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Craig Caster, Mayor

**ATTEST:**

  
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Jane McMinn, City Clerk

  
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Date

